



Professional Development Committee

MINUTES for Monday, January 13, 2025

2:00pm-3:00pm

Zoom

Members Present:	Diana Vera-Alba, Jessica Luedtke, Patricia Lopez, Roma Weaver, Carla Grossini-Concha, Classified Supervisor- Tammy Krasne
Members not Present:	Denise Munoz, Jackie Sabanos, John Bromma, Veleka Iwuaba, Maureen Rubalcaba, Franklin Garrett, Esteban Alvarado,
Guests:	Carol Basilio, Lily Gonzalez
Recorder:	Nashlee Solis
AGENDA	
1. Call to Order 2:06pm	
2. Review Agenda, Approval of Minutes	
2.1 Approval of Agenda	
CONCLUSION	First motion to approve by Patty Lopez. Second motion to approve by Diana Vera-Alba.
2.2 Approval of December 9th, 2024, Meeting Minutes	
CONCLUSION	First motion to approve by Jessica Luedtke. Second motion to approve by Roma Weaver.
3. Information/Discussion Item(s)	
3.1 Check in	
3.2 Call for PD Committee Member: Classified Professional – Instructional Assistant	
INFORMATION	<ul style="list-style-type: none"> We are still in need of another instructional assistant for the Professional Development Committee. Classified Senate has been contacted about an opening on the PD Committee, we have not heard back. Diana will contact her two Instructional Assistant's for potential interest. Lily Gonzalez responded that she is interested in joining.
3.3 CPEC (Classified Professional Equity Certification) Update	
INFORMATION	<ul style="list-style-type: none"> Maureen Rubalcaba was absent, Jessica shared the following information: <ul style="list-style-type: none"> Recently, CPEC had their graduation of 9 facilitators out of the CPEC 2.0. CPEC facilitators will be able to conduct the next iteration of CPEC in the Spring, CPEC 1.0 which is a yearlong training for classified professionals.
3.4 Spring Institution Day	
INFORMATION	<ul style="list-style-type: none"> Spring Institution Day: Monday, January 27th <ul style="list-style-type: none"> Please RSVP and attend as the colleges will be closing for all folks to attend. Be Well Theme, Breakout Sessions – RSVPs! RSVP to only one of the seven sessions as space is limited Sessions include Starting a Gratitude Practice, Sound Bath and Meditation, Gentle Yoga class, Healthy Cooking Demo. Flex Day: Tuesday, January 28th <ul style="list-style-type: none"> All Adjunct Welcome Breakfast AFT Meeting and Lunch in the foyer Panel discussion with Chancellor Smith

	<ul style="list-style-type: none"> • Spring 2025 Convocation Schedule <ul style="list-style-type: none"> ○ The schedule includes some standard sessions that are offered each year along with some newer ones. ○ Standard sessions include the SDCCE Grading policy, Canvas Accessibility, Student Centered Admissions and Enrollment Process, Professional Advancement and Sabbatical, A Conduct, Grievance and Basic Needs session, and the AFT meeting and lunch. ○ Carol Basilio is leading a session on Strategies for Successful Communication with English Language Learners, that is geared toward Student Services employees and councilors who work directly with students. ○ Neill will have a session on Student Senate for the California Community College Advocacy Academy experiences. ○ The AFT will host a panel discussion session on How to Protect Our Most Vulnerable Students.
3.5 IEPI Update	
INFORMATION	<ul style="list-style-type: none"> ○ The Guided Pathway consultants, Symone McDaniels and Stacy Teeters are supporting the creation of the strategic plan for Professional Development by offering to support our objectives and goals around institutional research. ○ Symone and Stacy will be presenting at Spring Convocation for about 20 minutes on the main stage along with having a booth in the foyer for surveys and feedback. ○ At the end of February, we will be meeting with the IEPI Partner Resource Team (PRT) for the 3rd meeting to look at the plan and make any necessary changes.
ROUNDTABLE	<ul style="list-style-type: none"> • The NCORE application deadline was Friday at midnight, and we had 27 applicants which is about a 70% increase over the last year. The DEIAA committee has a subgroup that will be scoring the applications which will then be sent to executive leadership to make the final decision on who will be representing CE at NCORE. • Tammy wanted clarification on her role in the PD committee and Carla communicated that anything that is shared in the committee can be amplified to the staff at her location and other COS's. • Carla scheduled a Disability AWARE training for Friday, February 25th from 9:30-12:30pm at North City. • Carol is looking to create a survey for the upcoming CPEC 1.0 training with the intention to start in March. • Jessica shared that the Faculty Institute will begin in about a month with 10 faculty participants and will be the last iteration of the Culturally Responsive Pedagogy and Practices grant. • Diana shared that ESL classes are filling up and some already have a waitlist. Many changes have been implemented such as new teachers, and new schedules offering hybrid.
Action Item [who?]	Carla to follow up with Trenton Romero to confirm Lily's membership.
4. Adjournment Meeting adjourned at 2:51pm	

NEXT MEETING:

Monday, February 10th, 2025 – 2:00-3:00pm

Zoom

Minutes submitted by:

Minutes approved: