



AGENDA
ACADEMIC SENATE GENERAL MEETING
October 21, 2025 | Time 3:00-5:00
Flex ID: [38214](#)

[North City Campus](#), multipurpose room, 8355 Aero Dr. San Diego, CA 92123 | In-Person

Participants offsite: CE Mesa Room 106 & Room 101H, Cesar Chavez Room 316, CE Miramar A117, Mid City Room 317

In-person attendees at NCC: Joyce Almario-Grano, Esteban Alvarado, Brandi Bass, Linda Bautista, John Bromma, Marne Foster, Richard Gholson, Tara Gilboy, Dan Houston, Emily Kay, Kirsten Lachenmayr, Diana Larsen, Francisco Manzano, Kelly Metz-Matthews, Rosa Monzon, William Olmstead, Shirley Pierson, Edith Quintero, Rachel Rose, Kim Salerno, Casey Simon, Stacy Surwilo, Claudia Tornsauer, Anagit Traganza, Jessica Vernado-Swall, Richard Weinroth, Becky Wilkins, Ryane Willies, Karl Cameron

Online through Zoom attendees: Lisa Bader, Mike Bradbury, Sean Caruana, Elisa Claar, Ildifonso Carrillo, Isabel Cortes, Saladin Davies, Sheila Davis, Janet Foster, Alayne Flores, Leticia Flores, Janet Foster, Pedro Gomez, Carla Grossini-Concha, Lydia Hammett, Aaron Iffland, Chinazom Iwuaba, Nathan Klein, Kirsten Lollis, Vicki Maheu, Marina Monta, Denise Munoz, Margaret Posner, Lauren Ramers, Paul Richard, Sany Ramirez, Doria Ruhl, Michelle Schauder, Amanda Simons, Terry Sivers, Jeff Strack, Diana Vera-Alba, Shilpa Guha, Sarah B., Noah, Carol Basillio

Call to Order

1. Reading: Civility and Mutual Respect ([SDCCD, BP 3050](#))
2. Reading: Land Acknowledgment [Statement](#) | Alvarado
3. Approval of Agenda | All
4. AS Executive Council Reports | (10 minutes)
 - a. President | Weinroth
 - i. Fall Plenary Resolutions- did not address
 - ii. AS Delegates
 1. AS Delegates play a vital role in representing faculty perspectives. Delegates are encouraged to engage with their respective disciplines to share information and gather input. The Academic Senate serves as a representative body—if faculty members have questions or concerns, they are encouraged to communicate through their designated Senate representative.
 2. Screening and Hiring Committees – The Academic Senate Executive Council did not conduct an in-depth review of the proposed resolution, as the matter already falls within the

Senate's purview. The recommendation is to withdraw the resolution and proceed directly with the formation of an ad hoc committee.

b. Vice President | Metz-Matthews

i. Calendar Survey - (AFT) requested that the Academic Senate solicit faculty feedback at Continuing Education regarding a potential modification to the academic calendar to align with the credit division calendar (ending prior to the winter break). Faculty are encouraged to complete the survey when it is distributed.

ii. ASCCC Liaisons- Six liaisons have been selected and announced to the Senate body at the Academic Senate meeting by the Academic Senate Vice President.

1. ASCCC Liaisons- Shirley Pierson, Francisco Manzano, Nathan Klein, Isabel Cortes, Ryane Willis, Sheila Davis

c. Chair of Program Chairs | Rose

i. Update Emergency Contact Information in [MYSDCCD Portal](#) - Please update your contact information in the MYSDCCD portal

d. Treasurer | [Report](#) | Surwilo – No report to give at this time

e. Curriculum Chair | Gholson

i. District Board Policies And Administrative Procedures For Constituent Review | [SDCCD Policy & Procedure Development](#) | [Campus Review 1](#) | [Campus Review 2](#) -The constituent review process is currently underway. The deadline for submitting input or suggested revisions is December. The review pertains to policies and procedures related to course material adoption and procurement.

f. Secretary | Bass – Academic Senate meetings will rotate among campuses to promote and facilitate faculty participation across all sites. The next meeting is scheduled to be held at the Continuing Education Mesa Campus.

