

EGC Meeting Agenda/Minutes

Date: October 22, 2025

Meeting Start: 2:30 pm

Person Recording Minutes: Desiree Redulla

Members: Tina King (Carter), Masa Omae (Jackson), Shakerra Carter, Jacqueline Sabanos (Nesbit), Richard Weinroth, Kelly Metz-Matthews, Stacy Surwilo, Rachel Rose, Catherine Shafer, Esther Anthony Thomas, Trenton Romero, Mitza Lindsey, Neill Kovrig (Lopez), Yahir Melendez

Absent: Tina King, Masa Omae, Jacqueline Sabanos, Neill Kovrig, Kelly Metz-Matthews, Carla Grossini-Concha

Guests: Tami Foy, Esteban Alvarado, Brenna Leon Sandeford, Myesha Jackson, Patty Lopez, Mark Nesbit

| PRESENTATIONS | PRESENTER | TIME CERTAIN |
|---------------------|----------------------|--------------|
| Student Equity Plan | Dr. Franklin Garrett | 2:30pm |

| Action Items | |
|---|---|
| Review of Meeting Minutes for October 8, 2025 | Approved w/ edits AS will add information |

| President's Updates | |
|---|---|
| VP Carter on behalf of President King - Chair | <ol style="list-style-type: none"> President King is participating at the ACCT conference <ol style="list-style-type: none"> Lobbying for noncredit AB 1433 Meeting Updates <ol style="list-style-type: none"> November meeting moved to Nov. 19 virtual December meeting moved to Dec. 17 virtual DeeDee will send updated meeting invites Vision 2030 update <ol style="list-style-type: none"> Participants, Student Trustee Yahir Melendez, Director of Admissions and Records, Libbier Bakit and Faculty member, Richard Gholson Academic Senate - Noncredit Classified Luncheon <ol style="list-style-type: none"> October 30th Exec. Leadership Campus Visit <ol style="list-style-type: none"> October 30th from 2:30pm – 3:30pm; Cesar Chavez District Town Hall <ol style="list-style-type: none"> November 5th @2:30pm; North City Campus Climate Survey Exec. Team Visiting all seven campuses on Halloween to deliver treats |

| Governance Updates | |
|--------------------------------|--|
| Academic Senate Update (5 min) | <ol style="list-style-type: none"> Senate Oct 21 Meeting held at North City campus <ol style="list-style-type: none"> Wayfinding/Signs need to be posted. Weinroth reported getting lost when |

| | |
|--|---|
| Weinroth | <p>driving along access street and missing the entrance to North City</p> <ol style="list-style-type: none"> b. Great support from IT team at NC c. Collegiality Visit Robert L. Stewart Jr., Vice President, Statewide ASCCC & Edgar Perez Area D Representative. 2. Oct 10: ASCCC Area D Meeting. Weinroth Attended 3. Oct 24: Noncredit Regional Conference. Weinroth & Metz-Matthews will be participating. 4. November 6- 8, 2025 <u>2025 Fall Plenary Session</u> La Jolla, San Diego |
| Classified Senate Update (5 min) Anthony-Thomas | <ol style="list-style-type: none"> 1. In-person/hybrid meetings each semester 2. Passport to Success presentation 3. PD Opportunity CGC 4. Retreat moved to Spring 2026 5. Holiday Hangout is planned for November 6. CE Media Fest Group Picture at the Classified Senate Luncheon 7. Kelly Henwood - Senator supporting instructional services 8. EEO Trainings 9. Hiring Committee 10. Gratitude for follow-up regarding workspace 11. Please reach out to Neill, he is going through personal matters right now. |
| ARC (5 min) Carter/Omae | <ol style="list-style-type: none"> 1. Next meeting is in November <ul style="list-style-type: none"> • Finalizing the Student Equity plan |
| Budget Committee (5 min) Nesbit on behalf of Sabanos | <ol style="list-style-type: none"> 1. Next meeting is November 3rd via zoom; 1-2pm <ul style="list-style-type: none"> a. Presentations from the budget managers of the major funding sources for SDCCE: <ul style="list-style-type: none"> o CAEP o SEAP o WIOA o SWP o CalWORKs 2. Carla Grossini reached out regarding the process for requesting Resource Allocation, training will be scheduled for this process. |
| Professional Development Committee (5 min) Alvarado on behalf of Grossini-Concha | <p>Our PD Department collaborated with the District Office Professional Development Office and is to present "Building a Culture of Care" with SHIFT.</p> <p>SHIFT offers a dynamic, interactive, and dialogue-based experience rooted in compassion, storytelling, and relational learning. Their approach is designed to cultivate empathy, strengthen emotional intelligence, which strengthen our commitment to equity and inclusion for futures rooted in care and liberation.</p> <p style="text-align: center;"><u>Session 1: Belong to Each Other</u></p> <ul style="list-style-type: none"> • Monday, November 3, 2025 • 1:00 PM - 4:00 PM - CE, North City Campus, Room 101 & 102 (CE Flex: 38361) <p style="text-align: center;"><u>Session 2: Building Courageous Spaces</u></p> <ul style="list-style-type: none"> • Tuesday, November 4, 2025 • 9:00 AM - 12:00 PM - CE, Cesar Chavez Campus, Room 101 & 103 (CE Flex: 38362) |
| Safety & Facilities Committee (5 min) Nesbit on behalf of Sabanos | <ol style="list-style-type: none"> 1. Next meeting on December 4th <ul style="list-style-type: none"> a. Discuss the District's new emergency action plan b. The current one is located on the intranet 2. Campus safety meetings taking place on: |

