North City Campus, Room 212. 8355 Aero Dr, San Diego, CA 92123 | In-Person
Mid-City Campus, Room 127. 3792 Fairmount Ave. San Diego, CA 92105 | Remote

In-person participants: Richard Weinroth, Jessica Varnado-Swall, Brad Dorschel, Stacy Surwilo, Rachel Rose, Richard Gholson, Michelle Schauder, Shirley Pierson, Becky Wilkins, Carolina Gonzalez, Reem Putrus, Will Olmstead, Emily Kay, John Bromma, Claudia Tornsaufer, Tara Gilboy, Charlene Schade, Leah Gualtieri, Megan Leppert, Steve Major, Jessica Peterson, Ildifonso Carrillo, Elisia Doonan, Marie Doerner, Diana Vera-Alba, Ingrid Greenberg, Tina King, Minou Spradley, Shakera Carter, Mark Nesbit.
Remote participants: Sean Caruana, Eric Miller, Corinne Layton, Maria Monta.

Called to Order at 3:10pm Weinroth
Motion to Adjourn 5:15pm Bromma

1. Land Acknowledgment Statement | Weinroth
   Motion to open meeting with Land Acknowledgement Bromma 2nd Leppert
2. Approval of Agenda | All
   Motion Varnado-Swall 2nd Gualtieri. All in favor.
   Bromma asked if any individuals present had not seen the study. 12-15 individuals present did not see the study.
3. Approval of April 16, 2024 AS General Meeting Minutes | All
   Motion Larsen 2nd Surwilo. Accepted by acclamation.
4. Action Items / Training / Discussion / Guests
   a. May DE Committee Motion of Recognition Link
   Greenberg shared motion of recognition acknowledging faculty, classified professionals, and administrators that facilitated a successful accreditation.
   Motion to accept resolution Pierson 2nd Leppert. Moved forward by acclamation.
5. Informational Items & Reports
   a. SLO Assessment Report | Foster & Rivas **3:00pm Time Certain** (15 minutes)
      i. Updated PowerPoint Presentation
   Foster & Rivas presented on the importance of SLOs assessments that are required in the accreditation process highlighting data captured during SLO assessment week. Gholson asked where individuals can find information related to specific information on SLOs assessed this year. Rivas stated all SLO information is in "Anthology". Rose suggested Flex training in the fall.
   b. 2024 Spring Plenary Adopted Resolutions Packet and SDCCE Emeritus Resolution | Weinroth
   Weinroth shared resolves passed unanimously from 2024 Spring Plenary supporting students of all ages.

c. Curriculum [Report](#) 2023-2024, Noncredit and Credit Agreements [Presentation](#), & Navigating Noncredit Pathways [Presentation](#) | Gholson (10 minutes)
Gholson shared the report linked above.
d. Single Sign-On Implementation [Information](#) | Greenberg (10 minutes)
Link to District Communication [Plan](#)
e. Work Based Learning Summer Course |Larsen & Weinroth (2 minutes)
f. Important Upcoming Dates | Varnado-Swall

