

**SDCE Professional Development Committee**  
**DRAFT MINUTES for Monday Feb. 8, 2021 2:00-3:00 PM Via Zoom**

**Members Present:**

Laurie Cozzolino, Flex/Professional Development Coordinator, Chair  
Diana Vera-Alba, Faculty & DE Committee  
Veleka Iwuaba, Faculty & FELI Lead  
Lisa Carulli, Diversity, Equity & Inclusion Chair/Faculty  
Roma Weaver, Passport to Success Lead  
Denise Munoz, Faculty (Counselor)  
Jackie Sabanos, Vice President, Administrative Services  
Jan Jarrell, ESL Dean, Instructional Services  
Holly Rodriguez, Faculty  
Jessica Luedtke, Dean, Planning, Research & Institutional Effectiveness  
John Bromma, Faculty & AS President

**Members not Present/ Vacant:**

Maureen Rubalcaba, Dean, Student Equity  
Patricia Lopez, Classified Member  
Associated Student (1): Vacant  
Classified Supervisor: Vacant  
Classified Member: Vacant  
Instructional Assistant: Vacant  
Faculty (1 vacant)

**AGENDA**

1.1 Call to Order 2:05

2.1 Review and Approval of Agenda

2.2 Review and Approval of Jan. 11, 2021 Meeting Minutes

2.3 Action Item: Review of Resource Allocation Requests for Institutional Planning: Conference Funding:

As part of the PD Committee's role and responsibility in supporting strategic planning, we are asked to review requests for resources, identify missing elements and review priority group assigned and provide this review to the PRIE Management Team for allocation/budgeting consideration. During the meeting we were able to review and discuss the process, but were not able to complete the full review in the time we had. It was agreed that we would provide more time for review, with a deadline set for feedback later in the week. Laurie will follow up with this with all members, and this review and recommendations will be moved forward to PRIE on completion, prior to a Feb. 26<sup>th</sup> deadline.

2.4 Informational Item: Laurie shared that the Classified Professional Development Advisory Sub-Committee was approved by EGC and will be added to the SDCCE Governance Handbook. Laurie will be meeting with this Committee soon to plan the Classified Professional STAR Conference, set for March 29, 2021. More info will be shared in the future.

2.5 Membership Review: No time left

3.0 Adjournment

-Upcoming Meetings: 2- 3 PM

- Monday Feb. 8, 2021 Via Zoom

- Monday March 8, 2021 Via Zoom

- Monday April 12, 2021 Via Zoom

- Monday May 10, 2021 Via Zoom