

January 17, 2018

## SDCE Professional Development Committee Meeting Minutes

2:30-4:00 PM Rm 121 ECC

Members Present: Kay Faulconer-Boger, Acting VPI; Carol Wilkinson, Emeritus/Parent Education Dean; Ernie Romero, CTE Faculty; Laurel Slater, ESL Faculty; Linda Osborn, Parent Ed Faculty & Diversity Sub-committee Chair; David Holden ABE/ASE Co-Chair; Karah Seaboldt, Classified NCC; Laurie Cozzolino, Faculty Flex Coordinator

1. There was no meeting in December – no minutes to review
2. We all thanked Kay Faulconer-Boger for stepping in to lead the PD Committee over the past few months. She has been a great presence and support at our meetings.
3. New Business: Spring Institutional Day Update: Laurie Cozzolino provided an update and draft schedule of Spring Flex Day activities, which will be on Monday Jan. 29 and Tuesday Jan. 30. Monday will include several morning general sessions; AFT Meeting w/Lunch and afternoon general sessions. Tuesday will be Spring Institutional Day with presentations from President Cortez; SDCE VPIs and Deans and a Student Panel. The theme of the day is 'Poverty & Inequity in Education.' Laurie reported that while Spring Flex is less well attended than Fall, we still expect more than 100 people each day.
4. Committee Reports:
  - Diversity Committee: Linda Osborn reported that the District's Campus Diversity Advisory Council (CDAC) will be sending/funding a group of SDCE representatives to the annual National Conference on Race & Ethnicity in American Higher Education (NCORE), which serves as the leading national forum on issues of race and ethnicity in American higher education. The conference will be from May 29-June 2, 2018 in New Orleans. Linda will be inviting interested member of the SDCE Diversity Committee to participate. She reported that the conference, which she attended last year, was one of the best events she has ever attended and encouraged others to attend.
  - Passport to Success: Roma Weaver was not able to attend the meeting.
  - Flex Advisory: Laurie had already reported on Spring Flex Days that are coming up. She also shared that in the past some of the most popular Flex Days events (outside of the large Convocation and Institutional Day events) have included the CALSTRS retirement workshops that we offer regularly; workshops related to how to get a job/get hired in the district and how to move up the pay scale. Workshops related to stress management as well as best practices in teaching are popular, as are technology trainings and topics.
5. Roundtable:

David Holden, ABE/ASE Chair spoke about the need to use professional development to help inform faculty and staff about IEPI, for example, how it relates to program review on a practical level. The information and data coming out of IEPI can sometimes be difficult to translate into action or changes at a program level for both faculty and staff. This is a topic that could be revisited.

Ernie Romero, CTE Auto Upholstery faculty said he has recently seen many tours on campus and through our classes. He participated as a faculty member at the recent open house/showcase at Chavez Center on January 11, 2018, where there was a public open house with information about all of our programs, including info on automotive, family home daycare, business and culinary exhibits. People were able to tour the center which also has computer labs and a nursing program. Ernie also talked about the auto program at ECC and the need to support these kinds of training programs that result in students gaining skills and getting jobs.

Karah Seaboldt, Attendance Clerk at NCC reported that she had attended one of the District's Professional Development workshops that are geared to classified staff, as they are short (one hour) and usually offered at least twice at different campuses, often around noon time or early in the morning, which makes them more convenient for Classified Professional staff. These workshops are open to all and posted on Flex as well. The recent offerings are offered by VEBA and mostly related to health and wellness topics. This semester topics include 'Healthy Eating on a Budget,' 'Five Buckets Principle,' 'Living in an Unpredictable World' and 'From Negative Being to Positive You.' Check the Flex schedule (for faculty) and contact Clark Wilson to learn more.

6. 2017-2018 SDCE PD Committee Meetings will be held on the 3<sup>rd</sup> Wednesday of the month, at ECC, Room 121, 2:30-4:00 PM unless otherwise scheduled. Dates will include:
  - Wednesday Feb. 21, 2018
  - Wednesday March 21, 2018
  - Wednesday April 18, 2018
  - Wednesday May 16, 2018
  - June Meeting: TBD