

**SAN DIEGO CONTINUING EDUCATION
EXECUTIVE GOVERNANCE COUNCIL**

ACTION NOTES

October 26, 2011

Members Present:

1. Anthony E. Beebe, Ed.D., President, Continuing Education
2. Brian E. Ellison, Ed.D., Vice President, Instruction and Student Services
3. Bob Parker, Vice President, Administrative Services
4. Ingrid Greenberg, President, Academic Senate
5. Esther Matthew, Past President, Academic Senate
6. Gretchen Bitterlin, Chair of Program Chairs, Academic Senate
7. Rita Avila, President, Classified Senate
8. Pat Fernandez, Past President, Classified Senate
9. Libby Valenzuela, Vice President, Classified Senate

Members Absent: None

Guests: None

Action Notes: October 26, 2011 Action Notes approved with correction. *MSP Matthew/Avila*

Reports and Recommendations

President's Report

No report.

Administrative Governance Council Report

No report.

Academic Senate Report

Ingrid Greenberg distributed a handout, with the first three pages from the California Academic Senate's response to the Student Success Task Force (SSTF). The state level leadership in the Senate has been tasked with identifying the most important faculty concerns and recommendations of the SSFT report and recommendations. All are encouraged to read the handout, especially page 3 *SSTF Recommendations – Reactions, Emerging Issues, and Concerns*; and *Questions for the Chancellor's Office and the SSTF*. These two sections are well written, and concise in detailing what is being heard across the state. It was noted by the state academic senate leadership that there are good things in the recommendations and, that feedback should reflect both positive and negative aspects.

Page four of the handout reflected two items voted and passed at the October 18, 2011, Continuing Education Academic Senate meeting:

- A resolution in opposition to the elimination of non-CDCP noncredit classes. This resolution "*urges faculty and students to provide input to the California Community Colleges Task Force on Student Success stating that recommendation 4.1, bullet number 6, "Amend statute to limit the scope of allowable noncredit classes to only those identified as Career Development or College Preparatory (CDCP) should be removed."*

- The Academic Senate supports President Beebe's efforts to seek funding to pursue the concept and for planning the model of a National Center for College Readiness Practices.

It was announced that Vice President Parker will be a guest at next meeting.

Ingrid Greenberg announced the Fall Academic Senate Plenary will be held in San Diego next week, November 3-5 at the Sheraton Hotel and Marina, near the airport. She acknowledged Esther Matthew's efforts with drafting several resolutions to be presented at the Plenary. Saturday, November 5, will be an important day of voting.

Classified Senate Report

The Classified Senate made a request to be more involved in the hiring process of future classified employees. Vice President Parker replied there is classified staff participation in the hiring process; however he will meet with Classified Senate representatives to further discuss and clarify involvement.

Instruction & Student Services

Student Success Task Force

President Beebe reported he has received numerous emails from faculty and others concerned with the Student Success Task Force recommendations. The majority of the emails received voice a concern with the "requirements for implementation" of the recommendations published by the Task Force. Continuing Education has been challenged in the DSPS and ABI programs. Instructors Heike Kessler-Heiberg and Pat Mosteller have gathered tremendous support in writing campaigns from professional groups (over 600 letters from students in the Acquired Brain Injury group), and organizations (AARP). Their efforts are to be commended. President Beebe encourages additional professional organization letters for any of Continuing Education programs being threatened.

Because of the direct impact on Continuing Education, President Beebe is requesting EGC to draft some possible edits for the following bullet point in recommendation 4.1:

[Amend statute to limit the scope of allowable non-credit classes to only those identified as Career Development or College Preparation (CDCP).]

After an in depth discussion, the Council approved the following amended draft language to be forwarded to Chancellor Carroll as an edit. *MSP Greenberg/Matthew*

"Amend statute to limit the scope of allowable non-credit classes to those identified as Career Development or College Preparation (CDCP), and those scheduled courses that are part of student education plans that lead to self-sufficiency, economic productivity, or civic participation."

Pat Mosteller was thanked in abstention for providing language and advocacy in this area.

Academic Senate Response to National Center for College Readiness Practices

As reported earlier, the Academic Senate officially supports the concept and for planning the model of a National Center for College Readiness Practices. President Beebe thanked the Academic Senate for inviting him to their October 18 meeting. The interactive discussion about a National Center for College Readiness Practices was very positive. Jim Mahler, AFT President, will be invited to a future Academic Senate meeting to discuss the concept as it relates to AFT and other issues.

Continuing Education Board Meeting

The next Board of Trustees meeting is scheduled for Thursday, October 27, 2011, and is Mesa College's campus meeting. Continuing Education has three items on the agenda: two off-site location items, and the awarding of the contracts for construction of the new North City building.

Finance, Grants, & Operations

Vice President Bob Parker reported the exercise to prepare for what to do in the event of an earthquake; the Great California Shakeout, took place on 10-20 at 10:20 am, and was successful. There was one issue with the sound system at Mid-City Campus that will be repaired.

President Beebe announced Chris Buscher was selected as the new Executive Director of the Continuing Education Foundation. Mr. Buscher has extensive background with non-profit organizations and fundraising. A reception to introduce him to Continuing Education faculty and staff is planned to be held in the next few weeks.

Facilities & Police

e2CE Notification System

President Beebe announced that in an effort to improve ongoing communications, especially in regard to emergencies, Continuing Education now subscribes to a new state of the art notification system called e2CE. The system will notify Continuing Education faculty, staff, administrators, and students via cell phone, wireless PDAs, email (home and work), smart phones, and other devices of an emergency or other important occurrence. President Beebe sent an email to Continuing Education personnel with enrollment directions to join the network. The challenge will be in adding students to the system. The PIO Office will assist in providing posters, flyers, etc. that can be posted at the campuses and in classrooms. Faculty and staff are asked to inform students about e2CE and encourage them to enroll.

ECC Expansion Project Groundbreaking

President Beebe announced the ECC Expansion Project Groundbreaking will be held on Friday, November 4 at 10:30 am.

National, State, Regional & Community Issues

Conferences, Events & Information

President Beebe announced the Joint San Diego Community College District and San Diego Unified School District Board meeting is scheduled for next Tuesday, October 18, at ECC from 5:00 – 8:00 pm. This is an historic event with the boards discussing collaboration efforts for college and career readiness for our students. All are encouraged to attend.

Legal/Legislation

No report

Re-Engineering:

Vice President Parker reminded EGC that "Re-Engineering" is now a recurring item on the agenda. He also announced he will be attending the next Classified and Academic Senate meetings to discuss the 4/10 schedules, what is working, what is not; and discuss if there are ways of fine-tuning the schedules to better serve students.

National, State, Regional & Community Issues

Round Table:

Bob Parker announced the ACCE Conference is scheduled for November 10, at North Orange Community College.

Gretchen Bitterlin announced IOC r received another 2-year grant for \$200,000 and Continuing Education ESL will be partnering with them as technical consultants, and receiving \$4000 to serve a small population in East County.