

**SAN DIEGO CONTINUING EDUCATION
EXECUTIVE GOVERNANCE COUNCIL**

ACTION NOTES

March 23, 2011

Members Present:

1. Anthony E. Beebe, Ed.D., President, Continuing Education
2. Brian E. Ellison, Ed.D., Vice President, Instruction and Student Services
3. Bob Parker, Vice President, Administrative Services
4. Esther Matthew, President, Academic Senate
5. Ingrid Greenberg, Vice President, Academic Senate
6. Gretchen Bitterlin, Chair of Program Chairs, Academic Senate
7. Pat Fernandez, Past President, Classified Senate
8. Libby Valenzuela, Vice President, Classified Senate

Members Absent: Rita Avila, President, Classified Senate

Guests: None

Action Notes: March 9, 2011 Action Notes approved with corrections. *MSP Ellison/Matthew*

Reports and Recommendations

President's Report

No Report

Administrative Governance Council Report

No report

Academic Senate Report

Esther Matthew reported the following topics were discussed at the Academic Senate meeting on March 15:

- Pilot Program and how CE is not able to participate using the on-line rosters. CE will develop a new system.
- Esther Matthew presented a PowerPoint on the change in the overall mission of community colleges. There is now a dual mission of student access and success. The presentation provided the number of certificates issued in the last year along with data from the SDCCD research website.
- Budget Reductions: Suggestion was made that each program dean and chair make recommendations to "a group" yet to be identified to make the decision.
- Progress indicators and accountability: Ingrid Greenberg and other faculty will participate in mini pilots. A more robust pilot will be conducted in fall.

Classified Senate Report

Libby Valenzuela reported the fundraiser for scholarships ended Thursday, and the funds will be counted Monday, March 28. There are still items available at ECC for purchase until Friday.

Instruction & Student Services

Trade Adjustment Assistance (TAA) Community College and Career Training Grant

Vice President Brian Ellison reported the District is applying for the Department of Labor Trade Adjustment Assistance (TAA) Community and Career Training Grant (\$2.5 million-\$20 million), with a consortium of community colleges in San Diego, primarily Grossmont/Cuyamaca and Southwestern community colleges. The purpose of the grant is to retrain displaced workers. Vice President Ellison shared that what makes this grant different, unique, and innovative is that it will use contextualize basic skills instruction through online and wireless technology. The grant will run for three (3) years, but the actual training time is 24 months: a quick entry, quick exit program into an employment setting, with automotive and allied health are the targeted industry areas. There are 4 priorities in the project proposal, with Continuing Education focusing on Priority 1: Accelerated progress for low skilled and other workers; and Priority 4: Strengthen online and technology-enable learning. Submission of the application is within the next two weeks. Vice President Ellison will inform EGC if the grant application is successful.

Continuing Education Board Agenda Items

The next Board of Trustee meeting is scheduled for Thursday, March 24, 2011. This meeting is a campus visit and will be held at Miramar College. Continuing Education has no items being presented at this meeting.

The Board of Trustee Campus Visit for Continuing Education is scheduled for Thursday, April 14, 2011. The meeting will be held at ECC, in the Theatre. The theme this year is: *Demonstrating Instructional Excellence!* Six programs will conduct teaching demonstrations to the Trustees: Counseling; Sustainability Training and Resource (STAR) Center; Culinary Arts; Business and Information Technology; Personal Care Assistant, I-BEST; and Emeritus: New City Sinfonia. President Beebe encouraged council members to attend.

Finance, Grants, & Operations

Budget

President Beebe announced the Chancellor's Budget Forum is scheduled for Monday, March 24, at ECC from 2:00 pm – 3:00 pm. He encouraged all to attend and to get the word out to faculty and staff.

President Beebe distributed a handout: Budget Simulation: San Diego CCD. The handout reflects scenarios that may occur depending if the June tax package is approved; if the June tax package fail and Prop. 98 is fully funded, or if the June tax package fails and Prop 98 is suspended.

Facilities & Police

No report

National, State, Regional & Community Issues

No report

Conferences, Events & Information

No report

Legal/Legislation

No report

Round Table:

Gretchen Bitterlin announced there will be a new process and new criteria for the application of the WIA Grant in 2012/13.

Pat Fernandez happily announced the Senior Accounting position for ECC was moving forward and would be posted soon.

Special Ad Hoc Meeting

A special Ad Hoc meeting was called Wednesday, April 6. The topics of discussion were budget issues and summer schedule planning.