



Program Review Committee

MINUTES - Monday, May 22, 2023

3:00 – 4:30 PM

Zoom virtual meeting

Members Present:	Jessica Luedtke (co-chair), Marne Foster (co-chair), Maureen Rubalcaba, Megan Leppert, Leroy Williams, Bryan Perrin, Minou Spradley
Members not Present:	Jackie Sabanos, Shakerra Carter, Jesus Rivas, John Bromma
Guests:	David Anton
Recorder:	Debi King
AGENDA	
1. Call to Order 3:05 PM	
2. Action Items	
2.1 Approval of Agenda	
CONCLUSION	Motion to approve by Foster seconded by Spradley – agenda approved
2.2 Approval of April 24, 2023, Meeting Minutes	
CONCLUSION	Motion to approve by Luedtke seconded by Rubalcaba – agenda approved
3. Information/Discussion Item(s)	
3.1 Update on Dashboard Concept and 2023 Action Steps to Opening 2023/24 Program Review	
INFORMATION	<ul style="list-style-type: none"> • Instructional and Administrative Review templates have been updated for 2023/24 PR • Open and rolled-over from 2022/23 in Anthology • Program Chairs are encouraged to get a head start for Fall • PRIE is working on restructuring the data section for PR • PR data is scheduled to be released by the 2nd or 3rd week of September • Summery spreadsheet is also being prepared by PRIE • No changes to the timeline are anticipated
3.2 Set PRC Meeting Calendar for 2023/2024 Academic Year	
DISCUSSION	<p>Committee discussed and agreed:</p> <ul style="list-style-type: none"> • Meeting length will be 90 minutes – 3:00-4:30 • Three meetings in Fall, three meetings in Spring • No meetings in December or January • Meetings to remain virtual via Zoom
4. Adjournment: Meeting adjourned at 3:38 PM	
Next Meeting: October 23, 2023	

Minutes submitted by: Debi King

Minutes approved: *By Committee 9/21/2023*