 i. Chancellor's Welcome: June 21, 2024 at 5pm at the San Diego Zoo [Flyer](#)
 ii. Commencement: June 11, 2024 at 5pm at Spreckels Organ Pavilion
g. SDAERC Information - PY 24/25 Annual Plan [Process](#), PY 24/25 Annual Plan Strategy [Data](#), Draft SDAERC Bylaw [Revisions](#) | Gualtieri
 i. Annual plan is due to state on 8/15/24
h. Staffing Study Interactive Q&A – **Submit Your Questions or Concerns [Here](#)** | King & Spradley **3:45pm Time Certain** (1 hour)
Link to [Presentation](#). King provided abbreviated staffing study overview. Goals for staffing study were to prep college for student centered funding formula, address staffing needs at each campus, aligning reporting structure, "right sizing" college to align with rapid growth, strengthen student support services, create direct student pathways. Hired CPE Consultants to redesign CE to support student access & success and maximize resources. Campuses moved to "Dean Co-located Model" one instructional Dean + one student services Dean at each campus. CPE recommends reorganization. Developed "pain points" across institution, highlighting lack of communication, defined roles for deans, and IT and facilities support. Key recommendations: Create dean of IT and Learning Resources, create Assc. Dean of Campus Operations (was not adopted), re-class student services assistants to senior student services technicians, have COS responsible for managing campus, IAs to report to Instructional site Dean, establish on-going communication strategy, centralized functions (scheduling, payroll, purchasing/receiving, onboarding), add Assc. Dean of ESL. VP Carter provided an overview of the new organizational structure of the student support services department. VPI Spradley provided overview of new organizational structure of instructional deans. Q&A: The dean supervising DSPS and Emeritus will oversee 100+ faculty, why is this a good idea? Spradley stated that the dean will not oversee that many faculty. Why does CAEP/HS Diploma need its own dean? Spradley stated that the intent is to expand those programs to serve more students than possible in the current organizational structure. How will the new dean DSPS/Emeritus align and report to both SSS and Instructional Services? King stated that is how that dean position is currently reporting and has a large quantity of admin. support staff. When the staffing study was

done were all the deans and program chairs interviewed? King stated not all of the program chairs were interviewed, the chair of chair was interviewed, and all of the deans were interviewed. Rose confirmed she was involved in large meetings with staffing consultants. Gualtieri stated that she was surprised by the reorganization and that faculty were not included as much as they could have been. King acknowledged and that Gualtieri for her feedback. King shared single sign-on communication plan from the district and that Maharaj will have each campus fully staffed with support staff. Dr. Carted added that outreach will be helping students. When will we have an Emeritus dean? Spradley stated an interim position will be posted first as fast as possible. With so many changes to the enrollment process is it a good idea to have this dean vacant? Spradley stated that no it is not. Is the staff going to be hired to help with IT? King stated that yes, techs will be hired for our campuses. Who were the faculty consulted during this process? King stated that the academic senate president and vice president were consulted, and roadshows were made available at each campus, 21 in total. Will there be centralization for hiring adjunct faculty? Spradley stated that the dean is the hiring manager for their area, paperwork will be processed by Rocio, added 3 admin IIIs to assist with payroll. Why was the decision made to change the dean structure of DSPS and Emeritus? Spradley stated that the institution wants a dean to work with HS/CAEP/SD Unified. Spradley stated that DSPS and Emeritus collect apportionment the same. Comment made that DSPS and Emeritus are not aligned in any ways in terms of student population and that a dedicated DSPS dean is needed to match the evolution, growth, and unique dynamics of the program. Comment that DSPS has 3 hours of instruction in the ceramics program, concern is that when the dean is being split between two programs DSPS does not get prioritized. King stated that admin. support staff is now present for the dean of DSPS/Emeritus that was not present in the past. What is the resistance to re-evaluating the staffing study after hearing the same questions multiple times? Spradley stated that the reorganization is being re-evaluated based on feedback received. King stated that new admin. support position have been created based on feedback received. District IT leadership offered to staff and "IT tech bar" during peak hours what is the update on this? King stated that Maharaj will have the "tech bars" staffed by July. King stated that district approved request for equalized funding for CE with credit colleges. Spradley encouraged faculty to ask her questions in person/directly if they see her. Concern voiced that single sign-on will be a large barrier for students, more staff is needed to support students, and hiring process needs to be sped up. VP Carter stated that 30 individuals are in the hiring process to support students through the process.

