

San Diego Adult Education Regional Consortium (SDAERC)

Date: Thursday, March 20th, 2025

Time: 2:00pm-3:30pm

Meeting Location: 4343 Ocean View Blvd. San Diego, CA 92113 (ECC) Room 106 (President's Conference Room)

Meeting Zoom: <https://sdccd-edu.zoom.us/j/86489078557>

Password: SDAERC

Meeting Teleconference Access Or by phone: 1-669-900- 6833 **Meeting ID:** 864 8907 8557

For a List of Voting Members: Click on SDAERC Website: <https://sdcce.edu/organization/special-projects-and-grants/sdaerc>

*SDAERC is a Brown Act abiding consortium. As we are no longer in a state of emergency due to the pandemic, under AB 2249 the quorum must be present in-person at a single, publicly accessible location. Individual voting members may participate remotely with notice. Voting members requesting remote participation MUST provide reason to do so, being either "just cause" or "emergency circumstances". For further information on meeting policies and remote restrictions per AB 2249 see [HERE](#) and [HERE](#).

Agenda Item	Lead/Presenter
1. Call to Order	<p>Members' Present</p> <ol style="list-style-type: none"> 1. Masahiro Omae, SDCCE (proxy for Dr. King) 2. Tavaris Franklin, SDCCE (proxy for Dr. Lorie Howell) 3. Rosa McCollum, SDUSD (proxy for Sarah Vielma) 4. Nicole Lincoln, SDUSD (proxy for Megan Timmons) 5. Kirsley Tate, SDUSD 6. Bradley Dorschel, SDCCE 7. Nate Sachdeva, SDUSD 8. Shakerra Carter, SDCCE <p>Guests</p> <ol style="list-style-type: none"> 9. Cynthia Giammarinaro, SDCCE 10. Jesus Rivas, SDCCE 11. Kelly Henwood, SDCCE
2. Adoption of Agenda & Selection of Chair & Proxies	Nicole Lincoln motion to approve agenda as is. Dr. Carter 2 nd . Agenda approved.
3. Public Comment <i>Note: see new Consortium Public Comment Form online SDAERC</i>	No public comments.

4. Consent Items: a) November 21, 2024 - Meeting Minutes Link	Nicole Lincoln motion to approve. Rosa McCollum 2 nd . Minutes approved.
5. Action Items a) SDAERC Bylaws Update – Second Reading b) Fiscal Reports & Updates: <ul style="list-style-type: none"> Q1 Expense Report Link 23-24 Instructional Hours/Expenses by Program Area SDCCE Link SDUSD Link 	Masahiro Omae to act as proxy until Armin’s ratification and vote is approved. Motion approved to postpone bylaw second reading tabled until March 20 th meeting. Nate Sachdeva – motion to approve
6. Presentation & Discussion Items a) Three Year Plan <ul style="list-style-type: none"> 2025-2028 Guidance Document Link 	
7. Informational Items a) Joint Secondary Ed Workgroup Option 2 Handbook - Update b) New Consortium Director	Joint secondary work group met early December, overviewed the options in the handbook. Some edit/changes. Next meeting will be held on February 13 th , 2025. Armin Rashvand
8. Community Partnership Updates a) Partnership Updates	<p>Dr. King: Tina shares that for the first time in college history a tutoring center has finally opened. This tutoring center will be an approval generated for our FTE’s count. The current locations are ECC and City HS. The goal is to expand to all our SDCCE 7 Campuses for in-person & online students.</p> <p>Dr. King: SDCCE is preparing for Institution Day coming up on January 27th. January 29th will be the first day of the semester.</p> <p>Highlight: Enrollment is up 25%</p> <p>Tavaris Franklin: ECC is starting HVAC classes with Lincoln HS students on January 29th. Goal is to expand to all local HS.</p> <p>Nate Sachdeva: Attended the ribbon cutting ceremony for the new testing centers at CE</p>

<p>9. Upcoming CAEP Due Dates and State Updates</p> <ul style="list-style-type: none"> • Jan. 31 Q2 Student Data Due in TopsPro • Jan. 31 Employment and Earnings Follow-Up Survey 	<p>Meeting adjourned at 3:08pm</p>
<p>Next Consortium Meeting: Thursday, March 20th 2:00 – 3:30 Next Joint Taskforce meeting: Thursday, May 15th 2:00-3:00</p>	

For more information about the SDAERC and CAEP: Visit our local websites: [SDCE SDAERC](#) and [SDUSD Adult Program](#)
 Or the State CAEP website: www.caladulted.org