5. Action Items

a. Constitution Bylaw Update (2nd read) | [Report](#) | (10 minutes)

i. Revisions reflecting all proposed changes from the September Academic Senate meeting were reviewed and implemented.

ii. A concern was raised regarding language in the revised Constitution and Bylaws that may suggest alignment with a single perspective.

iii. The motion was tabled for further discussion at the next meeting.

b. Hiring Practices Resolution (2nd read) | [Report](#) | (10 minutes)

i. This item was not discussed due to time restraints

6. Informational Items

a. ASCCC | [Presentation](#) (90 minutes) Presenters: Robert L. Stewart Jr., ASCCC Vice President, and Edgar Perez, ASCCC Area C Representative

i. The Academic Senate (AS) serves to make recommendations to college administration on matters related to academics and professional

concerns through participatory governance, as mandated by the California Education Code.

- ii. Collegial Consultation: Defined in Title 5, Section 53203, collegial consultation outlines the process of collaboration between the Academic Senate and college administration in academic and professional matters.
 - 1. Extenuating Circumstances- In situations involving legal action or financial considerations, administration must provide clear documentation and justification for decisions—simply stating that resources are unavailable (“we can’t afford it”) is insufficient.
- iii. Effective Participation- Academic Senate members appoint faculty representatives to committees to ensure that the collective faculty voice is represented. Representation does not always require every member’s physical presence; appointed representatives are empowered to speak on behalf of the Senate.
- iv. Types of Academic Senates:
 - 1. Academic Senate of the Whole: All faculty members are voting members; quorum requires full participation.
 - 2. Representative Academic Senate: Elected representatives vote on behalf of their respective disciplines.
 - 3. Each college operates differently, which influences how its Academic Senate functions and conducts business. Regardless of structure, broad participation is essential to ensure that diverse faculty voices are heard
 - 4. Delegates serve as representatives of their disciplines—making motions, voting, and proposing agenda items for Senate discussion.
- v. Foundations of Local Academic Senates: Local Senates are grounded in the following guiding documents: Academic Senate Constitution, Academic Senate Bylaws and Mission, Vision, Goals, and Values
- vi. Conducting Business and Decision-Making: The Academic Senate operates under the Brown Act, which mandates transparency in governance and requires that all Senate business and decision-making occur in open, public meetings.
 - 1. The Brown Act ensures that members of the public maintain the right to observe and comment on Senate proceedings.
 - 2. The Associated Student Body (ASB) should be invited to meetings to provide student perspectives.
 - 3. All individuals, except voting delegates, are considered members of the public.
 - 4. Voting transparency is required—votes must be recorded by name.
 - 5. Meeting minutes must document decisions made but generally do not include individual public comments.

6. Meetings may be recorded, and by law, recording cannot be prohibited.
- vii. Effective Practices for Safe, Inclusive, and Collegial Meetings:
 1. Review and refine bylaws to specify which elements of Robert's Rules of Order are adopted.
 2. The more procedural detail included, the better—clarity promotes fairness and consistency.
 3. Establish defined rules regarding the role of the chair, speaking order, time limits, and participation frequency.
 4. Clearly outline procedures for agenda development and methods for faculty to submit items or concerns for consideration.
7. Approval of May 20, 2025, AS General Meeting [Minutes](#) | All | (5 minutes)
8. Approval of September 16, 2025, AS General Meeting [Minutes](#) | All | (5 minutes)
9. Committee Reports
 - a. Technology Committee | Traganza
 - b. ASCCC OER Liaison | Diana Vera-Alba
 - c. AS Constitution Committee | [Report](#) | Surwilo
 - d. AS Distance Education Committee | Varnado-Swall
 - e. AFT Updates | Bromma
 - f. Diversity, Equity, Inclusion, Antiracism, & Accessibility | Alvarado
 - g. Professional Development Committee | Grossini-Concha
 - h. SLO Committee | Foster
10. Round Table
11. Upcoming Dates:
 - a. Academic Senate General Meeting [Dates](#)
 - b. SDCCE Academic [Calendar](#)
 - c. SDCCE Master [Calendar](#)
 - d. SDCCE Important Dates 25-26 [Calendar](#)
 - e. SDCCD Board of Trustees Meeting [Calendar](#)

