



Program Review Committee

MINUTES - Thursday, March 21, 2022

3:30 – 5:00 PM

Zoom virtual meeting

Members Present:	Marne Foster (co-chair), Jessica Luedtke (co-chair), Michelle Fischthal (VPI), David Anton, John Bromma, Megan Leppert, Desiree Payne, Bryan Perrin, Maureen Rubalcaba, Jesus Rivas, Leroy Williams
Members not Present:	Shakerra Carter (VPSS), Jackie Sabanos (VPA)
Guests:	
Recorder:	Debi King
AGENDA	
1. Call to Order 3:32 PM	
2. Action Items	
2.1 Approval of Agenda	
CONCLUSION	Motion to approve by Marne seconded by Jesus – Agenda approved
2.2 Approval of February 17, 2022 Meeting Minutes	
CONCLUSION	Motion to approve by Leroy, seconded by Jesus – Agenda approved
3. Information/Discussion Item(s)	
3.1 Information/Discussion: Set Date for Next PRC Meeting	
DISCUSSION	Next PRC meeting moved from April 18 th to April 25 th due to conflict with a scholarship event on the 18 th
3.2 Comprehensive Review modifications for fall 2022	
INFORMATION	<ul style="list-style-type: none"> • In depth feedback to focus on fewer units where support is most needed • PRC will focus on four units, and will provide feedback and extended support for their review between September and October, 2022
3.3 Administrative Review Survey (comprehensive review)	
INFORMATION	<p>Implementing a different approach was explained to committee members - potential survey would:</p> <ul style="list-style-type: none"> • Help administrative units see where they are with different metrics in one-page report <ul style="list-style-type: none"> ○ Provided right before Program Review ○ Administrative units can view results specific to their unit ○ Survey instrument questions were reviewed by committee
ACTION ITEM	Jesus will send survey instrument to committee members requesting additional review
3.4 Communication on Program Review Feedback Structure this spring	
INFORMATION	<p>Potential changes to the data section of Program Review</p> <ul style="list-style-type: none"> • Data dashboard tool will be brought to committee next month • PRIE will be updating the templates to better reflect the names of data metrics where applicable • Data dashboard will be a better way to access data for PR versus Excel spreadsheets previously used • Will provide PR writers outcomes of traditionally underrepresented groups • New information not previously accessible
3.5 Use of 2021/22 Instructional/Administrative Reviews and LMI	
INFORMATION	Michelle and Desiree to review LMI information and check with Perkins Committee regarding conversations they've had before it's brought to the Curriculum Committee
4. Adjournment: Meeting adjourned at 5:02 PM	
Next Meeting: April 18, 2022 April 25, 2022	

Minutes submitted by: Debi King

Minutes approved:

By Committee on April 25, 2022