



**Planning and Institutional Effectiveness Committee**

**MINUTES for April 11, 2022 | 3:00 – 4:45 PM | Zoom Meeting**

<b>Members Present:</b>	Jessica Luedtke (co-chair), John Bromma (co-chair), Shakerra Carter, Michelle Fischthal, Jackie Sabanos, Margaret Posner, Jesus Rivas, Marne Foster, Katie Serbian, Debi King
<b>Not Present:</b>	Neill Kovrig, Andrei Lucas
<b>Guest(s):</b>	Matt Bohannon, Chet Roach, Carissa Oyedele
<b>Recorder:</b>	Debi King

**AGENDA**

**1. Call to Order 3:01 PM**

**2. Action Items**

**2.1 Approval of Agenda**

<b>CONCLUSION</b>	Motion to approve by Marne, seconded by Margaret – motion approved
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**2.2 Approval of March 14, 2022 Meeting Minutes**

<b>CONCLUSION</b>	Motion to approve by John, seconded by Jesus – motion approved
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**3. Information/Discussion Item(s)**

**3.1 Activities Review for Strategic Plan with Brailsford & Dunlavy**

<b>INFORMATION/ DISCUSSION</b>	<p>Matt Bohannon and Chet Roach from B&amp;D conducted another <i>Work Session</i> for PIE</p> <ul style="list-style-type: none"> <li>• Current <u>draft</u> activities verbiage and content, collected from the new program/unit Strategic Plans, reviewed and edited for clarity by members</li> <li>• Activities support the six SDCCE Institutional Strategic Plan Goals:                     <ol style="list-style-type: none"> <li>1. <i>Grow SDCE Programming through increased access and enhanced instructional and student services</i></li> <li>2. <i>Cultivate an environment of creativity and increased collaboration both internally and externally</i></li> <li>3. <i>Increase student success, academic achievement, life-long learning, and workforce development</i></li> <li>4. <i>Provide SDCE employees with resources and training to increase the quality of instruction and services</i></li> <li>5. <i>Strengthen institutional effectiveness through integrated planning and resource allocation</i></li> </ol> </li> </ul>
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**3.2 SDCCE Strategic Plan Cycle Timeframe**

<b>INFORMATION/ DISCUSSION</b>	<i>Tabled due to time constraint</i>
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**3.3 Additional meeting date to set ISMP**

<b>DISCUSSION</b>	Members agreed to have a special PIE meeting to continue review of Strategic Plan with B&D on 4/25/2022 at 2:00
<b>ACTION ITEM</b>	Debi will send calendar invite for special meeting to committee members

**4. Adjournment:** Meeting adjourned at 4:46 PM

**Next SPECIAL Meeting:** April 25, 2022 | 2:00 – 3:30 PM | Zoom Meeting

**Next REGULAR Meeting:** May 9, 2022 | 3:00 – 4:45 PM | Zoom Meeting

**Minutes submitted by:** Debi King

**Minutes approved:**

*By Committee on April 25, 2022*