

# SAN DIEGO COLLEGE OF CONTINUING EDUCATION



## *Executive Governance Council*

*San Diego Continuing Education Commits to student success and community enrichment by providing accessible, equitable, and innovative quality education and support services to diverse adult learners in pursuit of lifelong learning, training, career advancement and pathways to college.*

### **Minutes**

**Wednesday, March 13, 2024**

**President, Dr. Tina M. King – Chair**

Zoom

**2:30 PM - 4:00 PM**

**EGC Members:** Anthony-Thomas, Carter, Dorschel, Dos Santos, Foy, King, Kovrig, Luedtke, Molina, Ninness, Rose, Sabanos, Spradley, Varnado-Swall, Weinroth

**Absent:** Bradley Dorschel, Shakerra Carter

**Guests:** Brenna Leon Sandeford

### **Presentation:**

- None

### **Action/Voting Items**

1. Approval of Minutes .....All
  - Minutes Approved

### **Standing voting items**

- EEO Representative training – SDCCE in process of hiring a SCO.

### **Reports:**

1. President's Update ..... King
  - a. Chancellor's Welcome Event – April 30 from 1 – 3pm; TBD
  - b. News Release Earmark
    - i. Renovation for CE Bathrooms
    - ii. Family Friendly Study Center
  - c. SB 895 Baccalaureate Nursing Pilot
  - d. Enrollment
  - e. BOT meeting: Nomination for Dr. Esther Anthony-Thomas
  - f. RP Group: Honorable mention for the NCAL
2. Academic Senate Update .....Weinroth
  - a. Congratulations to Dr. Esther Anthony-Thomas

- b. Accreditation: Thank you to everyone who put the report together. Especially thankful for the working links, it is very helpful. Amazed by M. Posner's SharePoint page for accreditation. Thank you from all representatives from the Senate.
3. Classified Senate Update.....Kovrig
  - a. Attending the CSSO conference
  - b. Echo the sentiments of Dr. Weinroth on Accreditation. Really appreciate the simple fact that we all did this together. Professional Development activities for the STAR conference, they will revisit and take into consideration having the conference on a day other than Friday. They will get back to us on what is decided so that it benefits all Classified Professionals.
  - c. Scholarship fundraiser is still on going until tomorrow. They are raising funds for scholarships.
  - d. So proud of the accreditation report and be able to participate and be a part of CE (Thomas)
  - e. Thank you all for participating in the fundraiser. (Ninness)
4. Student Report/ASB .....Dos Santos
  - a. ASB is holding events: International Women's Day; St. Patrick's Day; ASB members attended accreditation. They will be celebrating Ramadan. Congrats to our team for Accreditation.
5. Administrative Services update ..... Sabanos
  - a. Safety Week starting April 15<sup>th</sup>; C-Cert Aug 5 – 7 (limited to 30 people) will share another date.
  - b. Waiting for procurement process in order to complete the work at ECC; Will begin work in the area near room 179; Main hallway in the foyer will remain concrete. No new flooring will be installed until the theatre renovations begin. ECC should be completed in 2 months, worst case scenario it will be 3 months.
  - c. Chavez campus: Flooring needs to be replaced – ongoing.
  - d. Final memo coming regarding the 4x10 schedule – it will align with the other colleges.
6. BOT Meeting Update .....Sabanos
  - a. Same items as last meeting
7. Budget Committee ..... Sabanos
  - a. They are meeting tomorrow.
  - b. Working on the re-allocation process; carry over funds.
  - c. Fiscal year end memo went out today. Deadline: GFU, April 8, 2024; Restricted May 8, 2024
8. Safety and Facilities Committees .....Sabanos
  - a. Have not met.
9. Technology Committee.....Sabanos
  - a. Thank you to all that participated in the last meeting.
10. Accreditation.....Luedtke
  - a. Thank you to everyone throughout the whole cycle. Over 90 people participated in the writing process for the accreditation visit.
  - b. Special thank you to her team for being with her every step of the way. Official recommendation will come in about 6 weeks.
11. Institutional Effectiveness..... Luedtke
  - a. PD updates: Still have many offerings coming up. "Thinking through Thursday" all information is posted on the website.
12. Instructional Services Updates .....Spradley
  - a. Thank you to all 7 teams that walked the iPads throughout their campuses. Ingrid and Eric were essential to this visit.
  - b. FHP – The next meeting is on March 22<sup>nd</sup> @ 11:00am.
  - c. Update on the Faculty teaching and learning center. Has discussed w/ Dean Serbian and will use the space at North City (Room 113). It will hold the Instructional Designer and some other workspaces for other employees.

- d. The Faculty Evaluation Process will be interviewing those folks soon. Will hold many trainings for these folks.

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13. Student Services Updates .....Carter  
a. No update

14. SDCCE Foundation ..... Foy  
a. Still in the process of hiring 2 positions.  
b. Attending her first foundation meeting next week  
c. March 27<sup>th</sup> will be honoring Alyce Cooper Smith  
d. Continuing to write grants.  
e.

**Round Table** .....All

Website Re-design: Names of representatives due today. Will speak with R. Weinroth off-line (Leon)

This has been the best Accreditation that she has been a part of (Spradley)

On March 23<sup>rd</sup> ABI walk – please join if you can, we will be honoring Hieke for all her hard work. (King)

**Adjourned: 3:27**