

SAN DIEGO CONTINUING EDUCATION CURRICULUM COMMITTEE  
MINUTES

April 29, 2015  
ECC, Room 182, 2:00 p.m.

Members present: Holly Rodriquez, Vicki Maheu, Marie Doerner, Donna Eckstein, Jan Forstrom, Donna Namdar, Linda Osborn, Kevin Powers, Brian Ellison, Laura Burgess,

Absent: Kenny Parker, Esther Matthew

Guests: Kim McIntire, Matthew Rivaldi, Don Aragon, Lee Blackmore, Megan Leppert, Richard Golson, Char Schade, Michelle Fischthal,

1. CALL TO ORDER

Chairperson Donna Namdar called the meeting to order at 2:09.

The March 4, 2015 minutes were approved with one revision. Kevin Powers moved to approve. Linda Osborn seconded the motion.

The agenda for April 29, 2015 Curriculum Committee meeting were approved. Dr. Ellison moved to approve. Kevin Powers seconded the motion.

2. OLD BUSINESS

There was no old business

3. NEW BUSINESS

Future planning: Donna Namdar made a request for members to work with deans to make a timeline for submitting outlines in the 2015-2016 year so that the Student Services office can plan their workload.

BIT announced they will have two course outlines for review by June and Parent Ed announced they will have outlines to review in Sept.

A decision was made to hold one more meeting of the Curriculum Committee on June third to review outlines from BIT and possible other programs.

4. COURSE ACTIONS

Note: Agenda items a. and c. were reviewed and voted on in tandem.

a. NEW COURSE APPROVAL REQUESTS and c. NEW PROGRAM REQUESTS

<b>Small Business Planning Program</b>	<b>APPROVED</b>
<b>BUSN 630 Small Business Essentials</b>	<b>APPROVED</b>
<b>BUSN 631 Small Business Planning</b>	<b>APPROVED</b>

Jan Forstrom suggested a change to one of the goals for BUSN630, and with that change, Kevin Powers moved to approve the Small Business Planning Program and courses BUSN 630 and BUSN 631 . Linda Osborn seconded the motion.

<b>Security Essentials Program</b>	<b>APPROVED</b>
<b>COMP 609 Network Security Basics</b>	<b>APPROVED</b>

The Security Essentials Program also includes COMP608, a previously approved course. Linda Osborn made the motion to approve the Security Essential Program and COMP609. Holly Rodriguez seconded the motion.

<b>Linux Server Administration Program</b>	<b>APPROVED</b>
<b>COMP 643 Linux Server Technologies</b>	<b>APPROVED</b>

The Linus Server Administration Program also includes COMP 641, a previously approved course. Kevin Powers move to approve the Linux Server Administration Program and COMP643. Vicki Maheu seconded the motion.

<b>Culinary Arts and Sciences Program</b>	<b>APPROVED</b>
<b>FDNT 681 Culinary Arts and Sciences I</b>	<b>APPROVED</b>
<b>FDNT 682 Culinary Arts and Sciences II</b>	<b>APPROVED</b>

Jan Forstrom moved to approve the Culinary Arts and Sciences Program, and courses FDNT 681 and FDNT 682 with revisions to add an objective demonstrating critical thinking skills to the course objectives for both FDNT681 and FDNT682. Marie Doerner seconded the motion.

<b>Culinary Arts Advanced Program</b>	<b>APPROVED</b>
<b>FDNT 683 Culinary Arts Advanced I</b>	<b>APPROVED</b>
<b>FDNT 684 Culinary Arts Advanced II</b>	<b>APPROVED</b>

Following discussion on appropriate number of objectives for 450- hour course and one revision to the course objectives for FDNT683, Vice President Ellison moved to approve the Culinary Arts and Sciences Program and courses FDNT683 and FDNT684. Holly Rodriguez seconded the motion.

b. REVISED COURSE OUTLINE REQUESTS

<b>ARTX 515 Drawing and Painting 1-2-OA</b>	<b>APPROVED</b>
<b>MUSI 505 Music Appreciation – OA</b>	<b>APPROVED</b>

Linda Osborne moved to approve minor course revisions for both ARTX515 and MUSI505. Marie Doerner seconded the motion.

The chair requested Laura Burgess to announce next steps in the approval process for these courses and programs. She stated that the approved courses/programs will be presented to CIC at the May 14<sup>th</sup> meeting. Following that approval, the courses and programs will be presented for board approval in June. After that, the courses and programs will be sent to State.

c. NEW PROGRAM REQUESTS – combined with item a. above

d. PROGRAM REVISION REQUESTS - There were no program revision requests.

e. WALK-INS- There were no walk-ins.

5. INFORMATION ITEMS/STANDING REPORTS - There were no reports.

6. ROUNDTABLE/COMMENTS/ANNOUNCEMENTS – There was no discussion.

7. ADJOURNMENT

Chair Donna Namdar adjourned the meeting at 4:09.