

**SAN DIEGO CONTINUING EDUCATION
EXECUTIVE GOVERNANCE COUNCIL**

San Diego Continuing Education Commits to student success and community enrichment by providing accessible, equitable, and innovative quality education and support services to diverse adult learners in pursuit of lifelong learning, training, career advancement and pathways to college.

Meeting Minutes – September 27, 2023

2:30 PM - 4:00 PM

Virtual

Tina M. King, Chair

Call to Order: 2:33 p.m.

Members Present:

1. Tina M. King, President
2. Mark Nesbit for Jacqueline Sabanos, Vice President Administrative Services
3. Minou Spradley, Interim Vice President, Instructional Services
4. Shakerra Carter, Vice President, Student Services
5. Jessica Luedtke, Dean of Deans
6. Rachel Rose, Chair of Chairs
7. Richard Weinroth, President, Academic Senate
8. Jessica Varnado-Swall, Vice President, Academic Senate
9. Bradley Dorschel, Secretary, Academic Senate
10. Neill Kovrig, President, Classified Senate
11. Esther Anthony-Thomas, Vice President, Classified Senate
12. Julia Molina, Classified Senate
13. Danielle Ninness, Member-at-Large, Classified Senate

Members Absent: Adriana Dos Santos

Guests: Rocio Lopez, Ingrid Greenberg

Approval of Minutes

Minutes have been approved for 9/13/23

Action Item/Voting Items:

1. Approval of MinutesAll

Standing voting items

- ☐ Merge internal/external calendars (ongoing)
- ☐ EEO Representative training (ongoing)
- ☐ Calendar invites for events to the DL (ongoing)

Presentations

- Intranet – Rocio Lopez
- Presentation on CE IT and Instruction update by Ingrid Greenberg

President's Update

President's update by Tina M. King, President

- Adult Education Summit – Oct. 5th & 6th; over 300 attendees expected. HQ will be closed, but campuses will be open.

- Staffing Study – CPE Consultants have reached out to all the departments; they will be meeting with the Academic Senate President and the VPI. They will bring the final report to EPC.
- Non-Instructional Days – District is addressing these dates and the President's will have the information soon and will disseminate as soon as it is final. Hoping to have an answer next week or by Oct. 9 or 10.
- Thank you to our Classified Professionals for bringing the Ad hoc glitch in our system to the Exec Team. VPA is working on this now.

Academic update

Academic Senate update by Richard Weinroth, Academic Senate President

- Diversity, Equity, & Inclusion Committee name change to: Diversity, Equity, Inclusion, Anti-Racism & Accessibility Committee
 - Would like to get approval to change the name of the committee to DEIA², what is the process? Per Dean Luedtke EGC has a form for any changes to a committee that needs to be completed and then it would be reviewed by the Executive Leadership for approval or wait for the new handbook to come out for the process.

Classified Senate Update

Classified Senate update by Neill Kovrig, Classified Senate President

- Met last week, discussed remote week and ad hoc issues. TY to the Exec. team for addressing this.
- Had breakfast with the acting Chancellor and sister college CS Presidents. Discussed PD opportunities.
- Working on fundraising opportunities, the first opportunity coming up in October. This will help support their scholarship fund.

Student Report

Student Report update by Neill Kovrig, Classified Senate President

- Students have been planning for Hispanic Heritage month. There was a Kahoots game that was played today in honor of Hispanic Heritage month. Will plan to have some gifts next year.
- Other events happening at the various campuses.

ASB

ASB update by Neill Kovrig, Classified Senate President

- Oct. 10 Cesar Chavez ASB hosting an event
- Oct. 10 ECC is hosting a screening called A Million Miles away, Room 169

Reopening Taskforce

Reopening update by Mark Nesbit for Jacqueline Sabanos, Vice President Administrative Services

- No updates

Board of Trustees

BOT update by Mark Nesbit for Jacqueline Sabanos, Vice President Administrative Services

- Placeholders are due tomorrow, w/ final agenda items due next week.
- Welding grant received 1.175 million from Blue Forge Alliance, TY Brad Dorschel

Budget Committee

Update by Mark Nesbit for Jacqueline Sabanos, Vice President Administrative Services

- No updates

Safety and Facilities Committee

Update by Mark Nesbit for Jacqueline Sabanos, Vice President Administrative Services

- First meeting at ECC happening soon.
- They discussed; Campus beautification, Wayfinding, safety trainings, etc.

- Great American Shake out coming soon.
- Communication plan coming out, please update your cell numbers in PeopleSoft so you can receive important text messages from the college.

Technology Committee

Update by Mark Nesbit for Jacqueline Sabanos, Vice President Administrative Services

- Met 9/22 discussed the update on all the work going on throughout the campuses
- Hylflex in 20 additional classrooms
- First read of the Tech plan is in the resource folder for review.

Accreditation

Update by Dean, Jessica Luedtke

- Updating the self-study reports; She will ask the leadership constituents to provide feedback or comments. Will have approximately 2 weeks to review. Will share to the Academic Senate as an informational item only.

Annual Integrated Planning

Update by Dean, Jessica Luedtke

- Officially sending out to start Program Review.

Instructional Services

Update by Minou Spradley for Vice President, Instructional Services

- Working together with SS on the new enrollment launch for 20th of October.
- Scheduling for the spring schedule to go live on our website 10/27
- Nov. 27 to Dec. 4th to allow for SS to guide new students on CCCApply. Still going live on Nov. 27th.

Student Services Updates

Update by Shakerra Carter, Vice President, Student Services

- No Update

SDCCE Foundation

Update by Dr. King for the Executive Director

- No updates

Roundtable:

Adjourned 4:01 p.m.

**SCHEDULE OF MEETINGS
EXECUTIVE GOVERNANCE COUNCIL (EGC)
SEPTEMBER THROUGH DECEMBER 2023**

EGC meetings are scheduled on the
2nd and 4th Wednesdays of each month, unless otherwise noted*
All committee meetings are in person, unless otherwise noted.

The following EGC meeting dates are to be held from 2:30 p.m. – 4:00pm in person at various locations:

September 13 CE Headquarters
September 27 CE Miramar

October 11 Virtual
October 25 West City Campus

November 8 Virtual
November 22 North City Campus

December 13 Virtual
December 27 Winter Break Hiatus