



San Diego Continuing Education
Budget Committee
Minutes

Monday, December 3rd, 2018
1:00 p.m. – 2:00 p.m., ECC, Room 185

ATTENDEES/ PROXIES	<i>Committee Members</i>	
	Jacqueline Sabanos, Co-Chair	Timothy Pawlak
	Mark Nesbit II	Monica Cueva on behalf of B Pongsrikul
	John Bromma	Denise Munoz
	Joan McKenna	
	Mary LeDuc	
	<i>Absent Committee Members</i>	
	David Holden	Olivia Flores, Co-Chair
	Cassandra Storey	Carol Wilkinson
	Andrei Lucas	Dora Hernandez
	Kelly Henwood	Michelle Gray
	Lorie Crosby Howell	Bob Pyle
	Maureen Rubalcaba	
<i>Committee Guests</i>		
Leticia Flores		

Agenda Item #1: Call to Order:

DISCUSSION	<ul style="list-style-type: none"> The meeting was called to order by J. Sabanos at 1:02 p.m.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> N/A

Agenda Item #2: Approval of November 3rd Minutes

DISCUSSION	<ul style="list-style-type: none"> • J. McKenna motioned and J. Bromma seconded motion to approve. • Motion carried
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item #3: Discussion of proposed Program Review Rubric

DISCUSSION	<ul style="list-style-type: none"> • VPA Sabanos presented the proposed Program Review Rubric to the BC members and asked for feedback to take it back to the consultant and the PRIE Committee. • J. Bromma informed that an email was sent out providing feedback about the Program Review Rubric provided by the different groups. • It was pointed out the complexity of the Rubric presented by the consultant • VPA Sabanos reminded to BC members to keep in mind that the Rubric is a work in progress. • A few BC members set different scenarios using the Program Review Rubric to see how effective or helpful it would be.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item #4: Physical Plant and Instructional Support (PPIS) update

DISCUSSION	• N/A
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item #5: Next Meeting

DISCUSSION	January 7 th ,2019 at 1 p.m. to 2 p.m. in room 185
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item #6: Adjournment

DISCUSSION	<ul style="list-style-type: none">The meeting was adjourned by Jacqueline Sabanos at 1:48 p.m.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none">None	<ul style="list-style-type: none">N/A	<ul style="list-style-type: none">N/A

Submitted by Patricia Lopez, Sr. Secretary, VP, Administrative Services

Approved on: _____