San Diego Adult Education Regional Consortium (SDAERC)

Date: Thursday, February 15th
Time: 2:00pm-3:30pm
Meeting Location: Location – SDUSD College, Career, and Technical Education: 2441 Cardinal Lane Building E Conference Room
Meeting Zoom: https://sdccd-edu.zoom.us/j/86489078557
Password: SDAERC

Meeting Teleconference Access Or by phone: 1-669-900- 6833 **Meeting ID:** 867 3308 6455

Voting Members: See SDAERC Website: **https://sdcce.edu/organization/special-projects-and-grants/sdaerc**

*SDAERC is a Brown Act abiding consortium. As we are no longer in a state of emergency due to the pandemic, under AB 2249 the quorum must be present in-person at a single, publicly accessible location. Individual voting members may participate remotely with notice. Voting members requesting remote participation MUST provide reason to do so, being either "just cause" or "emergency circumstances". For further information on meeting policies and remote restrictions per AB 2249 see HERE and HERE.

Agenda Item	Lead/Presenter
1. Call to Order	Call to order at 2:11 pm **Members Present:** 1. Dr. Shakerra Carter, SDCCE 2. Dr. Lorie Crosby Howell, SDCCE 3. Leah Gualtieri, SDCCE 4. Nicole Lincoln, SDUSD (Proxy for Megan Timmons) 5. Monica Rosas, SDUSD (Proxy for Kirsley Tate) 6. Nate Sachdeva, SDUSD 7. Dr. Minou Spradley, SDCCE (Proxy for Dr. Tina King) **Members Absent:** 8. Sarah Vielma, SDUSD **Guests:** 9. Tavaris Franklin, SDCCE 10. Cynthia Giammarinaro, SDCCE 11. Carla Grossini-Concha, SDCCE 12. Haji Haji, SDCCE 13. Kelly Henwood, SDCCE 14. Dr. Jacqueline Hester, SDCCE 15. Brenna Leon-Sandeford, SDCCE 16. Jessica Luedtke, SDCCE 17. Jesus Rivas, SDCCE 18. Juan Salcedo, SDCCE

	19. Diana Vera-Alba, SDCCE 20. Vincent Villareal, SDCCE
2. Adoption of Agenda & Selection of Chair & Proxies	Action: M/S/C By Nate & Leah, Agenda approved by consensus Dr. Spradley to chair the meeting Bylaws will not be discussed at this meeting and will be saved for a future meeting
3. Public Comment *Note: see new Consortium Public Comment Form online* *SDAERC*	No public comment
4. Consent Items: a. Approval of November Minutes	November Minutes Approved by Consensus

5. Action Items
Fiscal Actions
    a. Out of State Travel NCORE
    b. Financial Reports: Q1 CAEP Expenditure Report and PY 22/23Program Area Reports SDCCE and SDUSD
    c. SDAERC Bylaw Revisions First Reading
	Out of State Travel NCORE, Carla Grossini-Concha, FLEX and Professional Development Coordinator, SDCCE
	
	- Approximate travel cost to send 4 administrators to National Conference on Race & Ethnicity: $22,800 (Overestimate), needing around $6,000 in CAEP Funds. With additional costs for staff to attend, the amount needed is increased to $16,000 in CAEP funds.
	
	- Event for classified professionals to train on implementing equitable education practices. Trainings will focus on race, ethnicity, and inclusivity within student populations
	
	M/S/C By Nate Sachdeva & Dr. Carter, Action approved by consensus
	
	Financial Reports: Q1 CAEP Expenditure Report and PY 22/23 Program Area Reports SDCCE & SDUSD Kelly Henwood, Special Projects, Manager/Consortium Director, SDCCE
	- Q2 is finishing at the time these reports are being shown
	- AB 1491 Carryover over 20% leads to corrective action
	- Bylaw changes needed regarding excessive carryover

	- 90%+ carryover is not unusual throughout state consortiums

6. Presentation & Discussion Item – CAEP Projects:
  a) Secondary Education Programming Updates - SDUSD and SDCCE
  b) Joint Marketing Project: High School Diploma and Equivalency
  c) [Adult School Transition Project](#)
	Secondary Education Programming Updates- SDUSD and SDCCE, Nate Sachdeva, and Various SDUSD Representatives and Dean Lorie Howell, Associate Dean Jesus Rivas and various SDCCE Representatives
	
	- SDUSD Process: Students enter dept and any open hours of operation.
	- They have the option to work independently or in a classroom, and enrollment occurs on a rolling basis
	- SDCCD Connection through HISET and Gateway paths
	- Students are loaned chromebooks
	- Average time for diploma completion 1.03yr compared to 2yr in 2019-2020
	- Noticeable aspects from research: Pre-algebra added to math curriculum, econ credit available, Special Needs students entering with more experience from K-12, AM-Lit soon to be added, vast enrollment/graduation rate improvements since COVID
	- SDCCE: Process
	- HSDP served 18-23, HSEP: 21-23
	- HSDP Harsh drop in student population since COVID
	- HSEP Slight increase since COIVD
	- Pandemic increase certificate completion rates in HSEP/HSDP
	- Options in fully online, high flex, fully in person, and half in person half online
	- Important notes: No middle school needed to enroll in HS programs
	- Regional data: 93,526 Adults age 25+ with no secondary school degree

	Joint Marketing Project: High School Diploma and Equivalency Brenna Leon Sanford, PIO, SDCCE
	- Joint marketing project wrapping up & should be ready by next meeting for a viewing - Digital add campaign running on social media platforms and google, full report coming soon Adult School Transition Project, Dr. Shakerra Carter, Vice President of Student Services, SDCCE - Haji and EJ are serving as the SDUSD AS to SDCCE transition team. Their contact information is provided.

7. Information Items:
  a) Student Services Updates: Welcome Centers/Outreach Updates/Gateway updates
  b) CCR Updates
  c) National Briefing on CAEP High-Impact Practices Webinar
	CCR Updates, Dr. Lorie Crosby Howell, Faculty and FELI/CCR Coordinator, SDCCE
	- A Black and Brown Male success centered CCR course is in progress
	
	National Briefing on CAEP High-Impact Practices Webinar, Kelly Henwood
	- A state webinar on 12 high impact consortiums will take place, one of which being the SDAERC consortium. Will take place on 10am on 2/26
	- Best practices will be highlighted which could have implications going into the future

8. Community Partnership Updates
  a. San Diego Council on Literacy
  b. SDCOE – JCCS
  c. Other Community Updates
	San Diego Council on Literacy, Kelly Henwood, Special Projects Manager, SDCCE
	- Film on Literacy to be screened at ECC this spring.
	SDCOE-JCCS, Kelly Henwood, Special Projects Manager, SDCCE
	- Juvenile court schools hosting many Haitian and Central American refugees needing enrollment in ESL courses

9. Upcoming CAEP Due Dates and State Updates a.
   https://caladulted.org/DueDates

- February 28th: Preliminary CFAD Allocations for 2024-25 and 2025-26 released by this date.
- March 1st: 21/22 and 22/23 and 23/24 Member expense report is due in NOVA. (Q2)*
- March 31st: 21/22 and 22/23 and 23/24 Member Expense Report certified by Consortia in NOVA (Q2) *

Adjournment: 3:35 pm Next Meeting: Thursday, March 21st 2:00 – 3:30