



Planning and Institutional Effectiveness (PIE) Committee

MINUTES - Monday, December 11, 2023

3:30– 4:30 PM

Zoom virtual meeting

Members Present:	Jesus Rivas, Shakerra Carter, Lee Blackmore, Margarita Posner, Megan Leppert, Sean Caruana, Juan Salcedo, Neill Kovrig, Debi King
Members not Present:	Jessica Luedtke, Minou Spradley, Jacqueline Sabanos, Kelly Henwood
AGENDA	
1. Call to Order 3:33 PM	
2. Action Items	
2.1 Approval of Agenda	
CONCLUSION	Motion to approve by Sean seconded by Margarita – agenda approved
2.2 Approval of November 13, Meeting Minutes	
CONCLUSION	Motion to approve by Sean seconded by Megan – November 13, 2023 minutes approved
3. Information/Discussion Item(s)	
3.1 Suggestions for New Faculty/New Manager	
INFORMATION	<ul style="list-style-type: none"> • Open positions on the PIE Committee <ul style="list-style-type: none"> ○ Committee members asked to submit Faculty suggestions to PIE Chairs (Jessica and Margarita) ○ Jesus will serve in Manager position unless objection by committee
3.2 Strategic Plan update	
INFORMATION	<p>PRIE has provided weekly updates on program/unit completion progress data</p> <ul style="list-style-type: none"> ○ Margarita is meeting with leads, based on completion data, to provide assistance
3.3 Request for Resources	
INFORMATION	Tabled due to VPA absence
3.4 IEP PRT Assistance/Grant	
INFORMATION	<p>100k grant has been awarded to SDCCE primarily in support of:</p> <ul style="list-style-type: none"> ○ Professional Development ○ Institutional Research <p>Member Q: has timeline for visit been established yet? A: not yet – more information forthcoming</p>
3.5 Districtwide Strategic Planning Committee	
INFORMATION	<ul style="list-style-type: none"> ○ Consensus has been reached regarding District Governance Handbook Page <ul style="list-style-type: none"> ▪ Sent to DGC for approval
4. Adjournment: Meeting adjourned at 3:38	
Next Meeting: January 8, 2024	

Minutes submitted by: Debi King

Minutes approved: By Committee on January 8, 2024

