[Educational Cultural Complex,](#) Room 188, 4343 Ocean View Blvd, San Diego, CA 92113 | In-Person

Participants offsite: CE Mesa Room 106 & Room 101H, Cesar Chavez Room 316, CE Miramar A117, MidCity Room 317

In-person attendees at ECC: Esteban Alvarado, Brandi Bass, Lee Blackmore, John Bromma, Sean Caruana, Isabel Cortes, Shelia Davis, Rebecca DiGiglio, Marie Doerner, Leticia Flores, Marne Foster, Richard Gholson, Tara Gilboy, Carla Grossini-Concha, Diana Larsen, Megan Leppert, John Louie, Kelly Metz-Matthews, Marina Monta, Francisco Manzano, William Olmstead, Kenny Parker, Shirley Pierson, Rachel Rose, Kim Salerno, Casey Simon, Stacy Surwilo, Anagit Traganza, Claudia Tornsaufer, Richard Weinroth

Online through Zoom attendees: Ivonne Aguila, Joyce Almario, Oscar Aparicio, Ildi Carrillo, Elissa Claar, Saladin Davies, Marissa Gonzalez, Lauren Herfindahl Ramers, Melissa Hough, Aaron Iffland, PJ Kim, Kirsten Lollis, Rosaelena Lopez, Vicki Maheu, Carolyn McGavock, Eric Miller, Rosa Monzon, Matt Moody, Jessica Peterson, Margaret Posner, Edith Quintero, Paul Richard, Doria Ruhl, Michelle Schauder, Amanda Simons, Leila Stomboly, Jeff Strack, Arch Sy, Diana Vera-Alba, Elena Villasenor, Carol Basilio, Sany Ramirez

Call to Order
1. Reading: Civility and Mutual Respect ([SDCCD, BP 3050](#))
2. Reading: Land Acknowledgment [Statement](#) | Alvarado
3. Approval of Agenda | All
   a. Several concerns were raised regarding the omission of previously submitted agenda items. A request was made to include an item addressing the May agenda and meeting minutes, as well as reinstating speaker names in the minutes for greater transparency and contextual understanding. Members expressed that the May meeting minutes appeared insufficient compared to the quality of documentation from other meetings during the 2024–2025 academic year.
   b. Faculty emphasized that excluding names from the minutes limits transparency and prevents stakeholders from recognizing who is leading specific initiatives. Additionally, some expressed difficulty in understanding the context of discussions without attribution. It was noted that this topic could be added as an

informational item but not as an actionable agenda item. Accordingly, it was added to the end of the action items list as item (h).

c. A motion was raised to discuss the rationale behind excluding names from meeting minutes.
   i. Members noted that other colleges include speaker names, supporting transparency and accountability.
   ii. It was mentioned that the original decision to omit names was not voted upon formally.
   iii. Concerns were expressed regarding adjunct faculty who may feel apprehensive about being publicly identified when speaking.
   iv. A question was raised about whether individuals could request anonymity on a case-by-case basis; clarification is pending.

d. ASCCC OER Liaison requested that her report be moved earlier in the agenda due to a teaching commitment beginning at 4:30 p.m. The request was approved without objection.

4. AS Executive Committee Reports
   a. Secretary | Bass
      i. The Secretary reported no updates. It was noted that the Secretary was appointed during Summer 2025 to serve for the remainder of the 2025–2026 academic year.
   b. Curriculum Chair |Report| Gholson
      i. Instructional Services provided a course and program compliance list to the program areas showing which curriculum is due for two-year CTE review and which are due for a six-year review.
      ii. A major focus this year will be to address course equivalency and credit for prior learning. Instructional Services is planning a process to support this, including establishing a catalog rights and continuous learning.
      iii. Following the next curriculum committee meeting in October, expect to see the next set of board policies (BP) and academic procedures (AP) as part of constituent review at our AS general session.
   c. Treasurer | Surwilo
      i. Awaiting a final fiscal report from Vice President Sabanos, which is expected to be available by the next meeting. Further discussion will follow once the report is received.
   d. Chair of Program Chairs| Rose
      i. AFT will soon initiate faculty contract negotiations. A brief survey will be distributed to gather faculty input on potentially extending Program Chair contracts from 10 to 11 months. Members were encouraged to respond to the survey, as collective input will strengthen the negotiating process.
   e. Vice-President | Metz-Matthews

i. ASCCC liaison positions will be posted within the next month, with eight positions available. Faculty were encouraged to apply or recommend qualified colleagues. This initiative represents an opportunity for noncredit and Continuing Education (CE) faculty to participate in statewide academic leadership and contribute to professional discourse.

f. President | Weinroth

    i. Introduced new counselor for Rising Scholars. Counselor requested faculty assistance in promoting the program to increase student engagement. Over 200 students have self-identified as Rising Scholars, with more expected to benefit from the program.

    ii. Deferred remaining time to address the important issues and action items for today.

    iii. Quick reminder that the Academic Senate President does not represent the Academic Senate without direct input from Senate and he will not speak on matters without approval from the body.

5. Approval of May 20, 2025, AS General Meeting Minutes| All

   a. Committee report from 6b will be sent to secretary to include in May Meeting agenda notes

       i. Concerns were raised regarding the accuracy of the May 20 meeting minutes. Specifically, it was noted that Item 6b did not accurately reflect the report shared during that meeting, as the written summary did not match the presenter's original words. Additionally, supporting documentation distributed at the meeting was not included in the minutes.

   b. Request to have an ad hoc committee to help with the minutes from May meeting

   c. Reference was made to Robert's Rules of Order, clarifying that meeting minutes are intended to provide a concise summary rather than a verbatim transcript.

   d. Deferred approving May agenda meeting minutes until next meeting in October

6. Action Items

   a. Constitution Bylaw Update (1st read)|Report| (15 minutes)

       i. Constitution committee met to discuss constitution bylaw updates

           1. Removed outdated references to U.S. Postal Service mail, site councils, polling stations, discipline leads, nomination forms (all electronic now)

           2. Updated language to align with Collective Bargaining Agreement (CBA) and District policy.

           3. Eliminated word limits to prevent restrictions, as well as specific language on 'materials.'

               a. The election committee can decide if they want to put in a word limit

   b. Replaced "tabulate" with "certify" in reference to election results

   c. Added provision requiring at least two individuals to certify vote counts

   d. Revised terminology from "phones all candidates" to "notifies all candidates"

  4. The revised draft will be presented for a second reading at the next meeting.

 b. Hiring Practices Resolution (1st read) |Report| (15 minutes)

  i. Discussion centered on clarifying that the resolution pertains specifically to faculty hiring. Members approved amending the title to reflect this focus.

  ii. Change "process and procedure" to "policy and procedure."

  iii. With this request, Academic Senate ad hoc committee will review and compile findings to give to administration for future faculty hiring practice suggestions

  iv. Three requests were made to the 'resolution' section

   1. Request to add language that explicitly ties faculty diversity to students success to show a strong commitment to what our values are. This statement will be added to the resolution.

   2. Request to add in that we must explicitly include BIPOC faculty to committees – Action deferred to the next meeting.

   3. Request to add interview questions to the process that allow students to share lived experiences – did not vote on this item due to time constraints

  v. Request to create an ad hoc committee to review suggestions- tabled discussion until October Meeting

 c. Committee Procedures and Protocols|Salerno| (10 minutes)

  i. This item was not discussed due to time constraints.

 d. Special Election for Secretary |Carrillo| (10 minutes)

  i. This item was not discussed due to time constraints.

 e. Concerns Regarding AFT Collegiality and Effective Communication |Leppert| (10 minutes)

  i. This item was not discussed due to time constraints.

 f. Academic Senate Meeting Location |Grossini-Concha| (2 minutes)

  i. This item was not discussed due to time constraints.

 g. Reconsideration of First Academic Senate Meeting Format and Focus |Foster| (10 minutes)

  i. This item was not discussed due to time constraints.

 h. ADDED- Discussion including names of speakers in minutes |Alvarado| (10 minutes)

  i. This item was not discussed due to time constraints.

