



Professional Development Committee

MINUTES for Monday, December 9, 2024

2:00pm-3:00pm

Zoom

Members Present:	Denise Munoz, Diana Vera-Alba, Jessica Luedtke, Patricia Lopez, Roma Weaver, Veleka Iwuaba, Carla Grossini-Concha, Maureen Rubalcaba, Esteban Alvarado, Tammy Krasne
Members not Present:	Jackie Sabanos, John Bromma, Franklin Garrett, Carla Yumul, Oscar Castro Urias
Guests:	
Recorder:	Nashlee Solis

AGENDA

1. Call to Order 2:02pm

2. Review Agenda, Approval of Minutes

2.1 Approval of Agenda

CONCLUSION	First motion to approve by Patty Lopez. Second motion to approve by Diana Vera-Alba.
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2.2 Approval of November 18th, 2024, Meeting Minutes

CONCLUSION	First motion to approve by Esteban Alvarado. Second motion to approve by Veleka Iwuaba.
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3. Information/Discussion Item(s)

3.1 Check in

INFORMATION	
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3.2 Spring Institution Day and Spring Flex Day

INFORMATION	<ul style="list-style-type: none"> Spring Institution will be Monday, January 27th, 2025, and Flex Day will be Tuesday, January 28th. Standard workshops and some new workshops such as Blooms Taxonomy, the 5th SLO, and ESL Communication Accessibility will be available. AFT will host a lunch from 12:00-2:00pm in the foyer along with a Panel Discussion on "Protect Our Students" to follow from 2:30-4:30. There will also be an All-Adjunct welcome event. Carla is open to ideas for additional sessions to be offered during Spring Flex Day.
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3.3 Reminder: FELI Jan 13th-Jan17th from 9am-5pm

INFORMATION	<ul style="list-style-type: none"> Veleka encourages the committee to keep talking about FELI and promoting it to fellow employees. 17 people have signed up thus far. We don't know when or if FELI will have an opportunity to be available in the future, so Veleka encourages people to take advantage of the opportunity now before any changes are made. The upcoming FELI event will be January 13th-16th at ECC, and January 17th will be at the VEBA center in Mission Valley with a provided lunch for all days. Carla is also working with VEBA for Wellness sessions.
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3.4 STAR Conference Updates

INFORMATION	<ul style="list-style-type: none"> Carla attended the Classified Senate Meeting last month to get information on planning for this year's STAR conference. Historically, STAR Conference has been held during Classified Appreciation week, however the timing is challenging with the Classified Awards Ceremony, which is typically on a Monday.
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	<ul style="list-style-type: none"> • With a COS survey, it has been confirmed that the busiest day on all campuses is Mondays, which also makes it challenging for folks to attend. • The proposed date for this years' STAR Conference is Thursday, April 24th, 2025, at Cesar Chavez, however, we are pending confirmation. • An SDCCD employee survey shows people want the 2023 speed information session which aligns with another survey response of employees not wanting long sessions. • There was concern that CAEP would not be able to support food, however, V.P Carter and Dean Garrett offered to support in covering the meals during STAR Conference.
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3.5 NCORE Application

INFORMATION	<ul style="list-style-type: none"> • The NCORE application has officially been sent out to the colleges on behalf of the DEIAA and is being accepted until January 10th at 11:59pm. • While rating the applications, we are looking for those dedicated to these equitable practices to attend, and applications answers will not be based on polished answers, but will be selected on meaningful and intentional responses. • NCORE will be taking place May 27th-May31st, and we are still pending hotel information. • Jessica will share the NCORE application and information at the next EGC meeting, and Esteban will also share at the next Academic Senate meeting.
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3.6 Professional Development Survey

INFORMATION	<ul style="list-style-type: none"> • With the IEPI Strategic Plan for Professional Development needing a better idea as to what people want for their Professional Development, Carla is working with the PRIE team in creating a survey with the hopes of getting the survey out at the beginning of the year which will be incentivized to get as many responses as possible. • Jessica has an upcoming meeting with the Guided Pathways coordinators and will be able to hire a Communications Analyst and Project Assistant in the near future.
ROUNDTABLE	<ul style="list-style-type: none"> • Train the Trainers for Classified Professionals Equity Certifications will be next week at CE Mesa from 3:00-4:00pm with 9 graduates; and Maureen invites anyone who is interested to attend. • Maureen is also working with COSs to ensure Classified Professionals can continue to attend training without leaving campuses short-staffed. • The second Faculty Equity Institute is March 20th, 21st and 27th, and Denise encourages everyone to share to Faculty and Adjuncts to attend with a goal of at least 10 participants. • The Diversity Book Club had its second meeting on Friday, December 6th, with the third and final meeting scheduled for January 17th from 3:00-4:30pm. • ESL is extremely busy with Spring registration and classes continue to fill up. • Passport to Success has a session this Friday with Carla and Michele speaking via zoom.
Action Item [who?]	

4. Adjournment Meeting adjourned at 2:41pm

NEXT MEETING:

Monday, January 13th, 2024 – 2pm

Zoom

Minutes submitted by: Nashlee Solis
Committee

Minutes approved: *01/13/25 By*