

DRAFT MINUTES: SDCE Professional Development Committee Meeting  
May 13, 2019: 2:00-3:00 PM: Rm 121 ECC

Members Present: Roma Weaver, Linda Osborn, David Holden, Laurie Cozzolino, Veleka Iwuaba, Ernie Romero, Patricia Lopez, Joyce Almario-Greno

1. Reviewed and approved Minutes from April 8, 2019 Meeting
2. S.T.A.R. (Staff Training and Retention) Conference Report w/ Patty Lopez: Patty provided information about the May 9, 2019 SDCE 3<sup>rd</sup> Annual Classified Professional Development STAR Conference. There were a number of different activities planned over the week, with the main Conference Day held at ECC. This included a light breakfast and a general session in the ECC Theater, with President Turner –Cortez, Classified Senate President Neil Kovrig and VPA Jacqueline Sabanos speaking, followed by the keynote speaker, Dr. Julie Ducharme, speaking on the topic of supporting all of us to aspire to make changes and support causes we believe in. Patty reported that the event was attended throughout the day by up to 200 people, and included a Campus Solutions workshop, a luncheon, the STAR People’s Choice Awards and Passport to Success Certificates were also handed out. In the afternoon, there were several health-related workshops; a Classified Senate Open Door session; several sessions on financial literacy as well as AFT information for Classified Professionals sessions; a session on Educational Leadership & Development presented by Libby Bakkit, and entertainment was provided. In an effort to provide activities at different campuses, there were luncheons at Mid City and North City, as well as Classified Service Awards on May 15 at ECC. This is the third year of this event, and each year has been well attended and a success.
3. TLC Update: Holly Rodriguez was not be able to attend but sent this update on the Teaching and Learning Collaborative: *We have decided to move the workshop dates to Wednesday afternoons, so that Unified teachers can attend. Mike Reynolds has told us to expect all seven of his teachers to attend. I will have the revised schedule soon (just waiting on them to confirm the proposed times), and then I will update the master calendar.*
4. Flex/Professional Development Input for 2019-2020: Laurie Cozzolino shared input she gathered at the Spring Flex Advisory Sub-Committee Meeting, where she invited those committee members to also provide input on important topics that they think should be included in professional development 2019-2020, on Institutional, program and individual levels. After sharing and discussing some of those ideas and topics, that meeting, PD Committee members were invited to provide their input on these topics as well. Here is a summary:
  - Offer topics that are timely, and relate to what we are doing and what we need to know now.
  - Have a wide variety of different topics that are of interest to a wide variety of people.
  - Have a session that illuminates the Participatory Governance system, as well as an explanation of all of the Committees and their roles in the Institution. Many of us really do not have a good understanding of how we operate, and we are also in a period of flux, and would appreciate clear communication and explanation provided on a regular basis.

- Consider the idea of how we don't so much need to 'train' our students, but help our students be 'trainable' so that they can adjust and adapt in a changing economy. David Holden talked about Ora Kadash as a proponent idea of this and Laurie about Growth Mindset.
- Guided Pathway: What Does it Mean to 'ME'? It depends on who 'ME' is, whether faculty, counselors, or staff. We all need to know
- Joyce Almario-Greno, who is a Counselor, shared that in her program, they are always looking at their already established Strategic Plan & Goals and reflecting on whether we are doing what we said would; sometimes asking 'why do we have to do this?'; and also reminding ourselves all the time that our Strategic Plan should support student success.
- Linda Osborn shared that as Acting Dean of several programs, she has heard back from faculty that they are feeling somewhat uncomfortable with new 'plan' (as per funding formula, etc. ) and that in particular, faculty felt left in the dark by the late 'heads up' regarding summer classes. She reflected that change can be worrying and without clear communication, it can be a breeding ground for mistrust.
- Joyce reminded us that our job is to give people hope and help make it happen, but that as faculty and staff, we also need to feel supported

5. Sub-Committee Reports:

- Diversity, Equity and Inclusion Sub-Committee: Joyce Almario-Greno reported that up to 10 people will be attending NCORE, and we are hoping to continue offering LBGTQ Safe Zone Training, as well as the 'See Me/CE Me' Project
- Passport to Success: Roma Weaver reported a great year is ending, with the last activity being attendance at Graduation as part of their Commitment. She also shared that we will still have quite a few for next year, and are in the process of reviewing and planning for next year.
- Flex Advisory Sub-Committee: Laurie Cozzolino – previously reported

6. Roundtable: Members reports, input, ideas and concerns:

- Veleka reported on the last FELI Session, which was quite successful, with 20 people including faculty and staff. She is currently planning a session for the week before the 2019 Fall semester begins which would be the week of August 19-23. If you have not attended please consider this excellent training
- Members wondered if we could not meet in June? The semester ends on June 10 and everyone is busy. Laurie will connect with Michelle on this and get back to everyone.

7. 2018-2019 SDCE PD Committee Meetings will be held on the 2nd Monday of the month, at ECC, Room 121, 2:00-3:00 PM unless otherwise scheduled. Dates will include:  
June Meeting: TBD