

**SDCE Professional Development Committee
Minutes for Monday Feb. 10, 2020 1:45-2:45 PM ECC Rm 121**

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Members Present: John Bromma; Jessica Luedtke; Roma Weaver; Veleka Iwuaba; Patricia Lopez; Laurie Cozzolino; Holly Rodriquez

Recorder: Laurie Cozzolino

Quorum:

Subject to the Brown Act

1.1 Approval of Agenda

1.2 Jan. 13, 2020 Minutes Approved

2.1 Review of Resource Allocation Requests for Institutional Planning Update: Jessica shared the current Resource Allocation Requests, as per the Committee's task of reviewing the list of Institutional Conferences for review. The Committee members were able to review the full list and completed the evaluation of 'level of need' for each submitted Conference. We also provided feedback on those for areas in which we had questions. This work included review of unit/program conference resource requests as well as Institutional Conference requests. There was adequate time for discussion, led by Jessica, and the work was completed. Laurie Cozzolino will complete the Resource Allocation Request form, and return it ASAP, with Committee input, to Jessica. This will then be forwarded to the SDCE Budget Committee for final review. The PD Committee was also thanked for their work on updating the Shared Governance Handbook. It will remain a draft until approved by EGC and President Turner Cortez and expected to be adopted the start of Spring 2020 and remain in effect through Summer 2023. Recommendations included: For all of the Conferences that would include Faculty participation the PD Committee's recommends that faculty seek Academic Senate Funding when possible. This shows which Conferences reflect attendance by faculty. The issue of substitutes also came up, for when faculty attend Conferences. The Committee did not make any direct comments in this review, but that it could be discussed at another time. This topic does impact Professional Development more broadly – but is not a consideration in this review activity. There was one request that was in a banned State, so we would not support that Conference (NAACE 2020 Conference in Tennessee).

2.2 Membership review: We did not have time to discuss this topic, but will put it on the Agenda for the next meeting.

3. Sub- Committee and PD Project Reports: We did not have time for this item.

4. Information/Discussion Item(s): We did not have time for this item

Adjournment: 3:00 PM. Next Meeting: Monday March 9,2020 1:45-45 PM ECC Rm 121

2019-2020 SDCE PD Committee Meetings will be held on the 2nd Monday of the month, at ECC, Room 121, 1:45-2:45 unless otherwise scheduled. Dates will include:

- Monday March 9, 2020
- Monday April 13, 2020
- May 12, 2020

