



Professional Development Committee

MINUTES for Monday, May 12th, 2025

2:00pm-3:00pm

Zoom

Members Present:	Diana Vera-Alba, Jessica Luedtke, Roma Weaver, Veleka Iwuaba, Carla Grossini-Concha, Maureen Rubalcaba, Esteban Alvarado, Tammy Krasne, Lily Gonzalez
Members not Present:	Denise Munoz, Jackie Sabanos, John Bromma, Patricia Lopez, Franklin Garrett
Guests:	Floreniza Yumul
Recorder:	Nashlee Solis

AGENDA

1. Call to Order 2:02pm

2. Review Agenda, Approval of Minutes

2.1 Approval of Agenda

CONCLUSION	<ul style="list-style-type: none"> First motion to approve by Roma Weaver. Second motion to approve by Lily Gonzalez.
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2.2 Approval of April 14th, 2025, Meeting Minutes

CONCLUSION	<ul style="list-style-type: none"> First motion to approve by Veleka Iwuaba. Second motion to approve by Esteban Alvarado.
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3. Information/Discussion Item(s)

3.1 Check in

3.2 IEPI Update

INFORMATION	<ul style="list-style-type: none"> The IEPI planning retreat will be taking place this Friday, March 16th, from 9:00am-2:30pm at the Cesar Chavez campus. The institutional effectiveness survey has been completed with the information from PRIE and will be shared at the retreat with questions around the most pressing items that we want to discuss and get feedback on.
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3.3 Request for Volunteers: All African Diaspora Application Review Committee

INFORMATION	<ul style="list-style-type: none"> SDCCE and other colleges in the district are sending a contingency to Ghana for the All-African Diaspora Conference in 2026. Because of the necessary requirements around the current administration and immigration, Dr. Carter and district leadership around the district agree it's best to start early. If anyone is interested in volunteering to review applications in the fall, contact Carla Grossini-Concha.
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3.4 Governance Handbook Updates

INFORMATION	<ul style="list-style-type: none"> PRIE provided materials to guide the process with our committee, which includes a committee input form and discussion guide, which is housed in the team's folder. The current Governance Handbook is expired, and existing committees are making minor updates such as a name change or committee member memberships, except for the two committees, Program Review and Planning Committee and PI Committee, that are having large changes with the reorg within the department. The deadline for committees to make changes is this month. If more time is needed, they can create a secondary special meeting or create a subcommittee.
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	<ul style="list-style-type: none"> The Professional Development committee made tracking edits to the membership (voting) section of the input form with a suggestion of a co-chair to be elected annually from the current Dean members and made verbiage edits to the goals.
3.5 Committee Members for 25-26	
DISCUSSION	<ul style="list-style-type: none"> Due to time restraints, agenda item 3.5 has been tabled until the fall.
ROUNDTABLE	<ul style="list-style-type: none"> Lavender party tomorrow at Cesar Chavez
Action Item [who?]	Carla will contact Maureen directly about her faculty lead.
4. Adjournment Meeting adjourned at 3:00pm	

NEXT MEETING:

Fall 2025

Zoom

Minutes submitted by: Nashlee Solis

Minutes approved: *by committee 9/8/2025*