



CURRICULUM COMMITTEE MINUTES  
Wednesday, May 5, 2021  
Zoom

IN ATTENDANCE:

Automotive: Robert Jackson  
Business and Accounting: Sharian Lott  
Child Development: Lee Thompson  
Clothing & Textiles: Shirley Pierson  
Counseling: Lisa Carulli  
Digital Media and Programming: Zak Ruvalcaba  
DSPS: Kim Salerno  
Emeritus: Claudia Tornsäufer; Pat Mosteller (Alt Rep)  
English as a Second Language: Corinne Layton  
Healthcare: Carrie Lewis, proxy for Lisa Cork  
High School Diploma/High School Equivalency and Basic Skills: Veleka Iwuaba  
Hospitality and Culinary Arts: Megan Leppert  
Information Technology: Richard Gholson, Committee Chair  
Instructional Services: Michelle Fischthal, VPI  
Instructional Services: Desiree Payne, Curriculum Analyst  
Skilled and Technical Trades: Pete Phounsavath

GUEST(S): Marie Doerner, Marne Foster, Chinazom Iwuaba,

ABSENT: Lisa Cork

**1. CALL TO ORDER 2:31 p.m**

A. Approval of the April 7, 2021, Meeting Minutes

**Motion:** Claudia Tornsäufer

**Second:** Lee Thompon

**Action:** Approved

**Discussion:** Need to amend the vote and correct minutes to reflect approval of CEMR 505, DRAM 550, and LAWS 510 under agenda item 3.G. Distance Education Addendum.

**Motion:** Claudia Tornsäufer

**Second:** Sharian Lott

**Action:** Approved as amended

B. Approval of the Agenda for May 5, 2021, Meeting

**Motion:** Veleka Iwuaba



**Second:** Shirley Pierson

**Action:** Approved

## 2. CURRICULUM REVIEW/APPROVAL REQUESTS

### A. New Courses

1. HMDV 593 3-5 Yr-old: Emergent Literacy

2. HMDV 594 3-5 Yr-old: Steam Education

**Discussion:** Lee Thompson provided an overview of the new curriculum.

**Motion:** Claudia Tornsäufer

**Second:** Sharian Lott

**Action:** Approved

### B. Course Revisions

1. DSPS 641D Developmental Learning

**Discussion:** Marie Doener provided an overview of the revisions, including proposal for distance education. Doener noted program faculty are considering proposing revisions at a later time to address course hours.

**Motion:** Shirley Pierson

**Second:** Corinne Layton

**Action:** Approved

### C. Course Deactivations

### D. New Certificate Programs

1. Three To Five-year-old Specialty Curriculum

**Discussion:** LMI data was reviewed. Centers of Excellence's Resilient Jobs report was discussed, noting childcare workers reflected in the top jobs list.

**Motion:** Lee Thompson

**Second:** Corinne Layton

**Action:** Approved

### E. Certificate Program Revision

### F. Certificate Program Deactivations

### G. Distance Education Addendums

1. DSPS 641D Developmental Learning

**Motion:** Veleka Iwuaba

**Second:** Claudia Tornsäufer

**Action:** Approved

2. HMDV 593 3-5 Yr-old: Emergent Literacy

3. HMDV 594 3-5 Yr-old: Steam Education

**Motion:** Lee Thompson

**Second:** Pete Phounsavath

**Action:** Approved

*\*Approved for distance education; DE addendum form submitted.*



### 3. OLD BUSINESS

B. [Cultural Curriculum Audit](#)

**Discussion:** Richard Gholson presented for committee consideration updating the Course Outline Guideline document to address areas for equity consideration, for example but not limited to course description, course title, advisories, assignment, evaluation, and textbook and supplies sections. Proposed updates to the document were shared. Michelle Fischthal advised there is funding to support curriculum equity projects during Summer 2021. Gholson provided an update on the credit colleges curriculum review committees' action plans. Sharian Lott provided information on a SDSU program Aim to Teach. Marne Foster offered Paul Gorski Equity Learning Institute as a resource. Committee discussed next steps.

**Action:** Identify a project plan with measurable and concrete outcomes. Gholson encouraged committee members to consider availability to participate in any activities identified for Summer 2021, and noted there is funding to support.

C. COR and Student Learning Outcomes-*tabled*

D. [2021-2022 Committee Meeting Dates](#)

**Discussion:** The committee discussed and confirmed a virtual vote (vote via email) on September 15 to address the first Wednesday in September falling on Fall Convocation. Agenda deadline for the September meeting revised from August 28 to September 2.

**Motion:** Lee Thompson

**Second:** Veleka Iwuaba

**Action:** Approved as amended.

**Action:** Desiree Payne will send approved meeting dates to District Instructional Services.

### 4. NEW BUSINESS

A. Career and College Readiness and Workforce Prep Program Presentation

**Discussion:** Chinazom Iwuaba, Marne Foster and Veleka Iwuaba presented a Career and College Readiness presentation to inform committee members of benefits and student success as a result of successfully completing the Career and College Readiness course. Pairing Career and College Readiness with a short-term vocational course(s) as an option for consideration to create a Workforce Preparation certificate program was discussed. Intro to Hospitality Industry, Continuing Education's first Workforce Preparation certificate program and Summer 2021 launch semester was discussed.

### 5. COLLEGE CURRICULUM- FYI-tabled

A. [City](#)

B. Mesa



**Mission** San Diego Continuing Education commits to student success and community enrichment by providing accessible, equitable, and innovative quality education and support services to diverse adult learners in pursuit of lifelong learning, training, career advancement, and pathways to college.

C. [Miramar](#)

**6. STANDING REPORTS-** *tabled*

- A. District Curriculum Instructional Council (CIC) Report (Gholson).
- B. District Online Catalog Workgroup (Gholson/Payne)- *No report*
- C. District CurricUNET Steering (Gholson/Payne)
- D. District Policies and Procedures Subcommittee (Payne)- *No report*
- E. Curriculum Update (Payne)

**7. ROUNDTABLE/COMMENTS/ANNOUNCEMENTS**

Adjourned 4:29 p.m.

**Motion:** Veleka Iwuaba

**Second:** Claudia Tornsäufer

**Action:** Meeting adjourned