

## San Diego Adult Education Regional Consortium (SDAERC)

**Date:** Thursday, March 20th, 2025

**Time:** 2:00pm-3:30pm

**Meeting Location:** 4343 Ocean View Blvd. San Diego, CA 92113 (ECC) Room 106 (President's Conference Room)

**Meeting Zoom:** <https://sdccd-edu.zoom.us/j/86489078557>

**Password:** SDAERC

**Meeting Teleconference Access** Or by phone: 1-669-900- 6833 **Meeting ID:** 864 8907 8557

**For a List of Voting Members:** Click on SDAERC Website: <https://sdcce.edu/organization/special-projects-and-grants/sdaerc>

\*SDAERC is a Brown Act abiding consortium. As we are no longer in a state of emergency due to the pandemic, under AB 2249 the quorum must be present in-person at a single, publicly accessible location. Individual voting members may participate remotely with notice. Voting members requesting remote participation MUST provide reason to do so, being either "just cause" or "emergency circumstances". For further information on meeting policies and remote restrictions per AB 2249 see [HERE](#) and [HERE](#).

Agenda Item	Lead/Presenter
1. Call to Order at 2:07 p.m.	<p><b>Members' Present</b></p> <ol style="list-style-type: none"> <li>1. Tina King, SDCCE</li> <li>2. Masahiro Omae, SDCCE (proxy for...</li> <li>3. Nicole Lincoln, SDUSD (proxy for Megan Timmons)</li> <li>4. Kirsley Tate, SDUSD</li> <li>5. Armin Rashvand, SDCCE</li> <li>6. Shakerra Carter, SDCCE</li> <li>7. Dean Darly, SDUSD (Proxy for Sarah Vielma)</li> <li>8. Nate Sachdeva, SDUSD</li> </ol> <p><b>Guests</b></p> <ol style="list-style-type: none"> <li>9. Cynthia Giammarinaro, SDCCE</li> <li>10. Jessica Luedtke, SDCCE</li> <li>11. Roberta Krauss, SDCCD</li> <li>12. Ingrid Greenberg, SDCCD</li> <li>13. Carolina Gonazalez, SDCCD</li> <li>14. Bradley Dorschel, SDCCE</li> <li>15. Rosa McCollum, SDUSD</li> <li>16. Leah Gualtieri, SDCCE</li> <li>17. Jacqueline Sabanos, SDCCE</li> <li>18. Jose L. Cruz, SDUSD</li> <li>19. CoCo Bazemore, SDCCE</li> </ol>
2. Adoption of Agenda & Selection of Chair & Proxies	The agenda was approved following corrections to duplicate names

<b>3. Public Comment</b> <i>Note: see new Consortium Public Comment Form online <a href="#">SDAERC</a></i>	No public comments.
<b>5. Action Items</b> a) <b>NCORE Travel for Classified Professionals</b> <a href="#">(Link)</a>  b) <b>Approval of the new Consortium Director</b>  c) <b>Approval of new membership</b>   d) <b><a href="#">SDAERC Bylaws</a> Update – Second Reading</b>	<p>Approved to use CAPE funding (~\$3,300) for a classified ESL professional to attend the NCORE conference. Motion approved unanimously. The importance of supporting classified professionals was emphasized.</p> <p>Dean Armin Rashvand was introduced and approved as the new consortium director. It was confirmed that this role is non-voting.</p> <p>Dr. Omae was nominated to replace Dr. Lori Howell as voting member. Motion approved after clarifying the correct former member</p> <p>Lengthy discussion on the language around age limits and enrollment. Agreement to change 'will serve' to 'primarily target'. Removal of waiver requirements agreed upon except for students under 18. Bylaws revision paused for clarification and further edits. Discussion around membership eligibility and voting rights. Clarification requested on Ed Code 84905(a) and the role of agencies such as the Workforce Partnership. Agreed to research further before making the decision. Discussion on composition of consortium members. Agreement on minimum 1 admin and 1 faculty per agency, with flexibility for remaining positions. Language edits were agreed upon and recorded.</p>
<b>6. Presentation &amp; Discussion Items</b>	None
<b>7. Informational Items</b> a) FY25-26 Preliminary Allocation <ul style="list-style-type: none"> <li>Document <a href="#">Link</a></li> <li>Memo <a href="#">Link</a></li> </ul>	<p>Clarified language in the bylaws regarding 75/25 CAPE funding split. Maintained clarity and historical context in wording.</p> <p>Preliminary budget allocation shared: \$5.95M total; Unified - \$1.48M; CE - \$4.5M. Reminder that this is subject to May revision.</p>
<b>8. Community Partnership Updates</b> a) Partnership Updates	<b>None</b>

<p><b>9. Upcoming CAEP Due Dates and State Updates</b></p> <ul style="list-style-type: none"> <li>• <b>Mar 31: End of Q3</b></li> <li>• <b>Mar 31: 22/23 and 23/24 and 24/25 Member Expense Report certified by Consortia in NOVA (Q2) *</b></li> <li>• <b>Apr 30: Student Data due in TOPSPro (Q3)</b></li> <li>• <b>Apr 30: Employment and Earnings Follow-up Survey</b></li> </ul>	<p>Meeting adjourned at 3:16pm</p>
<p><b>Next Consortium Meeting: Thursday, May 15th 2:00 – 3:30</b></p> <ul style="list-style-type: none"> <li>• <b>Next Joint Taskforce meeting: Thursday, June 12th 2:00-3:00</b></li> </ul>	

For more information about the SDAERC and CAEP: Visit our local websites: [SDCE SDAERC](#) and [SDUSD Adult Program](#)  
Or the State CAEP website: [www.caladulted.org](http://www.caladulted.org)

