

## Professional Development Committee Meeting Minutes

Sept 10, 2018 2:00-3:00 PM Rm 121 ECC

Members Present: Roma Weaver; Barbara Pongsrikul; Ernie Romero; Holly Rodriquez; Linda Osborn; David Holden

1. Barbara Pongsrikul, standing in for Michelle Fischthal, called the meeting to open at 2:05. She reminded us that we must put the Mission Statement on every meeting agenda, as Carlos has requested it to be printed on every agenda.
2. Introductions were made.
3. We discussed Fall Flex activities. David Holden said he really like the speaker and she did a great job. Holly and Roma agreed. Everyone thought the flex activities were excellent this year
4. Discussion on the PD Committee Membership began. Barbara stated that Laurel Slater would not be able to represent ESL so we need someone to replace her as an assigned faculty member. We also discussed the need for some classified representation, as Karah Seibold has resigned. Holly Rodriquez recommended her IA in Basic Skills, Kathy Leftwich, to see if she would be willing to serve on the committee this year. We also need a student representative, as per the PD Committee description. David said we had someone last year but he couldn't remember who.
5. Subcommittee Reports:
  - Diversity Equity, and Inclusion Committee:  
Linda Osborn stated this is the new name and we need to use it She reported on the Constitution Days and what she was doing to inform faculty . She also said Laurie will be setting up the book club again and notifying faculty who what to join.
  - Passport to Success: Roma reported on the first workshop for 2018-2019: 'Nuts and Bolts of CE'. She said President Cortez gave a very interesting presentation, and 9 adjuncts, 8 contract faculty and 11 classified attended the first session. Mentors were also invited and 5 of them came. We are expecting a wonderful year.  
Barbara talked about having a Professional Development Coordinator and everyone thought it was a good idea. David asked is it possible to have a Coordinator for each department. He thinks that is a good idea.
  - Flex Advisory Sub-Committee Report: Laurie Cozzolino was absent and will report at the next meeting.
6. Discussion on PD Membership continued: Barbara was not sure if Carol Wilkinson is still the Dean assigned to our committee. She suggested that Jackie Sabanos should appoint someone from Administration/Classified staff to attend, as directed in our Committee Membership list. We also would like to have a student member who needs to be appointed via ASB, and one more faculty member since Laurel is leaving.
7. There was no roundtable info. We adjourned at 3:00.