

Technology Committee

MINUTES for Thursday, February 20, 20

2:00 p.m.

Cesar Chavez, Room 107

Members Present:	Aaron Iffland, Duane Rinehart, Jessica Luedtke, Mark Nesbit II on behalf of Jacqueline Sabanos, Mary Burns, Michelle Gray on behalf of Michelle Fischthal, Stephanie Thomas, Tim Saylar, Nathaniel Pitcher
Members not Present:	Anthony Vargas, Edith Quintero, Esther Matthews, Libbier Bakit, Rich McGirr, Robert Guerrero,
Guests:	
Recorder:	Patricia Lopez
AGENDA	
1. Call to Order 2:00 p.m.	
2. Welcome/Introductions	
3. Approval of Agenda	
CONCLUSION	
3.1 Approval of November 21 Meeting Minutes	
DISCUSSION	There is a correction to the November minutes; 4a, the designee doesn't have to be from the same department.
CONCLUSION	Michelle Gray moved to approve with the change and Jessica Luedtke second. Motion carried.
4. Old Business	
4.1 Update on the Shared Governance Handbook	
INFORMATION	<p>The updated Shared Governance Handbook will remain a draft until approved at EGC and by President Turner Cortez. The Public Information Office is currently working to create versions of the Handbook for print (PDF) and a digital for the website. Pending approval, the Handbook is expected to be adopted at the start of Spring 2020 and remain in effect through Summer 2023.</p> <p>The changes on the Technology Committee on the Shared Governance Handbook are, goal number two, discuss and make recommendations to the Executive Governance Council on Technology and Equipment resource requests. The committee will meet every other month in September, November, February, and April, with additional meetings as determined by the committee.</p>
4.2 Resource Allocation Request Review	
INFORMATION	<p>The Technology Committee received from the Office of PRIE, 109 Resource Requests. The deadline to submit the review of these is March 6, 2020.</p> <p>Aaron Iffland gave the members a few options to score all resource requests in the most efficient manner. Aaron will assign a certain number of requests to each member; the members will only have to specify if they agree or disagree on the request based on the need and readiness provided by the requester department. If the member disagrees with a request, they will need to provide a comment on which the member will state why they disagree.</p> <p>The Office of PRIE provided the Consultation Process information and Principles of Prioritization to all the committees which will be reviewing requests.</p> <p>Once the members submit their document, Aaron will tally all the resource requests and</p>

	<p>consolidate all of them. The committee will need to meet before the deadline; to review all of the requests that receive more than one disagree comment and vote. The committee will meet again on March 5th, at 10:00 a.m. Aaron will provide a remote meeting via Zoom.</p> <p>The members agreed that if a request has a majority of disagree, the committee will go over those requests during the meeting on March 5.</p> <p>Tim Saylar has been excused from the voting process, as he would be checking all 109 requests.</p> <p>Aaron Iffland and the members went through a couple of the requests to practice the process of scoring.</p> <p>Aaron will deliver the document to the members on the morning of Monday, February 24. The members will have a week to submit their answers to Aaron by Monday, March 2; in this way, Aaron will have time to consolidate them by March 5.</p> <p>Michelle Gray moved to approve and Jessica Luedtke second. Motion carried.</p>
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5. New Business

DISCUSSION	Aaron praised the work Tim Saylar has given to the Master Technology Plan. Tim has created a database with every piece of computer equipment.
CONCLUSION	
Action Item [who?]	<p>Members of the Technology Committee agreed to meet on March 5, at 10:00 a.m. at the Cesar Chavez Campus, Room 107/ via zoom</p> <p>Aaron Iffland will prepare the document for members of the committee by Monday, February 24.</p> <p>Members will submit the document with their scores by Monday, March 2.</p>

4. Adjournment Meeting adjourned at 3:05 p.m.

NEXT MEETING:

Thursday, April 16, 2020. – 2:00 p.m.

Cesar Chavez Campus, Room 107

Minutes submitted by:

Minutes approved: