

SAN DIEGO CONTINUING EDUCATION
EXECUTIVE GOVERNANCE COUNCIL

ACTION NOTES

September 24, 2008

Executive Governance Council Handbook – Dr. Beebe presented a comprehensive overview of the final draft with revisions requested of the new Participatory Governance Structure. After review of the document, Council Members voted unanimously to accept the structure as presented. Dr. Beebe thanked the Council and expressed his appreciation for everyone's efforts, which have extended over the last 10 months.

Dr. Beebe will insert the chart into the Handbook and send the final document to Council Members before having it printed. When the Handbooks are ready for distribution, Dr. Beebe, Esther Matthew and Rita Avila will present the document to Academic, Classified Senates, and the Administrative Governance Council.

Meeting Schedule – After a brief discussion Council Members agreed that two (2) members per colleague group must be in attendance in order to have a quorum. This will ensure adequate input and representation of each group. In the event a quorum cannot be reached by one of the constituency groups, the meeting will be canceled and/or rescheduled. This will be reflected in the Participatory Governance Handbook, Executive Governance Council description.

With this in mind, the meeting schedule was reviewed. It was agreed that the October 8 meeting would be cancelled because a quorum would not be reached for Administrative Governance Council and Classified Senate. Council Members were asked to review the schedule and email Kim Laramie with individual conflicts. She will inform Dr. Beebe of any meetings where a quorum cannot be reached.

Reports –

President Beebe reported next week was "Voter Registration Week" and Dean Heller is coordinating efforts with faculty, staff and administrators to assist Continuing Education students with information and process.

Administrative Governance Council reported they would be bringing forward a resolution to adopt a "non-smoking policy" at the six main Continuing Education campuses. Based on the agreed communications, consultation, collaboration components of the new Participatory Governance structure, Brian Ellison will present this recommendation to the Academic and Classified Senates, so others can have a voice and input into the recommendation. Following these colleague groups' input, it will be brought to EGC for final a recommendation.

Academic Senate presented a resolution on the enrollment management policy. As with the Administrative Governance Council recommendation, it was discussed that this recommendation should also be brought to the upcoming Dean and Chair Committee, so others may have a voice and input into the matter. Considering this input, a recommendation will then be brought to EGC for consideration.

Classified Senate announced Patti Buse submitted her resignation as Classified Senate Vice President and elections for a replacement would be held soon.

Next Meeting – Wednesday, October 22, 2008