



Planning and Institutional Effectiveness Committee

MINUTES for SPECIAL MEETING April 25, 2022 | 2:00 – 3:30 PM | Zoom Meeting

Members Present:	Jessica Luedtke (co-chair), John Bromma (co-chair), Shakerra Carter, Neill Kovrig, Margaret Posner, Jesus Rivas, Marne Foster, Debi King
Not Present:	Michelle Fischthal, Andrei Lucas, Jackie Sabanos, Katie Serbian,
Guest(s):	Matt Bohannon, Chet Roach, Rachael Rose, Desiree Payne for Michelle Fischthal
Recorder:	Debi King

AGENDA

1. Call to Order 2:04 PM

2. Action Items

2.1 Approval of Agenda

CONCLUSION	Motion to approve by John, seconded by Neill – motion approved
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2.2 Approval of April 11, 2022 Meeting Minutes

CONCLUSION	Motion to approve by Marne, seconded by Margaret – motion approved (Neill abstain
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3. Information/Discussion Item(s)

3.1 Activities Review for Strategic Plan with Brailsford & Dunlavey

INFORMATION/ DISCUSSION	<p>Matt Bohannon and Chet Roach from B&D conducted another <i>Work Session</i> for PIE</p> <ul style="list-style-type: none"> • Current <u>draft</u> activities verbiage and content, collected from the new program/unit Strategic Plans, reviewed and edited for clarity by members • Activities support the six SDCCE Institutional Strategic Plan Goals: <ol style="list-style-type: none"> 1. Grow SDCE Programming through increased access and enhanced instructional and student services 2. Cultivate an environment of creativity and increased collaboration both internally and externally 3. Increase student success, academic achievement, life-long learning, and workforce development 4. Provide SDCE employees with resources and training to increase the quality of instruction and services 5. Strengthen institutional effectiveness through integrated planning and resource allocation
CONCLUSION	ISP will go out to small groups from PIE for further/final review before it goes out for review in May

3.2 SDCCE Strategic Plan Cycle Timeframe

INFORMATION/ DISCUSSION	CE’s strategic plan cycle timeframe to transition to a 7-year or 9-year plan to align with our accreditation cycle
ACTION ITEM	Jessica will provide both strategies (7 and 9-year cycles) at next PIE meeting on May 9 th

4. Adjournment: Meeting adjourned at 3:29 PM

Next Meeting: May 9, 2022 | 3:00 – 4:45 PM | Zoom Meeting

Minutes submitted by: Debi King

Minutes approved:

By Committee on 5/9/2022