

# Student Services Council SDCE

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2-3:30

**January 10, 2013**

**ECC/ Room 121**

## **Minutes**

Attendees: John Bromma, Patti Buse, Sheyla Castillo, Stephen Flores, Marisa Gonzalez, Anne Heller, Shera Heitmann, Anne Heller, George Moore, Cat Prindle, Diana Romero, Brian Stockert,

Excused/Absent: Sheri Bartlett, Brian Ellison, Linn Copen-Espinoza, Barbara Pongsrikul, Becky Wallies

**Minutes:** Sent October minutes to committee for review.

### **OLD BUSINESS**

#### MATRICULATION UPDATE:

**Brian S.** read and explained the email for **Scott Lay** regarding “Transitions & College” and the proposed four (4) work groups:

- 1) Matriculation Title Five
- 2) Matriculation-MIS Revision-New Allocations
- 3) Student Equity
- 4) Program Reporting and Forms

#### PRIORITY REGISTRATION CRITERIA:

**Brian S.** has a meeting with **Lynn Neault** on 1/18/13 regarding Orientation, Assessment, and Education Plan. The plan is to have staff from the college come to CE to give the Accuplacer test. We will work with the college to set up orientations and assessment.

**Cat** shared the Draft of Priority Groups and gave an update on the SSC State meeting.

**ACTION:** **Steve** will discuss with counselors at their retreat.

#### CAREER COLLEGE READINESS (CCR):

**Steve** stated that there are about 20 students in the Career/College Readiness and 6-7 are planning on going to college. The workshop went well but is it cost effective for 20 students? **Brian S.** proposed the committee discuss if the time and money spent on the CCR is a good investment. Discussion ensued.

### **NEW BUSINESS**

#### MATRICULATION ADVISORY COMMITTEE (MAC)-SB 1456 UPDATE:

**Brian S.** stated that the Matriculation Advisory Committee will be reinstated with the focus on Student Success Plan (SSP): Orientation, Assessment and Ed plan. Asked the committee if the MAC should be modified or reinstated with all members? **Marisa** asked if a form could be made to show the duties of the SSC CE and MAC. **Brian S.** said that would be done. She also proposed that we have Bi-monthly meeting since there is some much work to get done in such a short time with SSP **Brian S.** would like to the MAC ready to begin meeting in September 2013.

**ACTION:** **Brian S.** will meeting with **Brian Ellison** to discuss members, duties, and meeting frequency. He will bring this information back to the next meeting.

## STANDING BUSINESS:

### DISTRICT SSC REPORT:

**Cat** stated policies are being finalized. All counselors will receive the final version.

### STUDENT DEVELOPMENT:

**Brian S.** updated the committee on the Leadership Team and their goals. Counselors will be identified to take lead roll on Transitions. We are still in the process of identifying the new SARS Codes and making the necessary add/deletes/corrections.

**Brian S.** would like to consolidate Veteran's Affairs. He is proposing to have one certifying official in the North and one in the South. He is working with the Voc and BIT deans to get the revisions completed and to the VA for approval.

**Brian S.** stated that the goal for the On Line Advisement Presentations is have them implemented in approximately 1.5 years.

**Brian S.** gave an update on the moves of a few counselors; **Steve** moved to CE Mesa, **Nada** will move to Centre City counseling for ESL & BIT and **Juanita** will take over the CNA program.

CalWORKs & New Horizons: He also stated that **Elena**/New Horizons will be doing Outreach. **Jane Signaigo-Cox** has been a tremendous support to New Horizons. The 1<sup>st</sup> monthly report will be coming out soon. **Brian S.** will meeting with Rescare on January 14<sup>th</sup> and will bring information back to the committee at the next meeting.

**Brian S.** will be doing more SCO workshops at the campuses.

### DSPS AND STUDENT AFFAIRS:

**Anne** stated **John** will be working at North City and ECC, **Lisa Carulli** will move to CE Mesa and **Jamila** will work at West City and Mid-City.

The new Basic Ed class is a high level course. **Cat** will contact **Marie Doerner** for the flyer. **Anne** will have the flyer sent out on the DL. **Anne** gave an update on the classroom moves at ECC.

**Anne** said that many instructors are using the online registration for the first time.

**Anne** said the ASB supported the 2012 MLK parade and selected the T-shirt design.

She also updated the committee that Clairemont has moved to CE Mesa and that **Rheba** is the ASB advisor.

### ROUNDTABLE:

none

Next Meeting: 02/14/13,

03/14/13, **Future Meeting Dates:**  
04/11/13, 05/09/13