      i.   Diversity, Equity, Inclusion, Committee | Alvarado (5 minutes)

      j.   Distance Education Committee | Varnado-Swall/Gualtieri (5 minute)

          i.   May Meeting [Minutes](#)

      k.   OER Liaison report | Vera-Alba (5 minutes)

          i.   May [Report](#)

      l.   Online Faculty Mentor Coordinator Report | Greenberg (5 minutes)

          i.   May [Report](#)

      m.   Technology Committee | Greenberg (5 minutes)

      n.   Professional Development Committee | Grossini-Concha (5 minutes) Convocation will take place Wednesday, August 29, Thursday, August 30, and Friday, August 31.

      o.   AS Constitution Committee | Surwilo (5 minutes)

      p.   AFT Updates | Bromma (5 minutes)

      q.   SLO Committee | Foster (5 minutes)

      r.   Faculty Evaluation | Surwilo

6. AS Executive Committee Reports
   a. Curriculum Chair | Gholson
   b. Secretary | Dorschel
   c. Treasurer | Surwilo
   d. Chair of Program Chairs | Rose
   e. Vice President | Varnado-Swall
   f. President | Weinroth
7. Round Table
8. Upcoming Dates:
   a. Academic Senate General Meeting [Dates](#)
   b. SDCCE Academic [Calendar](#)
   c. SDCCE Master [Calendar](#)
   d. SDCCE Important Dates 23-24 [Calendar](#)
   e. SDCCD Board of Trustees Meeting [Calendar](#)

To submit an agenda item, please email the agenda item with all necessary documents to both AS President Richard Weinroth rweinroth@sdccd.edu and AS Secretary Brad Dorschel bdorschel@sdccd.edu at least one week prior to the next SDCCE Academic Senate Meeting.

Academic Senate Priorities
1. Improve Academic Senate and SDCCE communication through transparent and consistent processes
2. Expand faculty voice in the college and district participatory governance structure
3. Increase faculty participation in all participatory committees and processes
4. Academic Senate Constitutional review and reform

Resource links
- Land Acknowledgment Statement [Link](#)

- Academic Senate Travel and Conference [Forms](#)
- SDCCE Shared Governance [Handbook](#)
- Committee Report [Template](#)
- Committees List and Membership [Directory](#)
- July 2022 – July 2029 [SDCCE Strategic Plan](#)
- November 2021 [CE Academic Senate Constitution](#)
- CE Re-branding Resources, Zoom backgrounds, and Email Signature (Communications and Creative Services) [Webpage](#)
- Faculty Association of California Community Colleges [View and Track Legislation](#)
- The Past, Present, and Future of Noncredit Education in California [Report](#)

Academic and Professional Matters ([10+1](#)):*

1. Curriculum, including establishing prerequisites.	6. College governance structures, as related to faculty roles.
2. Degree and certificate requirements.	7. Faculty roles and involvement in accreditation processes.
3. Grading policies.	8. Policies for faculty professional development activities.
4. Educational program development.	9. Processes for program review.
5. Standards or policies regarding student preparation and success.	10. Processes for institutional planning and budget development.

11. Other academic and professional matters as mutually agreed upon.

(*) SDCCD Board of Trustees Policy [AP 2510](#) ~ The Board shall rely primarily on advice of the Academic Senate as the representative of the faculty body on matters 2-7 & 10, and reach mutual agreement on matters 1, 8, 9, and 11.

Academic Senate Executive Committee:
[Richard Weinroth](#) President \ [Jessica Varnado-Swall](#) Vice President \ [Rachel Rose](#) Chair of Chairs \ [Richard Gholson](#) Curriculum Chair \ [Stacy Surwilo](#) Treasurer \ [Brad Dorschel](#) Secretary

Acronyms: AFT = American Federation of Teachers; APC = Assistance Program Chair; AS = Academic Senate; CE or SDCE = San Diego Continuing Education; DE = Distance Education; DGC = District Governance Council; EGC = Executive Governance Council; EXEC = Academic Senate Executive Committee; M/S/P = Motioned, Seconded, and Passed; PC = Program Chair; SDCCD = San Diego Community College District; VP = Vice President