

**SDCE Professional Development Committee
Minutes April 13, 2020 1:45-2:45 PM ECC ZOOM Meeting**

Members Present:

Carol Wilkinson, Instructional Dean, Child Development & Emeritus Programs; Denise Munoz, Student Services Counselor/Faculty; Ernie Romero, Auto Faculty; Holly Rodriguez, ABE/ASE Faculty; Jessica Luedtke, Dean, Planning & Institutional Effectiveness; John Bromma, Academic Senate President, DSPS Counsel/Faculty; Laurie Cozzolino, SDCE Flex/Professional Development Coordinator/Faculty; Linda Osborn, Diversity Committee Chair/Faculty; Roma Weaver, Passport to Success Lead; Veleka Iwuaba, FELI Lead/ABE/ASE Faculty; Classified Supervisor, VACANT; Instructional Assistant, VACANT; Associated Student, VACANT

Recorder: Laurie Cozzolino

Quorum: ☒ Subject to the Brown Act
[#]

1. Call to Order/Roll Call [Time]

2. Action Items

2.1 Approval of Agenda

2.2 Review of March 9, 2020 Minutes for Approval

2.3 PD Projects & Updates from Committee Members, including:

- Dean Jessica Luedtke: Jessica shared a number of updates regarding the distribution of laptops and equipment to faculty, staff and student in response to the transition to online. Her office worked with VPA Jackie Sabanos in developing 2 surveys which informed the needs of students as well as employees in regards to immediate needs so as to provide targeted support during this challenging time.
- Emeritus/Child Dev Dean Carol Wilkinson shared that program faculty stepped up immediately to move to fully online courses with some challenges. She shared the Emeritus courses are delivered in 80+ off-side settings including senior centers that are just coping with the Covid-19 pandemic and do not have the resources to manage delivery of courses. On the other hand, Emeritus and Child Dev faculty have stepped up to reach out and develop online courses for all students, and have reflected that while challenging, going fully online has been 'transformational' for faculty, staff and students. As it true for all programs, in—person Professional Development activities have been canceled.
- Passport to Success Lead Roma Weaver reported that they have gone fully online and will continue to provide support to Passport participants
- FELI Lead Veleka Iwuaba reported that they are trying to work out if a fully virtual FELI (for employees) and College & Career Readiness (for students) is feasible in the online environment, given it's critical focus of bringing people together in person for this essential and transformational work. Veleka spoke directly with Diego Navarro, FELI creator, to discuss what the future might look like for FELI/Student Course for the future. She shared that there are some ideas about developing some online versions of FELI/Student Course. Veleka is also the ABE/ASE Program Chair and reflected how her program faculty have embraced the challenges of bringing all course online within a few weeks.
- Diversity, Equity & Inclusion Lead Linda Osborn shared that the SDCE Spring Book Club, which is reading 'Just Mercy' a book about reformative justice, was able to pivot to providing books to all participants and also planning a virtual 'book club' with Laurel Slater as the lead as planned, in May 2020.
- Denise Munoz: CE Excellence Lead/ Counselor shared the many challenges facing Student Services

during this challenging time. She Denise how staff are working to provide consistent, clear and cohesive information to staff so they can provide this to our students. This is really a work in progress and will continue to evolve over time. Denise is also the lead on CE Excellence, an institutional project supported by our Equity initiatives, to bring people together to discuss critical issue that impact faculty, staff and students. Plans for how to make this transition are pending.

- AS Senate President John Bromma: John brought up the issue on how we can provide CE/Salary Advancement Credit of faculty who complete the Canvas Certification Course as we are expecting all faculty to complete this training. Laurie said she will follow up on the process of how CE faculty can request Salary Advancement credit for the course.

- Faculty Rep Ernie Romero shared that there are a number of challenges that CTE/Hand- on courses, such as Upholstery, present. Ernie is working on developing skills and reaching out to others so we can collectively deliver these training to students.

- TLC Lead/Faculty Rep Holly Rodriguez: Holly shared that the current situation on bringing all classes fully online has become the priority for all of us for now, and TLC is something to re-visit in the future. For now, she is working within the ABE/ASE program to transition to fully online and providing support to ABE/ASE as well as other faculty to transition to fully online. Given the current situation, we will wait to revisit plans for TLC in the future

- Classified Professional Development Lead Patty Lopez was not able to attend but Laurie Cozzolino reported that the annual STAR Conference was unfortunately cancelled due to the Covid-19 issue. In response, Classified Senate reps created the Online Professional Development Collaborative who organized to provide a series of Professional Development sessions focused on Classified Professional needs and also open to all SDCE staff. More info TBD

- Flex Update: Laurie Cozzolino invited all interested to the upcoming Flex Advisory Sub-committee Meeting to be held on Zoom: April 27 3:30-5:00 PM. The purpose of this Committee is to seek input regarding professional development needs for all SDCE employees.

3. Adjournment: 2:45 PM. Next Meeting: Monday May 11, 2020 1:45-2:45 PM on Zoom

Future Meetings on Zoom:

~~Monday June 8, 2020~~ No meeting in June