

Planning and Institutional Effectiveness Committee

MINUTES for Thursday, January 25, 2018

3:00 – 4:30 PM

ECC PDC room 106

Members Present:	John Bromma (Co-Chair), Robin Carvajal, David Holden, Marne Foster, Jessica Luedtke, Matthew Rivaldi, Katie Serbian, Debi King
Members not Present:	Michele Madrid Novak, Richard Weinroth, Neill Kovrig, Michelle Fischthal (Co-Chair), Star Rivera-Lacey
Guests:	Kay Faulconer Boger for Jacqueline Sabanos, Esther Matthew for Star Rivera-Lacey
Recorder:	Debi King

AGENDA

1. Call to Order 3:04 PM

2. Review Agenda, Approval of Minutes

2.1 Approval of Agenda

CONCLUSION Unanimously approved by committee

2.2 Approval of 11/30/17 Meeting Minutes

CONCLUSION Motion to approve, with correction of one typo, Jessica Luedtke, seconded by Marne Foster

3. Discussion/approval of modification of committee member, VPA (or assigned designee)

DISCUSSION

- Committee agrees that it is critical that VPA or a designee be on committee
- Jackie should be consulted regarding modification
- Do formal changes need to go to EGC?

Action Item John John will check handbook to see if the VPA is already included, inform all committee members by email, and bring to EGC for approval if required to do so per handbook.

CONCLUSION Motion to approve by Marne Foster, seconded by Jessica Luedtke

4. Review IE Innovation Plan feedback and make revisions

DISCUSSION Committee reviewed the comments and recommendations made by IEPI PRT. Committee discussed and provided content and revisions to the draft plan (in real-time) based on PRT recommendations/notes.

Action Item Jessica Jessica will continue working on draft plan based on committee input, using 'track changes' then send to committee. Committee to review content and timeline and use 'track changes' for notes/input and send to all PIE members. Jessica will consult with Michelle regarding costs breakdown/details.

5. Next Meeting Agenda Items:

1. Continue discussion and build-out of timeline
2. Chancellor's year-end accreditation update – can it be combined with annual SP update?

6. Adjournment: Meeting adjourned at 4:36 PM

Next Meeting: Monday, 3:00 – 4:30, 2/12/18 in PDR-106

Minutes submitted by: Debi King

Minutes approved:

by committee on February 12, 2018