7. Informational Items & Reports

 a. Technology Committee| Greenberg

  i. This item was not discussed due to time constraints.
 b. Request to move ASCCC OER Liasion | Diana Vera-Alba
  i. California OER (Cal OER) YouTube Channel has recently launched, providing a variety of instructional and informational videos related to open educational practices.
  ii. OER website contains comprehensive resources, including the OER Project Dashboard, which tracks current projects and adoption data
  iii. Announced an upcoming Friday Forum scheduled for this week, which will focus on the topic of Artificial Intelligence (AI) and its implications for open education.
 c. AS Constitution Committee | Surwilo
  i. This item was not discussed due to time constraints.
 d. AS Distance Education Committee l Varnado-Swall
  i. This item was not discussed due to time constraints.
 e. AFT Updates |Bromma
  i. This item was not discussed due to time constraints.
 f. Diversity, Equity, Inclusion, Antiracism, & Accessibility| Alvarado
  i. This item was not discussed due to time constraints.
 g. Professional Development Committee| Grossini-Concha
  i. This item was not discussed due to time constraints.
 h. SLO Committee | Foster
  i. This item was not discussed due to time constraints.

8. Round Table
9. Upcoming Dates:
 a. Academic Senate General Meeting Dates
 b. SDCCE Academic Calendar
 c. SDCCE Master Calendar
 d. SDCCE Important Dates 25-26 Calendar
 e. SDCCD Board of Trustees Meeting Calendar

10. Motion to Adjourn

To submit an agenda item, please email the agenda item with all necessary documents to both AS President Richard Weinroth rweinroth@sdccd.edu and AS Secretary Brandi Bass bbass@sdccd.edu at least one week prior to the next SDCCE Academic Senate Meeting.

Academic Senate Priorities
1. **Enhance Communication**
 Foster stronger collaboration between the Academic Senate, SDCCE Administration, and Classified Professionals by implementing transparent, consistent, and accessible communication processes.
2. **Amplify Faculty Representation**

Strengthen faculty voice and influence within college and district participatory governance structures to ensure diverse perspectives are heard and valued.

3. **Increase Faculty Engagement**
Actively encourage and support faculty participation in all participatory committees and decision-making processes to promote shared governance and accountability.

4. **Ensure Constitutional Relevance**
Conduct regular reviews of the Academic Senate Constitution to ensure it reflects current practices, priorities, and the evolving needs of faculty and the institution.

Resource links
- AFT Adjunct Shared Governance: Committee Service Payment Form
- AFT Licensure/Certification Reimbursement Form
- Academic Senate Travel and Conference Forms
- SDCCE Updated Travel Resource Links
- SDCCE Shared Governance 2023 Handbook
- Committee Report Template
- Committees List and Membership Directory
- Institutional Important Dates 2025-2026 Calendar
- July 2022 – July 2029 SDCCE Strategic Plan
- November 2021 CE Academic Senate Constitution
- CE Re-branding Resources, Zoom backgrounds, and Email Signature Webpage
- Faculty Association of California Community Colleges View and Track Legislation
- The Past, Present, and Future of Noncredit Education in California (Nov. 2016) Report

Academic and Professional Matters (10+1):*

1. Curriculum, including establishing prerequisites.	6. College governance structures, as related to faculty roles.
2. Degree and certificate requirements.	7. Faculty roles and involvement in accreditation processes.
3. Grading policies.	8. Policies for faculty professional development activities.
4. Educational program development.	9. Processes for program review.
5. Standards or policies regarding student preparation and success.	10. Processes for institutional planning and budget development.

11. Other academic and professional matters as mutually agreed upon.

(*) SDCCD Board of Trustees Policy AP 2510 ~ The Board shall rely primarily on advice of the Academic Senate as the representative of the faculty body on matters 2-7 & 10, and reach mutual agreement on matters 1, 8, 9, and 11.

Academic Senate Executive Committee:
Richard Weinroth President \ Kelly Metz-Matthews Vice President \ Rachel Rose Chair of Chairs \ Richard Gholson Curriculum Chair \ Stacy Surwilo Treasurer \ Brandi Bass Secretary

Acronyms: AFT = American Federation of Teachers; APC = Assistance Program Chair; AS = Academic Senate; CE or SDCE = San Diego Continuing Education; DE = Distance Education; DGC = District Governance Council; EGC = Executive Governance Council; EXEC = Academic Senate Executive Committee; M/S/P = Motioned, Seconded, and Passed; PC = Program Chair; SDCCD = San Diego Community College District; VP = Vice President