



**San Diego Adult Education Regional Consortium (SDAERC)**

**Date:** Thursday, June 20, 2024

**Time:** 2:00pm-3:30pm

**Meeting Location:** Location – 4343 Ocean View Blvd. San Diego, CA 92113 (ECC)

**Meeting Zoom:** <https://sdccd-edu.zoom.us/j/86489078557>

**Password:** SDAERC

**Meeting Teleconference Access Or by phone:** 1-669-900- 6833 **Meeting ID:** 864 8907 8557

**For a List of Voting Members:** Click on SDAERC Website: <https://sdcce.edu/organization/special-projects-and-grants/sdaerc>

\*SDAERC is a Brown Act abiding consortium. As we are no longer in a state of emergency due to the pandemic, under AB 2249 the quorum must be present in-person at a single, publicly accessible location. Individual voting members may participate remotely with notice. Voting members requesting remote participation MUST provide reason to do so, being either "just cause" or "emergency circumstances". For further information on meeting policies and remote restrictions per AB 2249 see [HERE](#) and [HERE](#).

Agenda Item	Lead/Presenter
1. Call to Order	All
2. Adoption of Agenda & Selection of Chair & Proxies	All
3. Public Comment <i>Note: see new Consortium Public Comment Form online <a href="#">SDAERC</a></i>	Open
4. Consent Items: a) <a href="#">Minutes</a>	All
5. Action Items - None	
6. Presentation & Discussion Items a) Fiscal Reports & Updates: <ul style="list-style-type: none"> <li>• AB 1491 Projections: <a href="#">Q3/End of Year Consortium Projections</a></li> <li>• Member Agency <a href="#">SDCCE Plan v. Actual by Department</a></li> <li>• SDUSD Plan v Actual</li> </ul> b) Annual Plan: DRAFT Link to be Provided Open for Comments – SDAERC vote next meeting 8/8/24 – Plan due to state 8/15/24 c) Adult School Student Transition Team Updates	a) Kelly Henwood, SDCCE Special Projects Manager  b) James Hayes, Consultant  c) Dean Roberta Krauss, Haji Abubakar, Academic

<p>d) SDCCE Outreach Updates</p> <ul style="list-style-type: none"> <li>• Enroll Now Events</li> <li>• Welcome Center Activities</li> <li>• Outreach Support Updates</li> <li>• Outreach Accomplishments for Year and Plans for next year</li> </ul> <p>e) SDCCE Professional Development (PD) Updates <a href="#">SDCCE PD Accomplishment for Year</a></p> <ul style="list-style-type: none"> <li>• PD Plans for next year</li> <li>• <a href="#">FELI Flyer</a> June 24<sup>th</sup> – 28<sup>th</sup></li> </ul>	<p>Counselor and Elphran Jappi</p> <p>d) Dr. Shakerra Carter, Vice President of Student Services and Tavaris Franklin, Associate Dean of Outreach</p> <p>e) Jessica Luedtke, Dean SDCCE and Carla Grossini Concha, SDCCE PD/FLEX Coordinator and Veleka Iwuaba, ASE Faculty, FELI Coordinator</p>
<p><b>Informational Items</b></p> <p>a) 2024 Commencement</p> <p>b) Consortium Staffing Updates</p> <p>c) <a href="#">Joint Secondary Ed Workgroup</a> - PY 24/25 Calendar</p> <p>d) <a href="#">SDAERC Bylaws</a> Update – Second Reading postponed until Fall: comments can be made now</p> <ul style="list-style-type: none"> <li>• Suggested Task Force: CAEP Data/Research Agenda</li> </ul> <p>e) Save the Date: <a href="#">CAEP Summit</a> October 28<sup>th</sup> -30<sup>th</sup> and SDAERC <a href="#">Presentation Proposals</a> due June 30<sup>th</sup></p>	<p>a) Dr. Tina King, SDCCE President</p> <p>b) Dr. Tina King</p> <p>c) Kelly Henwood, SDCCE Special Projects Manager</p> <p>d) Kelly Henwood</p> <p>e) Kelly Henwood</p>
<p><b>8. Community Partnership Updates</b></p> <p>a) San Diego Counsel on Literacy</p> <p>b) Other Partnership Updates</p>	<p>a) Jose Cruz, CEO</p> <p>b) All</p>
<p><b>9. Upcoming CAEP Due Dates and State Updates</b></p> <ul style="list-style-type: none"> <li>• June 30: End of Year one <a href="#">AB 1491 Carryover Compliance</a></li> <li>• Aug 15: Annual Plan for 2024-25 due in NOVA *</li> <li>• Sep 1: Member Expense Reports due in NOVA (Q4)</li> <li>• Sep 1: 23/24 Certification of Allocation Amendment due in NOVA</li> <li>• Sep 30: 22/23- and 23/24-Member Expense Report certified by Consortia in NOVA (Q4) *</li> <li>• Sep 30: 24/25 Member Program Year Budget and Work Plan due in NOVA</li> </ul>	
<p style="text-align: center;"><b>Next Meeting: Thursday, August 8<sup>th</sup> 2:00 – 3:30</b></p> <p style="text-align: center;"><b>Next Joint Taskforce meeting: September 12<sup>th</sup>, 2024, 2:00-3:00</b></p>	

For more information about the SDAERC and CAEP: Visit our local websites: [SDCE SDAERC](#) and [SDUSD Adult Program](#)  
Or the State CAEP website: [www.caladulthood.org](http://www.caladulthood.org)