| | |
|--|--|
| | <p>a. Chavez 10/6 b. North City 10/7 c. Mid-City 10/24</p> <p>Chavez had 2 Evacuation Drills on 10/15 (Morning and evening) Mid-City scheduled for their Evacuation drill on 10/24 Other campuses TBD</p> |
| Technology Committee (5 min) Nesbit on behalf of Sabanos | <p>Next meeting November 20th SSO was implemented and tech support team was on campus to support, as well as our student services teams.</p> |
| College Updates | |
| Administrative Services Update (5 min) Nesbit on behalf of Sabanos | <p>Bond Projects:</p> <ul style="list-style-type: none"> • ECC Building Trades (Welding Renovation) <ul style="list-style-type: none"> ◦ Planning with the building consultants is ongoing. Schematic Design is underway. ◦ Soil testing to be scheduled at a later date. Work to be coordinated on a Friday to minimize campus impacts. ◦ Discussions exploring different swing space considerations are underway. ◦ New configuration layouts were reviewed with the project team. • ECC Ceramics <ul style="list-style-type: none"> ◦ Design is ongoing, with Construction Documents are now underway. ◦ Soils testing between Buildings A & B has been scheduled for Friday, 10/24, from 7:30AM - 4PM. A campus-wide notice was distributed, highlighting the area of impact and the alternative path of travel. Traffic control and wayfinding signage will be provided to assist pedestrians. • ECC Community Room Renovation <ul style="list-style-type: none"> ◦ Design is ongoing, with Construction Documents underway. ◦ Project schedule is trailing behind the ECC Ceramics project as construction of the new Community Room is tied to the completion of the new ceramics space. • CE Mesa Campus Building Envelope Improvements <ul style="list-style-type: none"> ◦ The Feasibility Report of the exterior building was completed. Proposed improvement options were reviewed with the project team. ◦ Schematic Design is expected to begin this month upon finalization of project scope. • Mid-City Expansion <ul style="list-style-type: none"> ◦ Individual Focus Group Meetings initiated this week to better understand current program operations at their existing campuses and discuss future needs. ◦ Project team visited LVN Lab & Simulator Rooms at City College. • Mid-City Renovation <ul style="list-style-type: none"> ◦ Design Kick-Off Meeting is scheduled for end of October. The existing campus will be undergoing tenant improvements to better support its existing programs. • West-City Expansion <ul style="list-style-type: none"> ◦ Individual Focus Group Meetings initiated this week to better understand current program operations at their existing campuses and discuss future needs. |

| | |
|---|--|
| | <ul style="list-style-type: none"> ○ Project team will be visiting new Culinary Arts facility at Southwestern College next week. <p>Administrative Services Drop-in Hour: Please join us for our next Administrative Service drop-in hour which is scheduled for November 6, 2025 from 2:00pm-3:00pm</p> <p>Our New Bond Liaison: Mariana Toma</p> |
| BOT Meeting Update (5 min) Nesbit on behalf of Sabanos | <p>3 Agenda Items:</p> <ul style="list-style-type: none"> • CalWORKs/ISSP Counselor • CalWORKs Student Services Supervisor II • Extension of IEPI Grant |
| Dean of Deans (5 min) Shafer | <p>Nothing to report</p> <p>Did not have a monthly meeting</p> |
| DEIAA (5 min) Alvarado | <ul style="list-style-type: none"> • October DEIAA Committee meeting (10/16), Dr. Frankling Garrett presented the Student Equity Report and requested comments and feedback from the committee. • Established a task force to meet in early November to finalize event recommendations for Disability Awareness Month (October) in 2026. These will be submitted to the Cultural Events Task Force as the next meeting. • The DEIAA Committee is happy to announce that Instructor ShaSha Currington is offering the first flex session of the year that is a result from employee experiences at NCORE 2025. Her session titled "NCORE Reflections" is going to be offered on Thursday (10/23) at 1pm-2:15pm at Mid-City Campus in Room 207. • The second Tim Wise Community Conversation is taking place this Friday (10/24), from 12:30pm-2:30pm at ECC in Room 124. |
| Instructional Services Update (5 min) Jackson on behalf of Omae | <p>Nothing to report</p> |
| SDCCE Foundation (5 min) Foy | <p>Nothing to report</p> |
| Student Report (5 min) Melendez | <ol style="list-style-type: none"> 1. Attended Focus meetings with the senators to support with their planning efforts. 2. CE Mesa College <ul style="list-style-type: none"> • Pending meeting w/ teacher advisor and potentially 2 new senators 3. CE Miramar <ul style="list-style-type: none"> • We have a new senator, Heba Elnashar • Halloween Event on October 30th 4. Chavez <ul style="list-style-type: none"> • We have a new senator, Santiago Berumen • Coffee w/ the High School Program on October 23rd • Halloween Event on October 29th. 5. ECC <ul style="list-style-type: none"> • Halloween event on October 30th 6. Mid-City <ul style="list-style-type: none"> • Planning a tour with the teacher advisor for next week with the senators. 7. North City |

| | |
|--|--|
| | <ul style="list-style-type: none"> Visited the classroom w/ Ms. Rayna Miller to recruit students for our Organization Now 2 potential senators and 4 volunteers Winter Wonderland event on December 9th. <p>8. West City</p> <ul style="list-style-type: none"> Still waiting for their first event, there is no teacher advisor assigned to this campus. <p>9. Working closely with the Outreach Program and Student Affairs to hold the first Yahir Connect Family Day event on December 13th. Still planning.</p> <p>10. We will be making a resolution for ASCCE on:</p> <ul style="list-style-type: none"> Storage cabinets at Chavez, ECC, MC, WC and NC campuses. Suggestion boxes at each campus. <p>11. Need ASCCE social media accounts to publish our events.</p> <p>12. Status update of our ASCCE space on the website.</p> <p>13. General Assembly</p> <ul style="list-style-type: none"> Approved to buy new ASCCE bulletin boards for some of the campuses. This is to maintain collaboration with student associations, in order to increase outreach. |
| Student Services Update (5 min) Carter | Working with the Deans to close the gap w/ students food insecurity. We are collecting ideas on what to collect. Collaborating w/ the Foundation as well. |
| Roundtable | Please join the CE Media Fest at a campus near you. |

Important Annual Dates

SCHEDULE OF MEETINGS EXECUTIVE GOVERNANCE COUNCIL (EGC) September through December 2025

EGC meetings are scheduled on the
2nd and 4th Wednesdays of each month, unless otherwise noted*
All committee meetings are in person, unless otherwise noted.

The following EGC meeting dates are to be held from 2:30 p.m. – 4:00pm

September 10 CE Headquarters
September 24 Virtual

October 08 Virtual
October 22 CE Headquarters

November 19 Virtual (Original date 11/12 Conflicts w/ DGC) approved 10/22
November 26 No Meeting

December 17 Virtual (original date 12/10 conflicts w/ DGC) approved 10/22
December 24 Winter Break Hiatus