

**SAN DIEGO CONTINUING EDUCATION
EXECUTIVE GOVERNANCE COUNCIL**

San Diego Continuing Education Commits to student success and community enrichment by providing accessible, equitable, and innovative quality education and support services to diverse adult learners in pursuit of lifelong learning, training, career advancement and pathways to college.

Meeting Minutes – October 25, 2023

2:30 PM - 4:00 PM

West City Campus

Tina M. King, Chair

Call to Order: 2:30 p.m.

Members Present:

1. Tina M. King, President
2. Jacqueline Sabanos, Vice President Administrative Services
3. Shakerra Carter, Vice President, Student Services
4. Jessica Luedtke, Dean of Deans
5. Richard Weinroth, President, Academic Senate
6. Jessica Varnado-Swall, Vice President, Academic Senate
7. Neill Kovrig, President, Classified Senate
8. Esther Anthony-Thomas, Vice President, Classified Senate
9. Julia Molina, Classified Senate
10. Danielle Ninness, Member-at-Large, Classified Senate
11. Adrian Dos Santos, Student Trustee

Members Absent: Minou Spradley, Rachel Rose, Bradley Dorschel

Guests: Peter Maharaj, Susan Topham, Ingrid Greenberg and Brenna Leon Sandeford

Approval of Minutes

Minutes have been approved with edits.

Action Items:

- District IT to hold trainings during the flex days (Jan. 29, 30 and 31)
- Invite Peter Maharaj to present at the Fall Forum

Action Item/Voting Items:

1. Approval of Minutes All

Standing voting items

- ☐ Merge internal/external calendars
- ☐ EEO Representative training
- ☐ Calendar invites for events to the DL

Presentations

- District IT
 - Single Sign on Enhancements
 - Tech Bar
- Instructional Technology
- Marketing and Branding (bring back)

- Travel Policy
 - Presented to the committee: add where the guidelines are located for Classified Professionals. PD document to be updated. Add language of where coordinators will receive their funding. This document will be revised on an annual basis. EA will send out to the committee once it is updated.

President's Update

President's update by Tina M. King, President

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Academic update

Academic Senate update by Richard Weinroth, Academic Senate President

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Classified Senate Update

Classified Senate update by Neill Kovrig, Classified Senate President

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Student Report

Student Report update by Adriana Dos Santos, Classified Senate President

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ASB

ASB update by Neill Kovrig, Classified Senate President

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Board of Trustees

BOT update by Jacqueline Sabanos, Vice President Administrative Services

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Budget Committee

Update by Jacqueline Sabanos, Vice President Administrative Services

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Safety and Facilities Committee

Update by Jacqueline Sabanos, Vice President Administrative Services

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Technology Committee

Update by Jacqueline Sabanos, Vice President Administrative Services

- Technology plan
 - Motion to approve by R. Weinroth, 2nd by Ingrid Greenberg – all in approval

Accreditation

Update by Dean, Jessica Luedtke

- Votes for the Self Study
 - Motion to approve by Dean Luedtke, 2nd by R. Weinroth to approve – all in approval
- Vote for Accreditation Action Plan
 - Motion to approve by Dean Luedtke, 2nd by S. Carter to approve – all in approval

- DEIAA reading (bring back)

Annual Integrated Planning

Update by Dean, Jessica Luedtke

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Instructional Services

Update by Minou Spradley for Vice President, Instructional Services

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Student Services Updates

Update by Shakerra Carter, Vice President, Student Services

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SDCCE Foundation

Update by Dr. King for the Executive Director

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Roundtable:

Adjourned 4:10 p.m.