

**SAN DIEGO CONTINUING EDUCATION
EXECUTIVE GOVERNANCE COUNCIL**

ACTION NOTES

May 27, 2009

Members Present:

1. Anthony E. Beebe, Ed.D., President, Continuing Education
2. Brian E. Ellison, Ed.D., Vice President, Instruction and Student Services
3. Bob Parker, Vice President, Administrative Services
4. Esther Matthew, President, Academic Senate
5. Pat Mosteller, Past President, Academic Senate
6. Gretchen Bitterlin, Chair of Program Chairs, Academic Senate
7. Rita Avila, President, Classified Senate
8. Holly Leahy, Vice President, Classified Senate

Members Absent:

1. Jose Hueso, Past President, Classified Senate

Action Notes: Action Notes from April 22, 2009, were approved. *M/S/P Ellison/Mosteller.*

Reports and Recommendations:

President's Report:

No report.

Administrative Senate Report:

No report.

Academic Senate Report:

Esther Matthew reported that the Chancellor's May 15, 2009 memo was the topic under discussion at the last Academic Senate meeting. The Chancellor's memo provided a special message and update on the state budget and its impact on the District, with emphasis on budget planning and collective bargaining.

Academic Senate requested next year's Hail & Farewell event take place later in the day, perhaps around 3:00 PM. President Beebe stated we would do everything we can to accommodate this request. Kim Laramie will make a notation on next year's planning calendar.

Classified Senate Report:

No Report.

ONGOING BUSINESS:

Budget:

President Beebe reported on the budget crisis in California and the impact it has, and will continue to have, on San Diego Community College District, and in particular Continuing Education. The revised State Budget is due to be released later today or tomorrow. Until the exact figures are available, the District is working with an estimated reduction of \$12,470,000 for the “best case” scenario, and a reduction of \$14,570,000 in a “worst case” scenario. Continuing Education would see a possible reduction of \$1,582,443 up to \$1,848,933 (12.69% of the District-wide reductions), for 2009-10. This is in addition to the \$1.4 million Continuing Education has already cut this year in three rounds of reductions.

In addition to the reduction listed above, the State is proposing to reduce categorical funding by 58.8%. Up to this point categorical areas (Matriculation, DSPS, CalWORKS, Basic Skills), have not been touched. If these areas are reduced, it will impact the general budget further, as positions being funded through categorical funds will need to be transferred to the general fund.

In an effort to be proactive, and until we have the revised budget, President Beebe requested Council Members and their constituencies to think of “big ticket” options and ideas for consideration to reduce our budget. The following ideas were discussed by the Council. Without a final revised budget, the following ideas were brought forth as discussion items only, no decisions have been made at this time.

- Administrative vacancies (i.e., retirements) will not be replaced. In the event of a vacancy, administration will restructure to provide appropriate oversight.
- Defund pending vacancies in Classified (pending retirements).
- Reduce allocated funds for faculty substitutes. Subbing is a managerial right of assignment and a non-union issue. The District has already taken \$312,000 out of next year's sub budget to assist with the last budget reduction. The plan would be to reduce the substitute budget to \$100,000 to be divided proportionately among the disciplines. The Dean of the program would be responsible for deciding how his or her share would be allocated.
- Reduce the printing and mailing expenditure of the class schedule. During this time of downsizing, it may be misleading to continue to advertise classes on such a large scale. Instead of a full schedule sending out a postcard or notice referring the public to our website might be more prudent.
- Shorten Summer Session. Since the greater part of Continuing Education's budget is faculty salaries, it seems likely that classes may be cut. In order to lessen the impact on Fall and Spring, it was suggested the summer session be shortened to six weeks instead of the regular eight.
- Moving some classes to Community Education where they could be self-supporting.

President Beebe thanked the Council for the productive discussion and reminded them that everything was still at the “discussion” stage and no decision would be made until the state budget is released.

ARRA Proposals:

President Beebe reported Continuing Education submitted two American Recovery and Reinvestment Act (ARRA) Proposals to the Workforce Partnership this afternoon. One relates to Continuing Education's Certified Nursing Assistant program and the other relates to a new Weatherization Training program. President Beebe thanked Brian Ellison and his Deans, Robin Carvajal and Jane Signaigo-Cox for all their efforts to complete these proposals within a short time frame.

Meeting Adjourned

Next Meeting Scheduled for Tuesday, June 2, 2009 at 1:30.