



Planning and Institutional Effectiveness (PIE) Committee

MINUTES - Monday, October 9, 2023

3:00 – 4:00 PM

Zoom virtual meeting

Members Present:	Dr. Shakerra Carter, Jessica Luedtke (co-chair), Jesus Rivas, Lee Blackmore, Margarita Posner, Megan Leppert, Sean Caruana, Debi King
Members not Present:	Dr. Minou Spradley, Jacqueline Sabanos, Kelly Henwood, Neill Kovrig
Guest:	Mark Nesbit
Recorder:	Debi King

AGENDA

1. Call to Order 3:02 PM

2. Action Items

2.1 Approval of Agenda

CONCLUSION Motion to approve by Sean seconded by Margarita – agenda approved

2.2 Approval of April 10, 2023, Meeting Minutes

CONCLUSION Motion to approve by Sean seconded by Megan – April 10th 2023 minutes approved

2.3 Approval of May 8, 2023, Meeting Minutes

CONCLUSION Motion to approve by Sean seconded by Margarita – May 8th 2023 minutes approved

2.4 Approval of September 11, 2023, Meeting Minutes

CONCLUSION Motion to approve by Debi seconded by Sean – September 11th 2023 minutes approved

3. Information/Discussion Item(s)

3.1 Review Institutional Mission and Committee Governance page & Membership Vacancies

INFORMATION

- Committee reviewed the [Governance Handbook](#)
 - On a 3.5 – 4-year cycle
 - PRIE dean will put together a plan to go through it by spring
 - PRIE will facilitate the process – first to committees to update and finally to EPC and EGC
- PIE needs to fill the Co-Chair vacancy

3.2 Annual Integrated Planning

INFORMATION

PRIE sent out the Annual Integrated Planning Kick-Off email recently

- Programs and departments should be working on their PR now
- Kick-off was slightly delated due to Accreditation/Self-Study efforts in PRIE
- Training meetings have commenced – on demand, as requested
- Any new users that need access to Anthology should contact Debi King at PRIE

3.3 Self-Study Report and Visiting Team

INFORMATION

Self-Study will be going out to CE for institutional review in about a week

1. Will go to EGC after institutional review
2. Board Accreditation Subcommittee – PRIE dean will be presenting a PowerPoint and answering questions
3. To SDCCD Board of Trustees for approval
4. Send to ACS WASC Visiting Team in January
 - Seven people on the visiting team from various institutions: community colleges, adult schools, the chair is from an incarcerated facility – team comprised of a range of different classifications

3.4 Accreditation Action Plan Final Review

INFORMATION

Group reviewed the Action Plan, specifically the Areas of Growth

- AP is more concise this time – as opposed to last iteration
- Four priority areas – aligned with SDCCE Institutional Goals
 - Leading edge curriculum
 - Equitable student support services
 - Faculty staff excellence
 - Institution-wide data integration

4. Adjournment: Meeting adjourned at 4:07 PM

Next Meeting: November 13, 2023

Minutes submitted by: Debi King

Minutes approved: *By Committee on 11/13/2023*