

San Diego College of Continuing Education

EGC Meeting Agenda/Minutes

Date: March 12, 2025
pm

Meeting Start: 2 : 3 0

Person Recording Minutes: Desiree Redulla

Members: Tina King, Masa Omae, Shakerra Carter, Jacqueline Sabanos, Richard Weinroth, Jessica Varnado-Swall, Stacy Surwillo, Rache Rose, Esther Anthony Thomas, Neill Kovrig/Trenton Romero, Mitza Lindsey, Danielle Ninness, Jessica Luedtke

PRESENTATIONS	PRESENTER	TIME CERTAIN
None		

ACTION ITEMS	
Review of Minutes for February 12, 2025 (Resource Folder)	Approved

Reports

DEPARTMENT	AGENDA ITEM
President's Update President King	<ol style="list-style-type: none">Women's History Month<ol style="list-style-type: none">Received Proclamation and recognition from the County Board of Supervisors.AB 1433 (Resource Folder)Annual Budget and Enrollment Symposium<ol style="list-style-type: none">March 18th 3:00pm at Mid-CityMore Q&A sessions to come at other campusesTheatre Groundbreaking<ol style="list-style-type: none">May 8th 10:00 a.m. – Save the date will go out soonWebpage is availableSafety, Inclusion & Belong Taskforce<ol style="list-style-type: none">Webpage will be released tomorrowDL Update<ol style="list-style-type: none">District is moving forward with trainingEnrollment Summary (Resource Folder)
Academic Senate Update (5 min) Weinroth	<ol style="list-style-type: none">Adjunct AFT payment for committee service formWelcome VPS Carter to Academic Senate March 18 @ 3pm: ECC 188Tech HubDLSenate Elections: president, vice-president, treasurer

	6. Motion : Calendaring Meetings 7. Motion : Door Locking from inside new construction and retrofitting existing doors. (Brought to Chancellor Smith at DGC February meeting)
Classified Senate Update (5 min)	1. Passport to Success 4/18/STAR Conference Date- Esther 2. SIB Taskforce- Trenton 3. IEPI / C S Scholarship – Neill 4. CPEC -Danielle
Student Report (5 min) Zuniga	1. Returned from 2 trips where she represented the SDCCE <ol style="list-style-type: none"> Has gathered many ideas and been able to reset her agenda and bring new ideas. 2. Has invited the student governors to attend the board of trustees monthly meetings. 3. Invited to participate in Region 10 discussions. 4. (Kovrig) Kudos to Haydee for her role in completing the first student budget.
Administrative Services Update (5 min) Mark Nesbit for Sabanos	1. Fiscal Year End Memo GFU deadline Monday, 4/7; Restricted Funds, Monday 5/5 2. Resource Request Process—list of resources and timeline 3. Administrative Services held our first drop-in hour on March 6, 2025, from 2:00 PM-3:00 PM. 4. The California Community Colleges Chancellor’s Office released the March edition of the 2024-25 Compendium of Allocations and Resources which can be found in the resource folder as well as on the Administrative Service Intranet
BOT Meeting Update (5 min) Sabanos	Will review for updates
Budget Committee (5 min) Mark Nesbit for Sabanos	1. The Budget Committee has not met since our last EGC meeting
Safety & Facilities Committee (5 min) Mark Nesbit for Sabanos	1. The Safety and Facilities Committee met on February 27, 2025, where we reviewed the list of resource requests and provided input. We also discussed potential dates for spring safety week. 2. The Theatre Groundbreaking Ceremony is scheduled for May 8, 2025, at 10: 00 AM.
Technology Committee (5 min) Mark Nesbit for Sabanos	1. The Technology Committee met on February 20, 2025, where we reviewed the list of resource requests and provided input. <ol style="list-style-type: none"> Faculty updated the committee on workshops presented for adjunct faculty how to open and add data into the Excel spreadsheet in their SDCCD MS 365 web app in a browser. We also discussed the Technology Plan which we will update at our next meeting scheduled on April 17, 2025.
Professional Development Committee (5 min) Luedtke	1. The PD Committee completed comments on PD-related resource allocation requests outside of the regular meeting 2. Classified Professional Equity Certification (CPEC) - Promoting 1 to 1 Sign-up – Each program/dept. dean/sup to encourage one CP to sign up for CPEC 1.0 (spring) and 2.0 (fall), and one CP sign up for each front-office by campus. Our goal is for all CPs to participate within a few short years. Small commitment. Only 10 total hrs/term 1 ½ hr per meeting - Fridays in April: 3 online meetings & 2 in-person meetings. Spring schedule TBD. Flier in resource folder. 3. Book Club starting Friday 21 st “There There” by Tommy Orange. Contemporary Native American fiction – Connect with Diversity Coordinator Esteban Alvarado with interest.
Institutional Effectiveness (5 min) Luedtke	1. Institutional Research Board (IRB) recruitment (fliers and steps in resource folder) 2. IEPI Visit #3 – Partnership Resource Team was impressed with the team’s progress. Approved to extend the project and funds through 25/26 due to implementation of three important areas of the work, two are aligned with District: development of PD SharePoint page and Vision Resource Center (will become main Flex/PD platforms), and implementation of a new Institution wide PD Strategic Plan.

Instructional Services Update (5 min) Omae	<ol style="list-style-type: none"> 1. AAIR subject indicator approved at the curriculum committee, pending approval from the Curriculum and Instructional Council. 2. SD Advance Symposium at Miramar College, March 26, 2025
Student Services Update (5 min) Carter	<ol style="list-style-type: none"> 1. Submitted agenda item to the BOT – SD Advance Counselor <ol style="list-style-type: none"> a. Having a prep meeting tomorrow 2. ARC/Strategic Enrollment Meeting <ol style="list-style-type: none"> a. Modality b. Marketing 3. Scholarship Committee is meeting next week to review application <ol style="list-style-type: none"> a. 463 applications received: 383 valid b. List of scholarship recipients will be sent out on the DL March 24th 4. Commencement <ol style="list-style-type: none"> a. Website is up – Save the Date – June 6, 2025
SDCCE Foundation (5 min) Foy	<ol style="list-style-type: none"> 1. Grand Opening of the BRC at the Cesar Chavez campus on April 9th, Please RSVP
Roundtable	<p>(King)</p> <ul style="list-style-type: none"> • EGC meeting for April 9th will be cancelled due to conflict with DGC, DeeDee will send out cancellation • For First round ESL hiring committee proceed with 2 representatives from Faculty, Classified Professionals, SPAA and Student Rep. • DeeDee will send out the email from the AS general meeting to the committee

[SDCCE Important Dates](#)

SCHEDULE OF MEETINGS EXECUTIVE GOVERNANCE COUNCIL (EGC) January through May 2025

EGC meetings are scheduled on the
2nd and 4th Wednesdays of each month, unless otherwise noted*
All committee meetings are in person, unless otherwise noted.

The following EGC meeting dates are to be held from 2:30 p.m. – 4:00pm

February 12 **Virtual**
February 26 **No Meeting (SDCCD Town Hall)**

March 12 **Virtual**
March 26 **CE Headquarters**

April 9 Cancelling due to conflict with DGC
April 23 **CE Headquarters**

May 14 **Virtual**
May 28 **CE Headquarters (Last Meeting)**