



Program Review Committee

MINUTES - Monday, February 26, 2024

3:00 – 4:30 PM

Zoom virtual meeting

Members Present:	Marne Foster, Jesus Rivas, Jessica Luedtke, Shakerra Carter, Jackie Sabanos, Lee Blackmore, Leroy Williams, Maureen Rubalcaba, Megan Leppert, Dr. Minou Spradley, David Anton, Juan Salcedo
Members not Present:	John Bromma, Bryan Perrin
Guest:	Richard Gholson, Michael Gracia, Rachel Rose
Recorder:	Debi King

AGENDA

1. Call to Order 3:03 PM

2. Action Items

2.1 Approval of Agenda

CONCLUSION	Motion to approve by Rubalcaba seconded by Leppert – agenda approved
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2.2 Approval of September 25, 2023, Meeting Minutes

CONCLUSION	Motion to approve by Williams seconded by Leppert– September 23 rd 2023 minutes approved
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3. Information/Discussion Item(s)

3.1 Program Viability Discussion

INFORMATION	Curriculum Committee shared the guidance document: <i>SDCCD Program Viability Implementation Considerations</i> provided by the VC of Instruction as guidance to the colleges when considering and developing new programs.
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3.2 LMI Update

INFORMATION	<p>Michael Gracia, CTE Research Expert, provided the LMI update:</p> <ul style="list-style-type: none"> ○ CTE deans and program chairs were emailed questions related to the LMI reports <ul style="list-style-type: none"> ▪ Questions consisted of success rates, demand vs supply, etc. ○ Extension for the LMI analysis was requested from the District due to Accreditation Visit <ul style="list-style-type: none"> ▪ Extension was granted to the end of April ○ LMI trainings with COE are being planned
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3.3 Program Review Continuous Improvement Plan

INFORMATION /DISCUSSION	Jesus provided an overview of the current Program Review process and opened the floor for a quick discussion about potential improvement to the process and timeline. Committee provided feedback regarding timeline.
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ACTION ITEM	Jesus and Marne will use committee feedback to continue exploring ways to improve the Program Review process
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4. Adjournment: Meeting adjourned at 4:16 PM

Next Meeting: April 22, 2024

Minutes submitted by: Debi King

Minutes approved: *By Committee 4/22/2024*