

Minutes: SDCE Professional Development Committee Meeting  
April 8, 2019: 2:00-3:00 PM: Rm 121 ECC

Members Present: Michelle Fischthal; Roma Weaver; David Holden; Laurie Cozzolino; Veleka Iwuaba; Ernie Romero; Patricia Lopez; John Bromma; Joyce Almario-Greno

1. Reviewed and accepted minutes from March 12, 2019 Meeting
2. Holly Rodriguez: New Professional Development Project Report-Holly reported on the TLC (Teaching & Learning Collaborative) which is funded out of AEBG funds. She will be working with ABE/ASE Faculty member Natalie Lindenberg on this project, which will also include ABE faculty from SDCE and San Diego Unified. The TLC will follow a 'cohort' model and highlight innovative practices in teaching and learning. The team will be working over the summer to develop content, etc., with a plan to deliver in the Fall. Their hope is to design a sustainable 'Train-the-Trainer' approach in order to 'multiply' impact and create a model. Holly is using her own graduate experiences at UCSD to inform this project. She will continue to report on the TLC project to the PD Committee.
3. Sub-Committee Reports:
  - Diversity, Equity and Inclusion Sub-Committee: Joyce Almario-Greno Chair reminded committee members that the invitation/application for NCORE funding and attendance has gone out, and she encouraged those interested to apply quickly, as the deadline is April 16. Funding has been made available via SDCCD Campus Diversity Advisory Council as well as Academic Senate. The NCORE (National Conference on Race & Ethnicity) will be held from May 29-June 1, 2019 in Portland, Oregon. The application is open to faculty and staff.
  - Passport to Success: Roma Weaver reported on the April workshop on 'Involvement in Institutional Change' for our Passport to Success participants at CE Mesa. Richard Weinroth started us out with wonderful information about the Academic Senate. Michelle Fischthal, Vice President of Instruction gave a presentation on Access, Retention and Completions. Timothy Pawlak talked about Program chairs and the duties and responsibilities associated with the position. Laurie Cozzolino encouraged participants to join committees including the Professional Development Committee and Flex Advisory Committee, as well as Safety and Budget. Joyce Almario-Greno discussed the Diversity, Equity and Inclusion Advisory Committee and the importance of the Diversity Pledge. Rachel Rose reviewed the Governance Handbook and then participants were encouraged to join a committee of their choice. Passport participants will all be participating in Graduation this year, and Certificates of Completion will be handed out at the reception.
  - Flex Advisory Sub-Committee: Laurie Cozzolino shared that there will be a Spring Flex Advisory-Sub Committee Meeting to be held on April 29<sup>th</sup> at ECC, and all are invited. This meeting is designed to seek direct input and ideas from faculty and staff on suggestions for future Flex activities as well as institutional directions in professional development areas. There was also a discussion about how faculty learn about Flex – there is no actual 'orientation' for Flex. New faculty may get some orientation from their Dean or Chair, but there is nothing formal in terms of Flex. Laurie mentioned that she creates a 'Faculty Flex Handbook' annually that is posted on our Faculty and Staff resources page, but she said she could do a better job sharing this in the future by sending out the link, and letting Deans and Chairs know about it. It covers the basics

that faculty need to know regarding Flex. David Holden also suggested that new faculty could benefit from 'shadowing' veteran faculty members as well.

4. Roundtable: Ernie Romero shared the good news that his program now has a new Instructional Assistant to help out in his class, leaving him more time to interact with and students and teach the skills that students need to succeed in their career areas. This is a benefit to all, as it allows faculty to do what they do best- teach skills. Others added that having IAs in all classrooms/ programs can make a big difference in the quality of instruction, by letting teachers teach.

Veleka Iwuaba reminded us that the next FELI is scheduled for the week of April 15-19, and will be at West City Center this time. There is a good crowd enrolled, and Laurie said that she will be participating this session.

5. 2018-2019 SDCE PD Committee Meetings will be held on the 2nd Monday of the month, at ECC, Room 121, 2:00-3:00 PM unless otherwise scheduled. Dates will include:
  - Monday, May 13, 2019 - 2:00pm
  - June Meeting: TBD