



Planning and Institutional Effectiveness (PIE) Committee

MINUTES - Monday, October 9, 2023

3:00 – 4:00 PM

Zoom virtual meeting

Members Present:	Dr. Shakerra Carter, Jessica Luedtke (co-chair), Jesus Rivas, Lee Blackmore, Margarita Posner, Megan Leppert, Sean Caruana, Debi King
Members not Present:	Dr. Minou Spradley, Jacqueline Sabanos, Kelly Henwood, Neill Kovrig
Guest:	Mark Nesbit
Recorder:	Debi King

AGENDA

1. Call to Order 3:02 PM

2. Action Items

2.1 Approval of Agenda

CONCLUSION	Motion to approve by Sean seconded by Margarita – agenda approved
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2.2 Approval of April 10, 2023, Meeting Minutes

CONCLUSION	Motion to approve by Sean seconded by Megan – April 10 th 2023 minutes approved
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2.3 Approval of May 8, 2023, Meeting Minutes

CONCLUSION	Motion to approve by Sean seconded by Margarita – May 8 th 2023 minutes approved
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2.4 Approval of September 11, 2023, Meeting Minutes

CONCLUSION	Motion to approve by Debi seconded by Sean – September 11 th 2023 minutes approved
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3. Information/Discussion Item(s)

3.1 Review Institutional Mission and Committee Governance page & Membership Vacancies

INFORMATION	<ul style="list-style-type: none"> Committee reviewed the Governance Handbook <ul style="list-style-type: none"> On a 3.5 – 4-year cycle PRIE dean will put together a plan to go through it by spring PRIE will facilitate the process – first to committees to update and finally to EPC and EGC PIE needs to fill the Co-Chair vacancy
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3.2 Annual Integrated Planning

INFORMATION	<p>PRIE sent out the Annual Integrated Planning Kick-Off email recently</p> <ul style="list-style-type: none"> Programs and departments should be working on their PR now Kick-off was slightly delayed due to Accreditation/Self-Study efforts in PRIE Training meetings have commenced – on demand, as requested Any new users that need access to Anthology should contact Debi King at PRIE
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3.3 Self-Study Report and Visiting Team

INFORMATION	<p>Self-Study will be going out to CE for institutional review in about a week</p> <ol style="list-style-type: none"> Will go to EGC after institutional review Board Accreditation Subcommittee – PRIE dean will be presenting a PowerPoint and answering questions To SDCCD Board of Trustees for approval Send to ACS WASC Visiting Team in January <ul style="list-style-type: none"> Seven people on the visiting team from various institutions: community colleges, adult schools, the chair is from an incarcerated facility – team comprised of a range of different classifications
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3.4 Accreditation Action Plan Final Review

INFORMATION	<p>Group reviewed the Action Plan, specifically the Areas of Growth</p> <ul style="list-style-type: none"> AP is more concise this time – as opposed to last iteration Four priority areas – aligned with SDCCE Institutional Goals <ul style="list-style-type: none"> Leading edge curriculum Equitable student support services Faculty staff excellence Institution-wide data integration
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4. Adjournment: Meeting adjourned at 4:07 PM

Next Meeting: November 13, 2023

Minutes submitted by: Debi King

Minutes approved: [By Committee on 11/13/2023](#)