12. Motion to Adjourn

To submit an agenda item, please email the agenda item with all necessary documents to both AS President Richard Weinroth rweinroth@sdccd.edu and AS Secretary Brandi Bass bbass@sdccd.edu at least one week prior to the next SDCCE Academic Senate Meeting.

Academic Senate Priorities

1. Enhance Communication

Foster stronger collaboration between the Academic Senate, SDCCE Administration, and Classified Professionals by implementing transparent, consistent, and accessible communication processes.

2. Amplify Faculty Representation

Strengthen faculty voice and influence within college and district participatory governance structures to ensure diverse perspectives are heard and valued.

3. Increase Faculty Engagement

Actively encourage and support faculty participation in all participatory committees and decision-making processes to promote shared governance and accountability.

4. Ensure Constitutional Relevance

Conduct regular reviews of the Academic Senate Constitution to ensure it reflects current practices, priorities, and the evolving needs of faculty and the institution.

Resource links

- AFT Adjunct Shared Governance: Committee Service [Payment Form](#)
- AFT [Licensure/Certification Reimbursement Form](#)
- Academic Senate Travel and Conference [Forms](#)
- SDCCE Updated [Travel Resource Links](#)
- SDCCE Shared Governance 2023 [Handbook](#)
- Committee Report [Template](#)
- Committees List and Membership [Directory](#)
- Institutional Important Dates 2025-2026 [Calendar](#)
- July 2022 – July 2029 [SDCCE Strategic Plan](#)
- November 2021 [CE Academic Senate Constitution](#)
- CE Re-branding Resources, Zoom backgrounds, and Email Signature [Webpage](#)
- Faculty Association of California Community Colleges [View and Track Legislation](#)
- The Past, Present, and Future of Noncredit Education in California (Nov. 2016) [Report](#)

Academic and Professional Matters (10+1):*

1. Curriculum, including establishing prerequisites.	6. College governance structures, as related to faculty roles.
2. Degree and certificate requirements.	7. Faculty roles and involvement in accreditation processes.
3. Grading policies.	8. Policies for faculty professional development activities.
4. Educational program development.	9. Processes for program review.
5. Standards or policies regarding student preparation and success.	10. Processes for institutional planning and budget development.

11. Other academic and professional matters as mutually agreed upon.

(*) SDCCD Board of Trustees Policy [AP 2510](#) ~ The Board shall rely primarily on advice of the Academic Senate as the representative of the faculty body on matters 2-7 & 10, and reach mutual agreement on matters 1, 8, 9, and 11.

Academic Senate Executive Committee:

[Richard Weinroth](#) President \ [Kelly Metz-Matthews](#) Vice President \ [Rachel Rose](#) Chair of Chairs \ [Richard Gholson](#) Curriculum Chair \ [Stacy Surwilo](#) Treasurer \ [Brandi Bass](#) Secretary

Acronyms: AFT = American Federation of Teachers; APC = Assistance Program Chair; AS = Academic Senate; CE or SDCE = San Diego Continuing Education; DE = Distance Education; DGC = District Governance Council; EGC = Executive Governance Council; EXEC = Academic Senate Executive Committee; M/S/P = Motioned, Seconded, and Passed; PC = Program Chair; SDCCD = San Diego Community College District; VP = Vice President