



Professional Development Committee

MINUTES - Monday, November 14, 2022

2:00 – 3:00 PM

Zoom virtual meeting

Members Present:	Carla Grossini-Concha, Denise Munoz, Diana Vera-Alba, Jessica Luedtke, John Bromma, Veleka Iwuaba, Patricia Lopez, Roma Weaver, Jan Jarrell, Jackie Sabanos
Members not Present:	Linda Osborn, Lisa Carulli
Guests:	
Recorder:	Debi King
AGENDA	
1. Call to Order 2:04 PM	
2. Action Items	
2.1 Approval of Agenda	
CONCLUSION	Motion to approve by Jessica, seconded by Diana – Agenda approved
2.2 Approval of Minutes for October 10, 2022	
CONCLUSION	
3. Information/Discussion Item(s)	
3.1 Spring Institutional Days- Potential Sessions	
DISCUSSION	<p>Spring Institutional Days January 30-31</p> <ul style="list-style-type: none"> • Working with the President’s office to obtain Dr. King’s vision for Spring Institutional Days • Will be confirming in the first few weeks of December • Suggestion: maybe an introduction to FELL as one of the sessions • Committee members asked to brainstorm with their teams for suggestions
3.2 Creation of Canvas Shells for Asynchronous Online Faculty and Staff Development	
INFORMATION /DISCUSSION	New PD Coordinator introduced the idea of asynchronous Canvas shells for faculty and staff development as a way for FLEX programming to be more accessible to adjunct faculty – similar to “Mesa Loft” – if implemented, all classified professionals will need access to Canvas which they currently don’t all have
3.3 PD Committee Membership Needs	
INFORMATION	Committee still has open positions – PD Coordinator to reach out to Tovariss Franklin, Neill Kovrig, and committee member, John Bromma to fill spots
3.4 Round Table	
INFORMATION	Committee members were introduced to Carla Grossini-Concha, the new PD Coordinator for SDCCE – then introduced themselves to Carla
4. Adjournment: Meeting adjourned at 2:51 PM	
Next Meeting: December 12, 2022	

Minutes submitted by: Debi King

Minutes approved:

By Committee on 12/12/2022