

San Diego College of Continuing Education

EGC Meeting Agenda/Minutes

Date: April 23, 2025

Meeting Start: 2 : 3 0 pm

Person Recording Minutes: Michael Escalona

Members: Tina King, Masa Omae, Shakerra Carter, Jacqueline Sabanos, Richard Weinroth, Jessica Varnado-Swall, Stacy Surwillo, Rachel Rose, Esther Anthony Thomas, Neill Kovrig/Trenton Romero, Mitza Lindsey, Danielle Ninness, Jessica Luedtke

PRESENTATIONS	PRESENTER	TIME CERTAIN
None		

ACTION ITEMS	
Review of Minutes for March 23, 2025 (Resource Folder)	Approved

Reports

DEPARTMENT	AGENDA ITEM
President's Update President King	<ol style="list-style-type: none"> 1. Enrollment review (Resource Folder) 2. AB 1433 Updates – Moving forward! 3. FHP – 3rd position has been opened through General Funds 4. VP Omae has developed an Analysis document in lieu of FHP (Resource Folder) 5. Committee Structure Update 6. If there are any updates in the committee, please reach out to the President's Office. 7. President's Message & Spring Break Messaging Updates 8. Possible addition of action items to the message / easier digestible message 9. Senate Secretaries to review 10. Jessica to connect with Carla to offering Flex for Outlook training 11. Grand Opening and Groundbreaking! May 8th at 10:00AM! 12. STAR Conference, June 12th! 13. Kudos to the Foundation for fundraising of >\$110K to celebrate 110 years. 119 Scholarships given out! :)
Academic Senate Update (5 min) Weinroth	<ol style="list-style-type: none"> 1. Resolution support AB1433 2. Spring Plenary, Irvine April 24-26 2025 3. Election Results on May 9th 2PM 4. Request: New faculty added to CE Faculty Contract/Adjunct DL 5. Action Item: VPSS Dr. Carter and VPI Dr. Omae will connect with their Deans on new hire faculty process / update CE DLs. 6. Congratulations to Dr. Rose for her reelection as Chair of Chairs! 7. SDCCD Pride T-Shirt Contest. 2 SDCCE students invited to submit a design. \$100 honorarium, \$300 for selected design.
Classified Senate Update (5 min)	<p>Trenton on behalf of Esther:</p> <p>-Classified Senate Logo for Blazer created, need to check on District regulations</p> <p>Connect with Brenna on use of logos.</p>

	<p>-Last Classified Senate meeting had an attendance of 31 folks. Way to go!</p> <p>-Fundraising is starting again for Classified Senate.</p> <p>Funds will be going to scholarships.</p> <p>-Thank you to Michael and VP Sabanos for agreeing to present at STAR Conference :)</p> <p>-Star Conference Committee formed in March, planning events/opportunities</p>
Student Report (5 min) Zuniga	<p>I went to the General Assembly on 04/04/25-04/06/25 The annual meeting where each of the students representatives from all California Community Colleges went together, and I have great news. The resolution about Expanding Access to Affordable Transportation for California Community Colleges States passed Cris Chandler helped me to pass the resolution.</p> <p>Chris Chandler, is the Director of Regional Affairs region</p>
Administrative Services Update (5 min) Sabanos	<p>Mamava pod installed at ECC. Chavez next, then Mid City</p> <p>Welcome desk installation at Mid-City on May 7</p> <p>Bond Projects:</p> <ol style="list-style-type: none"> 1. ECC: Community room and relocation of ceramics 2. CE Mesa: Wind and water issues 3. ECC Groundbreaking Ceremony May 8, 2025 at 10:00 AM <ul style="list-style-type: none"> a. Please register on Eventbrite! 4. Furniture for relocation of staff impacted by theatre construction
BOT Meeting Update (5 min) Sabanos	<p>One item going to May 15, 2025 BOT meeting: change of funding for a faculty position, creation of new faculty position.</p> <p>IT is in the process of requesting District IT to send 2 or 3 specialists to CE.</p>
Budget Committee (5 min) Sabanos	<p>Year-end deadlines</p> <ul style="list-style-type: none"> • GFU by April 7, 2025 • Restricted by May 5, 2025 <p>Resource Request process--</p> <p>https://sdccd0.sharepoint.com/:x:/r/sites/SDCEAdministration/_layouts/15/Doc.aspx?sourcedoc=%7B2EF971CB-0BA2-4FCD-8C9A-9BFCA4BBFE5A%7D&file=Copy-of-Copy-of-Final_Integrated-Planning-Timeline-for-FY-25-26-FINAL.xlsx&action=default&mobileredirect=true</p> <p>Email will come out of the President's office regarding updates on Resource Request</p> <ul style="list-style-type: none"> • NANCE Assignments 2025-2026 (Email and Document located in Resource Folder) • VPAS to look up possible Unemployment communication along with HR
Safety & Facilities Committee (5 min) Sabanos	<p>Meeting this week 4/24/2025 from 2:00PM-3:00PM via Zoom.</p>
Technology Committee (5 min) Sabanos	<p>Director of College Technology Services start date was April 14, 2025.</p> <p>Technology Committee met on April 17. Goal was to update the Technology Plan. We will be meeting again on May 22, 2025 to complete it.</p>
Professional Development Committee (5 min) Luedtke	<p>Met April 14, 2025 - Discussed:</p> <ol style="list-style-type: none"> 1. IEPI Update – Visit 3 – PD Survey Results, Research Survey, IEPI Retreat 2. Annual Planning Calendar Retreat 3. STAR Conference June 12th 4. The Summer Institute (TSI; a four-day series of interactive workshops designed to foster dynamic learning environments and innovative pedagogical practices) is June 3rd-6th at NCC hosted by AFT. 5. CCC LGBTQ+ Summit – April 15 & 16 – Watch Party ECC - Illuminating Presentation by Jesus Rivas & Finnley Armacost “Intersectional Experiences: Inclusive Survey Methodologies and Data-Informed Strategies for Advancing Equity”
Institutional Effectiveness (5 min) Luedtke	<p>Governance Handbook update – proceeding with minor Handbook template changes and addition of monthly committee/governance calendar. Process clarifications on hold pending District IEPI partnership efforts researching governance committee processes.</p>
Instructional Services Update (5 min)	<p>Computers for Tutoring and Testing</p> <p>Scheduling duties</p> <p>CCSF visit</p>

Omae	Summer and Fall Schedule Deadline is May 5th
Student Services Update (5 min) Carter	In April, Celebrated the Undocumented Student Conference. Hosted the Watch Party for the 7 th LGBTQIA+ Summit Statewide Black Student Success Week Hosting multitude of Graduations for different fields: Lavendar Event, Rite of Passage, Etc. 50 Student traveled to City College for experience! AFT Meeting with 20 classified professionals to discuss Reclassification!
SDCCE Foundation (5 min) Foy	April 9 th Grand opening of BRC at Cesar Chavez! Kick off for Deans Bootcamp for Grant Writing 101 (Deans will receive \$2K to incentivize attendance) Lucky Duck Foundation \$689K! Kicked off fundraiser for Foundation (24 Hours of Basketball) October 11 th – October 12 th for the Basic Needs Program.
Roundtable	Mid-City facelift in Faculty lounge. Looks great! Happy Birthday Dr. Omae's daughter, 20! Omedetou Gozaimasu!

[SDCCE Important Dates](#)

SCHEDULE OF MEETINGS EXECUTIVE GOVERNANCE COUNCIL (EGC) January through May 2025

EGC meetings are scheduled on the
2nd and 4th Wednesdays of each month, unless otherwise noted*
All committee meetings are in person, unless otherwise noted.

The following EGC meeting dates are to be held from 2:30 p.m. – 4:00pm

February 12 **Virtual**
February 26 **No Meeting (SDCCD Town Hall)**

March 12 **Virtual**
March 26 **CE Headquarters**

April 9 Cancelled due to conflict w/ DGC
April 23 **CE Headquarters**

May 14 **Virtual**
May 28 **CE Headquarters (Last Meeting)**