

Budget Committee

MINUTES for Monday, September 14, 2020

1:00 p.m.

Room 106

Members Present:	Andrei Lucas, Claudia Tornsauer, David Anton, Denise Munoz, Floreniza Yumul, Jan Jarrell, John Bromma, Kelly Henwood, Linda Osborn, Mark Nesbit II (Proxy for Jacqueline Sabanos), Maureen Rubalcaba, Michelle Gray, Olivia Flores, Lorie Crosby-Howell, Jacqueline Sabanos
Members not Present:	Cassandra Storey, Shirley Pierson
Guests:	Alexander Berry
Recorder:	Patricia Lopez

AGENDA

1. Call to Order 1:05 p.m.

2. Welcome/Introductions

3. Approval of Agenda Linda Osborn moved to approve and Claudia second. Motion carried.

CONCLUSION

3.1 Approval of March 2, Meeting Minutes

DISCUSSION

CONCLUSION Claudia Tornsauer moved to approve with changes and Mark Nesbit II second. Motion carried.

4. Old Business

4.1 Confirmation of Committee Membership

INFORMATION VPA Sabanos review the committee membership with attendees.

CONCLUSION

Action Item [Who?] Jacqueline Sabanos will confirm Shirley Pierson's membership.

5. New Business

5.1 Budget Committee Goals for 2020-2021

INFORMATION Olivia Flores, the co-chair of the Budget Committee, proposed to set up some specific goals to work throughout the academic year of 2020-2021. She will take these goals to Academic Senate and informed them about it as well as inviting them to participate in the BC

DISCUSSION Members of the Budget Committee agreed on working on the following goals,
Resource Allocation Process, how Administrative and Business Services department came up with the current process on the subject.
Understanding Substitute Budget
Understanding IELM funding
Understanding the new CAM layout
Kelly Henwood suggested discussing the timeline of Resource Request as well as a FAQ.

CONCLUSION Next meeting the committee will go over Resource Allocation Process

Action Item [Who?] VPA Sabanos will present the Resource Allocation Process during the November meeting.

5.2 Update on substitute budget for 2020-2021

INFORMATION	<p>There has been an increase in the Substitute Budget.</p> <p>There was a discussion about the Substitute Budget.</p> <p>VPA Sabanos will ask the Office of instruction to provide the guidelines for the use of the substitute budget.</p>
DISCUSSION	
CONCLUSION	
Action Item [Who?]	VPA Sabanos will ask the Office of instruction to provide the guidelines for the use of the substitute budget.
6 San Diego Continuing Education Budget	
INFORMATION	<p>VPA Sabanos gave a quick overview of San Diego Continuing Education's Fundings,</p> <p>GFU presents challenges for this year</p> <p>Strong Workforce, the numbers haven't been finalized.</p> <p>CAEP is stable.</p> <p>Perkins funding got an increase</p> <p>CalWORKs had a small decrease</p> <p>Student Equity presents a decrease</p> <p>SSSP as Basic Skills are stable</p> <p>There is an increase in the CARES funding, nearly all of it would go towards the COVID-19 situation.</p> <p>CARES will be used to purchase PPE items and supporting Distance Education format.</p>
DISCUSSION	
CONCLUSION	
Action Item [Who?]	
7	
INFORMATION	
DISCUSSION	
CONCLUSION	
Action Item [Who?]	
8 Roundtable	
INFORMATION	
DISCUSSION	
Action Item [Who?]	
4. Adjournment Meeting adjourned at 1:45 p.m.	

NEXT MEETING:

Monday, November 2, 2020. – 1:00 p.m.

Zoom

Minutes submitted by:

Minutes approved: