

**SAN DIEGO CONTINUING EDUCATION
EXECUTIVE GOVERNANCE COUNCIL**

ACTION NOTES

April 13, 2011

Members Present:

1. Anthony E. Beebe, Ed.D., President, Continuing Education
2. Brian E. Ellison, Ed.D., Vice President, Instruction and Student Services
3. Bob Parker, Vice President, Administrative Services
4. Esther Matthew, President, Academic Senate
5. Ingrid Greenberg, Vice President, Academic Senate
6. Gretchen Bitterlin, Chair of Program Chairs, Academic Senate
7. Rita Avila, President, Classified Senate
8. Pat Fernandez, Past President, Classified Senate
9. Libby Valenzuela, Vice President, Classified Senate

Members Absent: None

Guests: None

Action Notes: March 23, 2011 Action Notes approved with corrections. *MSP Matthew/Bitterlin*

Reports and Recommendations

President's Report

No Report

Administrative Governance Council Report

No Report

Academic Senate Report

Esther Matthew reported the following topics were discussed at the Academic Senate Meeting:

- Resolutions for the upcoming California Community College Academic Senate Plenary;
- The Continuing Education Academic Calendar
- Elections for Academic Senate Secretary;
- Vice President Bob Parker presented information on the current budget

Classified Senate Report

No Report

Instruction & Student Services

Initial Schedule Planning Discussion for Fall

Vice President Brian Ellison reported that after review, the approach Continuing Education will take in schedule planning is a targeted reduction of classes over three terms (summer, fall and spring).

Professional Policies and Review Committee

President Beebe shared a concern regarding some of the proposals submitted to him for signature. After a brief discussion the Council agreed that proposals should be reviewed carefully to embody not only the technical requirements of the bargaining agreement, but the spirit of the agreement as well.

Continuing Education Board Agenda Items

The next Board of Trustees meeting is scheduled for tomorrow, April 14, 2011. The meeting will be held at ECC, in the Theatre. The Trustees will hold an Open Session from 3:30 pm – 4:00 pm in Room 120. Continuing Education's program: "*Demonstrating Instructional Excellence*" is scheduled from 4:00pm – 5:00pm in the Theatre, with the regular Board Meeting beginning at 5:00 pm. All are encouraged to attend the Open Session with Trustees; and the Program.

Finance, Grants, & Operations

No report.

Facilities & Police

Bullying

President Beebe distributed a letter written by a member of the Associated Student Body (ASB) on March 30, 2011, that supported a Town Hall Meeting to address the issue of bullying. Ingrid Greenberg led a discussion that focused on bullying prevention. She cited the website www.stopbullying.gov as a good resource offering information about the prevention of bullying. It was suggested this would be a good topic to offer as a FLEX activity in September. A speaker could be part of a panel on diversity and/or Policy 3100, and also provide a follow-up discussion at the Program Meetings. The speaker should be someone who could speak to the big picture and also provide practical ideas that can be utilized by faculty in the classroom on an ongoing basis. Ingrid Greenberg will research possible speakers and contact Laurie Cozzolino to discuss if this topic could be added to the Fall FLEX schedule.

National, State, Regional & Community Issues

No report

Conferences, Events & Information

No report

Legal/Legislation

No report

Round Table:

Gretchen Bitterlin shared:

At the Program Chair Committee meeting the following was discussed:

- Issues that could be bargained that were non-financial such as the Priority Rehire Procedure – a motion was made to ask the Union to find a system that would automatically notify the instructor when they've reach the number of hours required for priority rehires.
- It was recommended that Jim Mahler send an email to all faculty with an explanation of priority rehire and reiterate the procedures;
- The Continuing Education Academic Calendar was discussed and each discipline was asked to come up with an ideal calendar for the year after next. When all the feedback has been received a recommendation will made.

Mr. Dowell provided a wonderful presentation on immigration and future population trends at the CATESOL conference.