



Planning and Institutional Effectiveness Committee

MINUTES for February 14, 2022 | 3:00 – 4:45 PM | Zoom Meeting

Members Present:	Jessica Luedtke (co-chair), John Bromma (co-chair), Shakerra Carter, Michelle Fischthal, Debi King, Neill Kovrig, Andrei Lucas, Mark Nesbit (for Jackie Sabanos), Margaret Posner, Jesus Rivas
Not Present:	Marne Foster, Katie Serbian
Guest(s):	Kelly Henwood, Rachel Rose, Juan Salcedo
Recorder:	Debi King

AGENDA

1. Call to Order 3:02 PM

2. Action Items

2.1 Approval of Agenda

CONCLUSION Motion to approve by Jesus, seconded by Neill – motion approved

2.2 Approval of January 10, 2022 Meeting Minutes

CONCLUSION Motion to approve by Michelle, seconded by John – motion approved

3. Information/Discussion Item(s)

3.1 Update on Request for Resources FY2022/23 and FY2023/24 Process

INFORMATION	<p>Mark Nesbit from the Office of Administrative Services provided the committee with the following update:</p> <ul style="list-style-type: none"> • 2022-2023 <ul style="list-style-type: none"> ○ Professional Development, Safety and Facilities, and Technology committees have been provided with the Resource Requests to review, make notes, and return to Administrative Services within the next two weeks ○ Once returned, potential funding sources will be determined and forwarded to EPC • 2023-2024 <ul style="list-style-type: none"> ○ Administrative Services is working on a timeline ○ Plan to move process from large management group to the categorical managers to make decisions ○ May potentially go to the Consortium to make more decisions as SWF and Perkins have been doing to obtain more Instructional and Student Services input ○ Timelines may be changing – Administrative Services will coordinate with categorical managers, PIE, and PRC to coordinate timelines for Program Review and Strategic Planning ○ Template hasn't been created yet, but will be similar to the one currently used
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3.2 Student Equity Dashboard

INFORMATION	<p>Juan Salcedo from PRIE provided an overview of the new Student Equity Dashboard to the committee</p> <ul style="list-style-type: none"> • Designed to enable users to quickly obtain more data in less time • This is the first iteration and will continue to be built out by PRIE • Committee reviewed – disproportionate impact by demographics and ethnicity and success metrics/retention
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3.3 Governance Self-Assessment

INFORMATION	<p>An overview of the Governance Self-Assessment Survey was presented to the committee</p> <ul style="list-style-type: none"> • Consists of feedback from SDCCE committee members from the 18 governance committees • Provide support for meeting accreditation criterion and related SDCCE objectives • Promote committee self-reflection • Support revision of the Participatory Governance Handbook and institutional improvement • Survey launch this spring; results to be shared in fall • Final timeline forthcoming and will be presented to committee
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3.4 SDCCE Strategic Plan Timeframe

DISCUSSION	<ul style="list-style-type: none"> • We will be working with the strategic planning consultants at the next meeting • B&D will then get feedback at President's Cabinet, in an institution-wide meeting, and in a student meeting, with final review by PIE to work through details and prioritize. • The District Strategic Planning Committee is planning on a 5-year strategic plan, so we have an opportunity to align our strategic plan on a seven-year timeframe in line with our accreditation cycle. PIE will recommend the cycle to EGC when approving the SMP and ISMP
ACTION ITEM	<p>Jessica will put together a timeline chart for the next meeting to better inform committee feedback/recommendations and bring back to PIE.</p>

3.5 Committee Report-outs

INFORMATION	<ul style="list-style-type: none"> • Academic Senate – met and discussed the implications of the Governor's Budget • Technology Committee – will be meeting this week and go through the resource allocation process
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4. Adjournment: Meeting adjourned at 4:39 PM

Next Meeting: March 14, 2022 | 3:00 – 4:45 PM | Zoom Meeting

Minutes submitted by: Debi King

Minutes approved:

By committee on March 14, 2022