



## CURRICULUM COMMITTEE AGENDA MINUTES

Thursday, June 8, 2023  
2:30 to 4:30 PM.

Location: ECC - Room 106  
4343 Ocean View Blvd, San Diego, CA 92113

Zoom: <https://sdccd-edu.zoom.us/j/82208499746?pwd=eGEyNETxMS9nV2Qvd0JQOS84SzJGUT09>

### **Remote Conferencing Locations:**

CE Mesa College Campus, 7350 Armstrong Place, San Diego, CA 92110  
45094 Morgan Heights Rd., Temecula, CA 92592  
1101 Vista Grande Rd., El Cajon, CA 92019  
West City Campus, room 123, 3249 Fordham St., San Diego, CA 92110  
El Camino College, room 136, 16007 Crenshaw Blvd., Torrance, CA 92110

### **IN ATTENDANCE: No Quorum**

Automotive: Robert Jackson  
Digital Media & Programming: Zak Ruvalcaba  
Emeritus: Claudia Tornsäuffer  
High School Diploma/High School Equivalency and Basic Skills: Veleka Iwuaba  
Information Technology: Richard Gholson, Committee Chair  
Instructional Services: Patricia Gil, Curriculum Analyst  
Skilled and Technical Trades: Pete Phounsavath

### **ABSENT:**

Business & Accounting: Sharian Lott  
Child Development: Lee Thompson  
Clothing & Textiles: Shirley Pierson  
Counseling: Joyce Almario-Greno  
DSPS: Kim Salerno  
English as a Second Language: Carolyn McGavock  
Healthcare: Carrie Lewis  
Hospitality and Culinary Arts: Megan Leppert  
Instructional Services: Minou Spradley, Vice President of Instruction

### **GUESTS:**

Linda Osborn  
Timothy Pawlak



## 1. CALL ORDER (2:45 p.m.) No quorum

- A. Approval of the Agenda for June 8, 2023, Meeting
- B. [Approval of the May 3, 2023, Meeting Minutes](#)

## 2. [CURRICULUM REVIEW/APPROVAL REQUESTS](#) No quorum

- A. New Course(s)
- B. Course Revision(s)
  - 1. [HMDV 699 Child Development Emerging Topics](#)
- C. Course Deactivation(s)
- D. New Certificate Program(s)
- E. Certificate Program Revision(s)
- F. Certificate Program Deactivation(s)
- G. Distance Education Addendum(s)
  - 1. [HMDV 699 Child Development Emerging Topics](#)
  - 2. Distance Education (DE) discussion:
    - i. The Curriculum Committee has had robust discussions regarding DE.
    - ii. The current DE addendum is designed to incorporate Title V verbiage.

*\*Approved for Distance education; DE addendum form submitted.*

## 3. OLD BUSINESS

### A. Range of Hours

- 1. Range of hours to give flexibility for certain courses, not all courses.
  - 2. Need guidelines for determining minimum and maximum hours.
  - 3. Gholson explained one reason to have a range in hours is to allow courses to be offered at different paces based upon the needs of the student, while still covering the course content.
    - A. Will bring back topic in fall to further brainstorm.
  - 4. 2022-2023 Class Offerings Audit
  - 5. Committee consideration of percentage to advise as guidance.
- B. Course Competencies
  - C. [Student Digital Fluency](#)

## 4. NEW BUSINESS

- A. Institutional Method of Gathering Student Requests for In-Person Class Offerings
  - a. How are in-person class offerings being determined?
  - b. Were students request being taken into account?
- B. Program Pathway Map Template
  - a. [Examples: Child Development, Digital Media and Programming, Healthcare](#)
    - i. Program maps were included in accreditation.



- ii. Committee discussed the different types of maps shared.
  1. Standard format; may be something to consider, need or recommend; bring back in the fall during curriculum committee; ideas to show entry points; comparison of maps.
  2. Consider how program maps are shared with students; we are asking programs to share with committee.

## 5. CREDIT COLLEGE CURRICULUM- FYI STANDING REPORTS

- A. District Curriculum Instruction Council Report (Gholson)
  - a. CIC is on hiatus during the summer.
    - i. Last meeting was May 11, 2023.
- B. DEI in Curriculum (Gholson/Osborn)
  - a. Osborne and Iwuaba shared their attendance of the 'Continuous Improvement 101 by Design' training which focused on equity.
    - i. A precursor to a fellowship occurring next year.
    - ii. High School and Basic Skills are spearheading the training.
    - iii. Both are hopeful of finding a way to implement many of the techniques learned; to move forward in a compassionate way to avoid alienation and to hear people's voices; action and solution oriented; Based on Improvement Science.
- C. District CurricUNET/currIQuNet META Steering Subcommittee (Gholson)
  - a. Continuing to move forward, ensuring needs of Continuing Education are met through this new electronic repository.
  - b. Last update building of programs in META.
  - c. META is an electronic repository to replace CurricUNET.
- D. District Policies and Procedures (Gholson)
  - a. Committee on hiatus during the summer.
- E. Curriculum Update (Committee Members/Gholson)

## 6. ROUNDTABLE/COMMENTS/ANNOUNCEMENTS

- A. Discussion on pending curriculum items.
- B. Consideration of updating Curriculum Committee meeting schedule.
  - a. Remove June 2024 meeting; during graduation.
  - b. Update to two meetings during month of May.
- C. Motion to adjourn at 3:48 p.m.
  - a. Motion: Veleka Iwuaba
  - b. Second: Pete Phounsavath
  - c. Final Resolution: Motion carries
  - d. Approve: Richard Gholson, Veleka Iwuaba, Robert Jackson, Pete Phounsavath, Zak Ruvalcaba