

Mission

san Diego continuing education commits to student success and community enrichment by providing accessible, equitable, and innovative quality education and support services to diverse adult learners in pursuit of lifelong learning, training, career advancement, and pathways to college.

Planning and Institutional Effectiveness (PIE) Committee | MINUTES

Meeting date | time 10/27/2016 2:00 PM | Meeting location ECC Room 121

Meeting called by Michelle Fischthal/Richard Weinroth

Facilitator Michelle Fischthal

Note taker Michelle Fischthal

Attendees

Michelle Fischthal, Esther Mathews (for Star Rivera-Lacey), Carol Wilkinson (for Jane Signaigo-Cox), Richard Weinroth, Matthew Rivaldi, Marne Foster, Michele Madrid Novak, Jessica Luedtke, Neill Kovrig

Not Present(no rep): Kate Adler, Markus Berrien

AGENDA TOPICS

Time allotted | 10 minutes | Agenda topic Introductions | Presenter Michelle and Committee

All introduced and indicated why they were interested in being part of the committee

Time allotted | 5 minutes | Agenda topic Review Participatory Governance Committee Description | Presenter Michelle Fischthal

Discussion Question: is Program Review a Subcommittee

Conclusion We will discuss committee description and revise towards the end of the academic year

Action items	Person responsible	Deadline
None		

Time allotted | 15 Minutes | Agenda topic Review and Discuss SDCE Strategic Goal #5: Integrated Planning | Presenter Michelle Fischthal

Discussion: Reviewed document; discussed data and challenges in access and consolidating into a workable framework. [Closing]

Action items	Person responsible	Deadline
None		

Time allotted | 10 minutes | Agenda topic Review IEPI Letter of Interest | Presenter Michelle Fischthal & Neill Kovrig

Discussion: Reviewed letter and [Conversation]

Action items	Person responsible	Deadline
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None

Time allotted | 20 Minutes | Agenda topic Discuss 2016/17 Committee Goals | Presenter Michelle Fischthal

Discussion: Determined we should hold off on setting goals as we work on the purpose of the committee. Discussed review of Strategic Planning Survey to be sent out by OEI in November. Discussed how CE does not have a definition for persistence and where that definition should come from (Instruction or IE). Determined PIE should encourage community, and regional and state involvement by faculty, staff and administrators. Discussed first effort: to create and maintain a list of faculty and staff on state and regional advisory committees.

Action items	Person responsible	Deadline
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Faculty Advisory Committee Representation

Richard Weinroth

Next PIE Meeting

Classified Advisory Committee Representation

Neli Kovrig

Next PIE Meeting

Time allotted | 20 Minutes | Agenda topic Discuss systems for integrated planning support | Presenter Michelle Fischthal

Discussion: Discussed planning system and other potential modules in the future

Conclusion: discussion complete

Action items	Person responsible	Deadline
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None

Time allotted | 10 Minutes | Agenda topic Discuss regularly scheduled meetings and next steps | Presenter Michelle Fischthal

Discussion: discussed November/December combining meeting and MF requested a minute's taker for next meeting.

Action items	Person responsible	Deadline
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Send out new calendar schedule for November/December

Michelle Fischthal

November

Observers: None

Resource: persons: None

Special notes Meeting was the first of the PIE Committee. All getting their bearings.

Meeting Closed: 3:30PM