

San Diego College of Continuing Education

EGC Meeting Agenda/Minutes

Date: December 11, 2024
pm

Meeting Start: 1 : 0 0

Person Recording Minutes: Desiree Redulla

Members: Tina King, Minou Spradley, Shakerra Carter, Jacqueline Sabanos, Richard Weinroth, Jessica Varnado-Swall, Stacy Surwillo, Carolyn McGavock, Esther Anthony Thomas, Neill Kovrig/Trenton Romero, Mitza Lindsey, Danielle Ninness, Jessica Luedtke

PRESENTATIONS	PRESENTER	TIME CERTAIN
None		

ACTION ITEMS	
Review of Minutes for November 11, 2024 (Resource Folder)	

Reports

DEPARTMENT	AGENDA ITEM
President's Update President King	<ol style="list-style-type: none">Enrollment review (Resource Folder)SD Advance<ol style="list-style-type: none">Will reach out to both of the senate to share informationNew announcements will be sent out soon on the new hires, hopefully by next week.<ol style="list-style-type: none">DeanVPIHeadquarter closure next week.
Academic Senate Update (5 min) Weinroth	<ol style="list-style-type: none">Update to Senate Travel Request Process<ol style="list-style-type: none">Changing protocol will continue the \$1800 per conference and will have a \$7,200 limit and faculty request will be limited to 1 request per semester.Thank you to Carolyn McGavock for serving as Senate Chair of Chairs.Will bring to DGC<ol style="list-style-type: none">Tech Bars Thank you and Expansion request: expanded to all 7 campusesDraft Language change to AP 4200.6 the Employment of ManagersChair of Chairs:<ol style="list-style-type: none">Election in January for New Chair of ChairsFHPC Co-Chairs Guide
Classified Senate Update (5 min)	<ol style="list-style-type: none">Thank you to everyone responsible for the holiday party.

N. Kovrig on behalf of Anthony-Thomas	2. Thank you to Dr. King for looking into the funding for the next STAR conference 3. Looking forward to Dr. Carter joining the next meeting 4. Staffing concerns: <ol style="list-style-type: none"> NANCe reductions Coverage at the campuses (VPA will discuss and bring the concerns to the Exec. Team) 5. Receiving request for screening committees working to ensure there is representation.
Student Report (5 min) Zuniga	Attended Region 10 meeting last week, will need assistance with writing resolutions
Administrative Services Update (5 min) Sabanos	1. Electrical Switch Upgrade <ol style="list-style-type: none"> ECC main campus will be closed and will not accessible. The A, B and C buildings will have power. We will return to campus on Jan. 6th.
BOT Meeting Update (5 min) Sabanos	1. Submitting placeholders for the BOT office tomorrow.
Budget Committee (5 min) Sabanos	Have not met
Safety & Facilities Committee (5 min) Sabanos	Met last week
Technology Committee (5 min) Sabanos	Has not met since the last EGC
Professional Development Committee (5 min) Luedtke	1. 2 nd meeting of Book Club last Friday, Dec. 6 th discussing Meritocracy Trap 2. NCORE Reg & hotel info is not out yet and delayed. We're collecting applications for NCORE but have an extended timeline as a result closing on Jan. 13 th at 11:59pm should conference details change – Informational Session to provide information about the conference and application process January 7 th time TBD on Zoom – Email coming. 3. FELI Upcoming in January 4. STAR Conference planning is ongoing and we're grateful for the strong collaboration with the Classified Senate.
Institutional Effectiveness (5 min) Luedtke	1. Reviewed plan to provide the District an SDCCE Strategic Plan update in February for aligned SDCCE and SDCCD strategic objectives; including outcomes, timeline, and vetting process. <ol style="list-style-type: none"> Promoted the call for 10 faculty participants in the Faculty Equity Institute. It's our 2nd Institute Offering and final year of the CRPP IBP Grant. The institute builds faculty skills to close student gaps by developing culturally relevant classroom strategies, exploring equity-centered concepts, and analyzing student data.
Instructional Services Update (5 min) Spradley	No Update
Student Services Update (5 min) Carter	No Update
SDCCE Foundation (5 min) Foy	No Update
Roundtable	(McGavok) Anticipating issues arising with the reduction of our NANCe workers, they are an integral part of Student Services (Kovrig) Winter Wonderland events upcoming; Congratulate Haydee and the other students who attended; Parking permit situation, would like more clarification on this (Sabanos) District will be sending out the information to employees in regards to their parking permits for the upcoming year.

[SDCCE Important Dates](#)

**SCHEDULE OF MEETINGS
EXECUTIVE GOVERNANCE COUNCIL (EGC)
SEPTEMBER THROUGH DECEMBER 2024**

EGC meetings are scheduled on the
2nd and 4th Wednesdays of each month, unless otherwise noted*
All committee meetings are in person, unless otherwise noted.

The following EGC meeting dates are to be held from 2:30 p.m. – 4:00pm

September 11 **Virtual**
September 25 **CE Headquarters**

October 09 **Virtual**
October 23 **CE Headquarters**

November 13 **Virtual**
November 27 **No Meeting**

December 11 Virtual (original time conflicts w/ DGC) new time 1pm – 2:30pm

December 25 **Winter Break Hiatus**