

DRAFT MINUTES: SDCE Professional Development Committee Meeting
March 11 2019: 2:00-3:00 PM: Rm 121 ECC

Members Present: Michelle Fischthal; Roma Weaver; Linda Osborn; David Holden; Laurie Cozzolino; Veleka Iwuaba; Ernie Romero; Patricia Lopez; John Bromma

1. Minutes reviewed updated and approved from Feb. 11, 2019 PD Committee Meeting.
2. Laurie asked about having a discussion on the 'Strategic Plan for Professional Development' and Michelle requested that it be placed on the Agenda for a future PD meeting. The Agenda was approved as is.
3. Resource Prioritization Process and Review Update: Michelle reported that recommendations from our review will go to the Management Team over the next few months, and she will report back as the information is made available. She also reported regarding the question related to 'health and safety' requirements, where extra points given for this category. These questions/issues will be reviewed by the Safety Committee, and she will report back as the info is provided. David Holden asked what the next steps of the process would be regarding how our review of which PD requests would go forward, based on our review. Specifically, David asked how the final decisions would be made for the conference attendance requests, which were the bulk of what we reviewed as a Committee. David wondered if this means the President would give the final 'OK' for who is going to a particular conference, and/or who will be signing off on requests? Other concerns included: At what level will these decisions be made? Will it be fair? How will Program Review be related to the requests? Michelle commented that Managers (Deans) don't have direct access to PD funds – rather, our practice has been to have funds available tied to specific funding sources/grants/initiatives, such as from Strong Workforce or AEBG. She added that this is all still a changing process, and that we are working through it as an institution.
4. Sub-Committee Reports:
 - Diversity, Equity and Inclusion Sub-Committee: Linda Osborn reported that she had gone to the recent District meeting for Multiple Methods Funding out of the District EEO Office and reported there will be a new plan to be written by June 1, 2019, and we don't know exactly how the funding will be distributed/accessed, but that she will keep us informed. The full EEO Plan has to be re-written for the next three years and must be in state by June 8, 2020. Linda will also be reporting to the District Committee on what was done this past year at SDCE, and how it benefited our institution. She updated us on several upcoming projects and events out of the Committee, including a showing of 'Period.End of Sentence' at West City on Thursday March 21, as well as LBGTQ SafeZone Training set for Thursday April 25, at Mid City Center. Michelle requested that the LBGTQ SafeZone training could be posted on the CE Master Calendar and Linda said she would follow up on it. These are all also Flex Events for faculty, and are open to all. The Committee is also working on the NCORE Conference Application, which should be out soon. The Conference will be in Portland Oregon the week of May 28-June 1, 2019. We are hoping to send a representative team to the Conference this year, with funding available from Multiple Measures as well as SDCE Academic Senate Funds. There is also a sub- committee working on a potential film/information project, 'See Me/CE Me'- more info to come. Linda added that Diversity, Equity and Inclusion themes are moving forward each year.
 - Passport to Success: Roma reported on the recent Passport to Success session held on March 1, which was on the topic of 'Inclusion', where 10 faculty and 8 classified staff attended, with an emphasis on coming up with a solutions to problems and barriers. Guest speakers Stephanie Thomas, new DSPS Dean and DSPS Counseling Chair John Bromma both gave an extensive and informative overview of the DSPS Program at SDCE, including an update on current practices and policies related to student rights and responsibilities on campus, including 'Service Pet' information.

Passport continues to be well attended and faculty and staff who attend report positive feedback. The next session will be on Friday April 5, on the topic of 'Involvement in Institutional Change,' with guest speakers Michelle Fischthal, Timothy Pawlak, Richard Weinroth and others. The final sessions will involve participants in Graduation events.

- Flex Advisory Sub-Committee: Laurie Cozzolino: Laurie attended the recent 4CSD State Conference (CCC Professional Development Professionals) on March 8, 2019, and the CCC Office will be updating the Flex Guidelines, which have not been updated in more than a decade. Here is the language from the conference: *The Professional Development unit of the CCC Office will begin a consultative process whereby they will review the State Flex Guidelines with the intention of revising and updating them, with input from the field. They have recently hired a 'specialist' to direct this work.* She also reported that the CCC has released a total of \$5 million from AB 2558, to be distributed proportionately across the State to the Colleges, specifically for Classified Professionals Development. We were asked to make sure our Classified Senates are aware that this funding is earmarked for PD for Classified. Also discussed at the Conference, the recognition that 'Guided Pathways' is everywhere, but participants agreed that such a large statewide initiative/ framework will only work best if there are more full time contract faculty to do the work that will be involved. The conference body acknowledged (informally) that part time adjunct faculty are not always provided enough extra hours to truly participate in the processed demanded by Guided Pathways. Laurie also mentioned the 'Teaching and Learning' Project which is funded by AEBG w/ \$35,000 available, will be led by Holly Rodriquez as the lead, and she will bring a report to the next meeting. Laurie also reminded/invited everyone to the Spring 2019 Flex Advisory Sub-Committee, which will meet on Monday April 29, 2019, from 2:30-4:00 PM at ECC in Room 186. This meeting, which is a State Flex requirement, is open to all, and seeks input from all constituencies on institutional, program level and individual level professional development activities. These recommendations will be reported back to the May PD Committee Meeting.

5- Roundtable/Action Item: There was a suggestion that there be a 'space' for colleagues to share about and discuss the Conferences they had attended in the previous semester or year. ESL does this as a regular process after their State and Regional CATESOL Conferences, and we all agreed this is something can could happen in other programs and on an Institutional level, perhaps during Fall and Spring Flex Days as an 'open to all' workshop session. Laurie said we have had these kinds of sessions in the past, and could make it an ongoing, organized kind of event(s).

2018-2019 SDCE PD Committee Meetings will be held on the 1st Monday of the month, at ECC, Room 121, 2:00-3:00 PM unless otherwise scheduled. Dates will include:

- Monday, April 8, 2019 - 2:00pm
- Monday, May 13, 2019 - 2:00pm
- June Meeting: TBD