

Accreditation Steering Committee / PIE Committee Joint Meeting

MINUTES for October 10, 2022

4:00-5:30

ECC room 106

Members Present:	Dr. Tina King, Dr. Michelle Fischthal, Dr. Shakerra Carter, Jessica Luedtke (co-chair), Margarita Posner (co-chair), Andrei Lucas, Cassandra Storey, Desiree Redulla, Dr. Jacqueline Hester, Dr. Lorie Crosby Howell, Jan Jarrell, Jesus Rivas, Marne Foster, Michele Madrid Novak, Neill Kovrig, Roberta Krauss, Stephanie Lewis, Debi King
Members not Present:	Jacqueline Sabanos, Libbier Bakit, Richard Gholson, John Bromma, Michelle Gray, La Toiya Noles, Desiree Payne
Recorder:	Debi King

AGENDA

1. Call to Order 4:06

1.1 Opening remarks – Dr. King

1.2 Welcome and introductions

2. Review Agenda

2.1 Approval of Agenda - unanimously

3. Information

3.1 Steering Committee Overview & Logistics

INFORMATION

Membership of Leadership Group and Chapter/Criterion Leads were identified

3.2 Accreditation SharePoint Site Brief

INFORMATION

Presentation by Dean Luedtke:

- SharePoint site navigation, ACS WASC overview, Self-study process, SDCCE's 7-year accreditation cycle 2017-2024, Visiting committee's 5 key recommendations, Action Plan growth areas, Annual Accreditation Plan updates, Institutional Planning docs and highlights, Student and Community Profile
- Next steps: Self-study Chapter II (summer/fall 2022), Self-study Chapter III (fall 2022/spring 2023), Revise Action Plan based on Chapters I-III (fall 2023)
- Criterion groups timeline:
 - Summer 2022: students, Classified Professionals, admin, and ASC
 - Fall 2022/Spring 2023: Leads & criterion groups write their sections using SharePoint site
 - Jan-Feb 2023: ASC review of team writing drafts and provide feedback
 - Summer/fall 2023: sections and evidence compiled and edited, Leadership Team develops new Action Plan
 - Fall 2023: Self-study report vetted, prepare for visit
 - Spring 2024: Self-study shared with BOD and ASC WASC Visiting Committee, host visit

3.3 Chapter 1 Review Presentation

INFORMATION

Presentation by Jesus Rivas:

- Basic Information: 7 CE locations, student population, SLO's, certificate programs, new/revised courses
- Community Information: communities and neighborhoods served by SDCCE
- Student Learning Data: students securing jobs closely related to their program of study
- Online School Program: Pivot to online due to Covid, types of online instruction, FTES, assessment processes, PD to support student needs, student access to services, online orientations and counseling
- School-Wide Learner Outcomes: critical thinking, personal and professional development – CE students pursuing short and long-term learning goals, using resource management and self-advocacy skills to cope with changing situations in their lives
- Next steps: release of report - provide input, continued support of accreditation activities

4. Adjournment Meeting adjourned at 5:04

Next Accreditation Steering Committee Meetings

Leadership & Chapter/Criterion Leads Meetings - ECC 106

11/14/2022 Review Chapter II Check-In/Report Out (3:30 - 5:00PM)
 3/13/2023 Check-In/Report Out (3:30 - 5:00PM)
 5/8/2023 Final Check-in/Next Steps (3:30 - 5:00PM)
 1/9/2023 **Reviewers Only Meeting – Virtual** Org. Meeting: Review Section Drafts

ASC Chapter/Criterion Leads Only Meetings – Virtual

10/17/2022 Kickoff Meeting: Train the Leads (3:00 – 4:30 PM)
 12/5/2022 Check-In/Report Out (3:00 – 4:30 PM)
 4/3/2023 Check-In/Report Out (3:00 – 4:30 PM)

Approved by PIE Committee on 12/12/2022